

**Minutes of the Regular Meeting of the Council of the Town of Gravelbourg
February 17, 2015.**

Present: Mayor: Edward Lagassé

Aldermen: Bob Bowler
Sam Hawkins
Darcy Stefiuk
Michel Vézina
Toos Giesen-Stefiuk

CAO: Chris Costley

Absent: John Vant

Call to Order *A quorum being present, Mayor Lagassé called the meeting to order at 7:30 p.m.*

Tim Walker arrived at 7:30 p.m.

53/15

Agenda

Stefiuk/Vézina

That the agenda be adopted as amended.

Carried

54/15

**Minutes of
January 19/15
Meeting**

Giesen-Stefiuk/Bowler

That the minutes of the Council meeting held January 19, 2015 be adopted.

Carried

Delegations

Derek Hoag arrived at 7:40 p.m to give a presentation regarding the financial state of the Curling Club and to request a lease rate reduction for next year.

Paul Boisvert, representing the Gravelbourg Tribune, arrived at 7:50 p.m.

Derek Hoag exited the meeting at 8:02 p.m.

55/15

**Garage Size
Limit**

Stefiuk/Giesen-Stefiuk

That the CAO prepare an amending bylaw for Bylaw No. 796/84, known as the Zoning Bylaw, adjusting the maximum garage size in Part IV subsection 8(d), to 223 square meters (2,400.35 square feet), including a provision that the height of the garage is not to exceed the height of the primary building.

56/15

Stefiuk/Hawkins

To table resolution 55/15 until after the OCP facilitation session scheduled February 28, 2015.

Carried

57/15 Council Remuneration

Giesen-Stefiuk/Vézina

That Council establish its 2015 rates of remuneration and expense claims as follows:

Mayor (annual)	Council Meeting (each)	Per Diem (full day)	Per Diem (1/2 day)	Meal Allowance (per day)	Mileage (per km)
\$5,685.00	\$100.00	\$150.00	\$75.00	\$45.00	\$0.45

Further, that committee meetings be ineligible for remuneration going forward.

Carried

58/15 Courthouse Basement Renovation

Hawkins/Stefiuk

To approve the Courthouse basement renovation, as specified in the cost estimate by Manager of Public Works Terry Busse dated February 17, 2015, at a total cost of \$138,047 plus taxes.

59/15

Hawkins/Stefiuk

To table discussion regarding resolution 58/15 until the regular Council meeting scheduled March 2, 2015.

Carried

60/15 J C Kenyon Report (Centre Culturel Maillard)

Giesen-Stefiuk/Vézina

To approve the proposal from J C Kenyon Engineering Inc. for the inspection of the floor system of the Centre Culturel Maillard and report on its load capacity (to determine its suitability for a library) at a cost of \$1,500.00 plus taxes.

Carried

61/15 Deputy Mayor Schedule

Giesen-Stefiuk/Bowler

That the Deputy Mayor schedule be as follows:

- John Vant for May and June, 2015
- Bob Bowler for July and August, 2015
- Sam Hawkins for September and October, 2015
- Darcy Stefiuk for November and December, 2015
- Michel Vézina for January and February, 2016
- Toos Giesen-Stefiuk for March and April, 2016
- Bob Bowler for May and June, 2016
- Sam Hawkins for July and August, 2016
- Darcy Stefiuk for September and October, 2016

Carried

62/15 Gravelbourg & District Music Festival Donation

Giesen-Stefiuk/Vézina

To approve the contribution of \$100 to the Gravelbourg and District Music Festival for the 2015 year.

Carried

- 63/15** **SWTPC
AGM and
Representative** **Hawkins/Stefiuk**
To appoint Louis Stringer as the representative for the Town of Gravelbourg on the Southwest Transportation Planning Committee and approve the \$15 fee and mileage at the approved rate for his attendance at the annual general meeting on February 26th, 2015.
Carried
- 64/15** **Dispatching
Service** **Giesen-Stefiuk/Vézina**
To table discussion regarding the PECC First on the Scene Dispatching Proposal until the regular Council meeting scheduled March 2, 2015.
Carried
- 65/15** **Curling
Club
Lease** **Hawkins/Vézina**
That the Gravelbourg Curling Club lease fee for March in the amount of \$1,000.00 be waived.
Carried
- 66/15** **Building
Inspector
Appointment** **Giesen-Stefiuk/Hawkins**
That Allan Cooper be reappointed as Building Inspector for the Town of Gravelbourg and that Mayor Edward Lagassé and CAO Chris Costley be authorized to sign the service contract (revised November 2014) as presented.
Carried
- 67/15** **Connect
Energy
Renewal** **Stefiuk/Bowler**
That the Natural Gas Supply Agreement with Connect Energy be extended for a one-year term to October 31, 2016 at a fixed price of \$4.35/GJ (\$0.1675/m3).
Carried
- 68/15** **Heritage
Saskatchewan** **Giesen-Stefiuk/Hawkins**
To approve sending Carleen Wallington and Susy Martin to attend the Heritage Saskatchewan Conference on February 19, 20, and 21, 2015, and approve payment of the related registration cost of \$320.00, in addition to reimbursement for related mileage and accommodations.
Carried
- Mayor Edward Lagassé declared pecuniary interest and left the room at 8:43 p.m.*
- 69/15** **Ground
Disturbance
Course** **Stefiuk/Bowler**
To approve the attendance of five Public Works staff at the Ground Disturbance Course held in Gravelbourg on January 30, 2015, and approve that payment of \$500.00 (\$100 per person) be paid to Edward Lagassé for course delivery.
Carried

Mayor Edward Lagassé returned to the meeting at 8:48 p.m.

