

**Minutes of the Regular Meeting of the Council of the Town of Gravelbourg**

**October 29, 2015**

**Present: Mayor:** Edward Lagassé

**Councillors:** Jackie Berg  
Bob Bowler  
Dan Lamarre  
Toos Giesen-Stefiuk  
Michel Vézina

**CAO:** Chris Costley

**Absent:** Darcy Stefiuk

**Call to Order** *A quorum being present, Mayor Lagassé called the meeting to order at 7:02 p.m.*

**532/15 Agenda** **Vézina/Berg**  
That the agenda be adopted as amended.

**Carried**

*Lionel Bouvier arrived at 7:16 p.m. Lionel Chevrier arrived at 7:17 p.m.*

**533/15 Minutes – October 13, 2015** **Giesen-Stefiuk/Vézina**  
That the minutes as of the Council meeting held October 13, 2015 be adopted.

**Carried**

**Delegation** *Lionel Bouvier led a discussion regarding the lease fee for the Curling Club and their general concerns. He exited the meeting at 7:22 p.m.*

*Lionel Chevrier led a discussion regarding his appeal of the Order to Remedy Bylaw Contravention. He exited the meeting at 7:35 p.m.*

**534/15 Electronic Meetings** **Lamarre/Vézina**  
To table discussion regarding electronic meetings until next regular meeting of Council.

**Carried**

**535/15 Rescind Res. #453/15** **Lamarre/Berg**  
That Resolution #453/15 be rescinded.

**Carried**

**536/15 Amend Agenda** **Berg/Vézina**  
That Lionel Chevrier's appeal be added to the agenda as point 5.15 under new business.

**Carried**

**537/15 Horse Barn Regulations** **Giesen-Stefiuk/ Bowler**  
That the following amendments to the Horse Barn Regulations (adopted by Resolution #124/09) be adopted as policy, effective immediately:

- 1) Section 14 shall be renumbered as Section 15.
- 2) The following shall be added as Section 14:

*14. Renters may make improvements to lots and shall be granted up to six (6) months, subject to the conditions stated in Section 14(i) and (ii), to attempt to recover all or any of their investment from any prospective new renter upon the date of termination of their rental agreement with the Town of Gravelbourg (as determined by the non-payment of their*

*annual rental fee by January 1 of the year in which the property is to be in use).*

- i) *The lot must be maintained by the former renter to the satisfaction of the Town of Gravelbourg during this six (6) month period or the improvements shall be forfeit.*
- ii) *Upon the expiration of this six (6) month period, the improvements shall be forfeit, but may be removed by the owner at any time prior to the passing of June 30 of the given year.*

**Carried**

**538/15**      **Municipal Utilities**      **Giesen-Stefiuk/Lamarre**  
 To table discussion regarding the Municipal Utilities “Water & Wastewater Infrastructure Maintenance and Capital Improvement Partnership” until the 2016 budget meeting.

**Carried**

**539/15**      **221 5<sup>th</sup> Ave W Development**      **Bowler/Lamarre**  
 To advise the owner of Lots 7-10 Block 16 Plan A1200 that the current zoning of those lots is appropriate for townhouses; and further, to request that the owner provide plans for the proposed development for review by administration and Council.

**Carried**

**540/15**      **Transmission Tower Request & Zoning Bylaw Amendment**      **Berg/Bowler**  
 To approve the request by Charmaine Keck to install an eighty foot (80’) transmission tower near the Fire Hall (102 7<sup>th</sup> Avenue East) pending review of insurance and building code concerns by the CAO; and further, that an amending bylaw be drafted to add transmission towers to discretionary uses in Industrial Districts.

**Carried**

**541/15**      **Transette Request for Use**      **Giesen-Stefiuk/Lamarre**  
 To approve the use of the Transette by the Renaissance Gaiety Theatre for the following events:

- Ladies Night Out - Saturday, October 17, 2015
- Coffee House - Saturday, November 7, 2015
- Christmas Pageant - Saturday, December 12 and Sunday, December 13, 2015

**Carried**

**542/15**      **Extension of Curling Club Season – Cadets Tournament**      **Vézina/Berg**  
 To approve the extension of the curling season to accommodate the Gravelbourg 20 Freedom Fighter Air Cadet Provincial Curling Bonspiel scheduled for March 5-6, 2016 in Gravelbourg.

**Carried**

**543/15**      **Gravelbourg Library Telephone**      **Vézina/Lamarre**  
 To table discussion regarding responsibility for the Gravelbourg Public Library telephone bill until the next regular meeting of Council.

**Carried**

**544/15**      **DRO/Poll Clerk Remuneration**      **Giesen Stefiuk/Berg**  
 To approve payments to Florence Martin, Deputy Returning Officer, and Aline Kirk, Poll Clerk, in the amounts of \$250 and \$200 respectively, for their roles in the October 21, 2015 by-election of the Town of Gravelbourg.