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| 70/15 | Correspondence | Hawkins/Giesen-Stefiuk
That the correspondence presented be accepted as information and filed. |
| 71/15 | Committee Minutes and Reports | Vézina/Giesen-Stefiuk
That the minutes for the Sports, Culture & Recreation Advisory Committee meeting held February 5, 2015, the Gravelbourg Fire Department report dated February 5, 2015, and the Chamber of Commerce AGM report for February 4, 2015 be accepted as presented.
<p style="text-align: right;">Carried</p> |
| 72/15 | Department Activity Reports And Current/ On-Going Project Reports | Stefiuk/ Bowler
That the Monthly Activity Reports and Current/On-Going Project Reports for February (Chief Administrative Officer; Public Works; Economic Development and Tourism, Sports, Recreation & Culture Advisory Committee, and Finance and Administration) be accepted as presented.
<p style="text-align: right;">Carried</p> |
| | Delegations | <i>Gina and Gerald Meacher arrived at 9:38 p.m.</i>

<i>Sam Hawkins declared pecuniary interest and exited the meeting at 9:38 p.m.</i>

<i>Paul Boisvert and Tim Walker exited the meeting at 9:38 p.m.</i> |
| 73/15 | Committee of the Whole, Closed Session | Giesen-Stefiuk/Bowler
That Council recess to the Committee of the Whole, closed session at 9:38 p.m., pursuant to Section 120(2)(a) of The Municipalities Act.

<i>Gina and Gerald Meacher exited the meeting at 9:49 p.m.</i> |
| | Delegations | <i>Leon Cornet arrived at 9:49 p.m.</i>

<i>Sam Hawkins returned to the meeting at 9:49 p.m.</i>

<i>Leon Cornet exited at 10:09 p.m.</i> |
| 74/15 | Reconvene | Hawkins/Bowler
That Council move out of the closed session and reconvene the regular meeting at 10:12 p.m.
<p style="text-align: right;">Carried</p> |

- 75/15** **Accounts Payable** **Stefiuk/Hawkins**
That accounts payable in the amount of \$119,807.22 (batch #2015-00004) be approved; further, that the Payment Posting Audit Trail for batch #2015-00004 be attached to and form part of the minutes.
Carried
- 76/15** **Accounts Payable** **Giesen-Stefiuk/Vézina**
That accounts payable in the amount of \$226,790.79 (batch #2015-00005) be approved; further, that the Payment Posting Audit Trail for batch #2015-00005 be attached to and form part of the minutes.
Carried
- 77/15** **Bank Reconciliations Dec. 31, 2014** **Stefiuk/Hawkins**
That Council accept the bank reconciliations as at December 31, 2014, as presented, and that these be attached to and form part of the minutes.
Carried
- 78/15** **Budget Meeting** **Giesen-Stefiuk/Bowler**
That the budget committee meeting scheduled for February 23, 2015 be rescheduled to 6 p.m. on that day.
Carried
- Sam Hawkins exited the meeting at 10:23 p.m.*
- 79/15** **Committee of the Whole, Closed Session** **Stefiuk/Giesen-Stefiuk**
That Council recess to the Committee of the Whole, closed session, at 10:24 p.m., pursuant to Section 120 (2)(a) of *The Municipalities Act*.
Carried
- 80/15** **Reconvene** **Giesen-Stefiuk/Vézina**
That Council move out of the closed session and reconvene the regular meeting at 10:50 p.m.
Carried
- 81/15** **Rink Booth Tenant** **Giesen-Stefiuk/Vézina**
That February rent for Gerald and Gina Meacher, in the amount of \$1,500, be refunded, and instructions provided in writing by the CAO to any staff involved in tenant relations regarding expected protocol on such; further, that Sports, Culture and Recreation Manager Guylaine Green provide an email to André Pinsonneault, Carleen Wallington, and Adrien Boire advising them that the January 30, 2015 Health Inspection resulted in a pass rating; further, that the Manager of Recreation, Sports & Culture provide a letter to Gerald and Gina Meacher describing the actions taken to address the tenant's concerns, thanking them for their valuable contribution to rink services, and apologizing for any inconvenience.
Carried

82/15

Adjournment

Giesen-Stefiuk/Vézina

That this meeting be adjourned at 10:52 p.m.

Carried

Mayor/Deputy Mayor

Chief Administrative Officer