**Carried**

545/15	<b>Deputy Mayor Schedule Adjustments</b>	<p><b>Berg/Lamarre</b>            That the Deputy Mayor schedule as approved in Resolution #61/15 be amended as follows:</p> <ul style="list-style-type: none"> <li>- Dan Lamarre shall replace Michel Vézina for January and February of 2016</li> <li>- Michel Vézina shall replace Sam Hawkins for July and August of 2016</li> </ul> <p style="text-align: right;"><b>Carried</b></p>
546/15	<b>Curling Club Fees &amp; Staffing</b>	<p><b>Bowler/Giesen-Stefiuk</b>            That the arena staff of the Town of Gravelbourg assume responsibility for the cleaning of the lobby and washrooms of the Gravelbourg Curling Rink going forward (the Gravelbourg Curling Club shall maintain responsibility for the ice and lounge).</p> <p style="text-align: right;"><b>Carried</b></p>
547/15	<b>Convert Town Lot to Parking</b>	<p><b>Giesen-Stefiuk/Berg</b>            That the Public Works Manager estimate the cost of converting Lots 21-22 Block 14 Plan A1200 into a graveled parking area and report back to Council.</p> <p style="text-align: right;"><b>Carried</b></p>
548/15	<b>Houle Sidewalk-Trip Hazard</b>	<p><b>Berg/Bowler</b>            That Public Works staff be directed to add gravel to the excavated portion of the sidewalk at 113 2<sup>nd</sup> Avenue East (Lots 12-13 Block 27 Plan A1200) in order to address the trip hazard at that location.</p> <p style="text-align: right;"><b>Carried</b></p>
549/15	<b>Chevrier Appeal</b>	<p><b>Bowler/Lamarre</b>            That the CAO advise the owner of Parcel T Plan 68MJ07601 that if a temporary fence is constructed around the hazardous area prior to the expiration of the notice period stated in the Order to Remedy Bylaw Contravention letter dated October 6, 2015, Council shall approve an extension of the notice period to May 31, 2016 to allow the owner to wait for better conditions to complete the cleanup.</p> <p style="text-align: right;"><b>Carried</b></p>
550/15	<b>Correspondence</b>	<p><b>Vézina/Berg</b>            That the correspondence presented be received for informational purposes.</p> <p style="text-align: right;"><b>Carried</b></p>
551/15	<b>SPRA Conference Report</b>	<p><b>Vézina/Giesen-Stefiuk</b>            That the report from Manager of Sport, Recreation and Culture regarding the 2015 Saskatchewan Parks and Recreation Association Conference be accepted as presented.</p> <p style="text-align: right;"><b>Carried</b></p>
552/15	<b>Staff Reports</b>	<p><b>Bowler/Lamarre</b>            That Staff Reports for October be accepted as presented.</p> <p style="text-align: right;"><b>Carried</b></p>
553/15	<b>Waterworks Compliance Inspection</b>	<p><b>Vézina/Berg</b>            That the Water Security Agency Waterworks Compliance Inspection Report for the inspection on Sept. 23, 2015 be accepted as presented.</p> <p style="text-align: right;"><b>Carried</b></p>
554/15	<b>Bylaw No. 1398/15 – Borrowing</b>	<p><b>Giesen-Stefiuk/Bowler</b>            That Bylaw No. 1398/15, known as the Borrowing Bylaw, receive third reading and be adopted.</p> <p style="text-align: right;"><b>Carried</b></p>
555/15	<b>Accounts Payable</b>	<p><b>Vézina/Giesen-Stefiuk</b>            That accounts payable in the amount of \$149,524.51 (batch #2015-00047) be approved; and further, that the Payment Posting Audit Trail for batch #2015-00047 be attached to and form part of the minutes.</p> <p style="text-align: right;"><b>Carried</b></p>

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| <b>556/15</b> | <b>Bank Reconciliations – Sept. 30, 2015</b>  | <b>Berg/Bowler</b><br>To accept the bank reconciliations as at September 30, 2015, as presented, and that these be attached to and form part of the minutes.<br><b>Carried</b>   |
| <b>557/15</b> | <b>Committee of The Whole, Closed Session</b> | <b>Bowler/Giesen-Stefiuk</b><br>That Council recess to the Committee of the Whole, closed session, at 8:44 p.m., pursuant to Section 120(2)(a) of <i>The Municipalities Act</i> , to discuss employee matters.<br><b>Carried</b> |
| <b>558/15</b> | <b>Reconvene</b>                              | <b>Bowler/Vézina</b><br>That Council move out of the closed session and reconvene the regular meeting at 9:02 p.m.<br><b>Carried</b>   |
| <b>559/15</b> | <b>Adjournment</b>                            | <b>Vézina/Bowler</b><br>That the meeting be adjourned at 9:03 p.m.<br><b>Carried</b>   |

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*Mayor/Deputy Mayor*

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*Chief Administrative Officer*