

**Minutes of the Regular Meeting of the Council  
of the Town of Gravelbourg held March 10, 2016**

<b>Present</b>	<b>Mayor:</b> Ed Lagassé
	<b>Aldermen:</b> Jackie Berg Bob Bowler Toos Giesen-Stefiuk Darcy Stefiuk Michel Vézina
	<b>Absent:</b> Dan Lamarre
	<b>CAO:</b> Ward Minifie
<b>Call to Order</b>	<b>A quorum</b> being present, Mayor Lagassé called the meeting to order at 1900 hrs.  <i>Paul Boisvert, editor - Tribune arrived at the meeting @ 1902 hrs.</i>
<b>90/16 Agenda Adoption</b>	<b>Vézina / Stefiuk</b> That agenda be adopted as amended at this meeting. <b>Carried.</b>
<b>91/16 Minutes of February 25, 2016</b>	<b>Giesen-Stefiuk / Berg</b> That the minutes of the Council meeting held February 25, 2016 be adopted at this meeting. <b>Carried.</b>
<b>92/16 Pillars</b>	<b>Stefiuk / Bowler</b> That the discussion be tabled until the next meeting to allow the CAO to get clarification of the quote received from Ryan Bourgeois. <b>Carried.</b>
<b>93/16 Driveway Repair</b>	<b>Giesen-Stefiuk / Vézina</b> That Council approve the reimbursement of \$6500.00 to assist with the repairs of the driveway at Lots 2, 3 Block 50 Plan 96MJ12783. <b>Carried.</b>
<b>94/16 Hornet's Request</b>	<b>Stefiuk / Bowler</b> That discussion is tabled until the Hornets present a plan on how they want the Time Keeper's box to be built, and what sort of lockers they want. <b>Carried.</b>
<b>95/16 Boulevard Tree</b>	<b>Giesen-Stefiuk / Berg</b> That Council approves removal of the tree on Magnan Street to be undertaken by the Public Works Department. <b>Carried</b>
<b>96/16 Request for Proposal</b>	<b>Bowler / Vézina</b> That Council approves the CAO to procure two quotes for inspection of the storm sewer. <b>Carried</b>
<b>97/16 Contract for Mentorship</b>	<b>Giesen-Stefiuk / Vézina</b> That the CAO contract Ms. Raegan Funk as a mentor for the CAO at the quoted rates. <b>Carried.</b>

- 98/16 U of Regina Courses** **Vézina / Stefiuk**  
That Council approves the CAO to enroll in the Local Government Authority program at the University of Regina and to reimburse tuition and all associated costs incurred.  
**Carried.**
- 99/16 Munisoft Training** **Berg / Vézina**  
That Council approves the tuition costs for the CAO to take the courses offered by Munisoft.  
**Carried.**
- 100/16 Signing Authority** **Stefiuk / Bowler**  
That Council approves Ward Minifie, CAO be added to signing authority.  
**Carried.**
- 101/16 Bank Signing Authority** **Stefiuk / Bowler**  
That signing officers for the Town be established as set out in Bylaw No. 1272/05 and further reiterated as follows:
1. **Innovation Credit Union Limited** (Hereinafter called the “Credit Union”) be and is hereby appointed to provide financial services to the Corporation;
  2. That: **The Mayor or Deputy Mayor AND the Administrator or Acting Administrator**  
or such person or persons who may be designated in writing by such officer(s) from time to time, is hereby authorized for and on behalf of the Corporation to:
    - a. execute and deliver a Financial Services Agreement to the Credit Union;
    - b. execute any and all other documents that may be required by the Credit Union in connection with the provision of the financial services;
  3. That: **The Mayor or Deputy Mayor AND the Administrator or Acting Administrator**  
make application to borrow money from the Credit Union upon the credit of the Corporation and execute all documents required by the Credit Union in connection with any loan granted to the Corporation;
    - a. mortgage, pledge or give security upon the property of the Corporation in connection with any loan or other liability or obligation of the Corporation to the Credit Union;
    - b. generally exercise all rights, powers and authorities which the directors may exercise under the Corporation’s constating documents;
    - c. withdraw from the Credit Union any securities or property held by the Credit Union for safekeeping and give receipts therefore.
  4. The Credit Union is authorized and directed to pay all instruments bearing such signatures by means of facsimile, rubber stamp, lithograph or impressed thereon by mechanical means.
  5. That this Resolution be communicated to the Credit Union and remain in force until an amending Resolution has been passed by the Board of Directors or Council and a copy thereof, properly certified, has been delivered to the Credit Union.
- Carried.**

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|---------------|----------------------------------|--|-----------------|
| <b>102/16</b> | <b>Financial Services</b>        | <b>Giesen-Stefiuk / Berg</b><br>That Council accepts the Financial Services Agreement offered by the Innovation Credit Union, Gravelbourg Branch.  | <b>Carried.</b> |
| <b>103/16</b> | <b>GFD Request</b>               | <b>Berg / Vézina</b><br>That Council approves the request from the Gravelbourg Fire Department for \$400 to help cover the cost of the long service award.   | <b>Carried.</b> |
| <b>104/16</b> | <b>Education Property tax</b>    | <b>Vézina / Bowler</b><br>That Council accepts the Education Property Tax Mill Rates as set by the Government of Saskatchewan.   | <b>Carried.</b> |
| <b>105/16</b> | <b>Triways Disposal</b>          | <b>Giesen-Stefiuk / Stefiuk</b><br>That discussion is tabled until annual budget.  | <b>Carried.</b> |
| <b>106/16</b> | <b>Gravelbourg High School</b>   | <b>Berg / Vézina</b><br>That Council approves a \$100.00 scholarship to the Gravelbourg High School graduating class of 2016.  | <b>Carried.</b> |
| <b>107/16</b> | <b>Quote for Insulation</b>      | <b>Stefiuk / Vézina</b><br>That the quote be tabled to Public Works Department for upcoming budget discussions.  | <b>Carried.</b> |
| <b>108/16</b> | <b>Offer to Purchase</b>         | <b>Giesen-Stefiuk / Berg</b><br>That Council accept the offer to purchase Lots 8,9 Block 41, Plan 81MJ08824 for the price of \$16,720.00 and to allow a house in the area zoned Residential Mobile Homes pending approval by the Advisory Council. | <b>Carried.</b> |
| <b>109/16</b> | <b>Collection of Bylaw fines</b> | <b>Bowler / Stefiuk</b><br>That Council instruct the CAO to investigate and advise on the process for collection and enforcement of Bylaw Enforcement fines.   | <b>Carried.</b> |
| <b>110/16</b> | <b>General Sundry</b>            | <b>Berg / Stefiuk</b><br>That Council accepts the Communication Items presented as information.  | <b>Carried.</b> |
| <b>111/16</b> | <b>Ministry of Health</b>        | <b>Vézina / Stefiuk</b><br>That Council accepts the Ministry of Health's Environmental Services Water Quality Analysis Report, Invoice #3230485 as presented.  | <b>Carried.</b> |
| <b>112/16</b> | <b>Sask. Research Council</b>    | <b>Stefiuk / Giesen-Stefiuk</b><br>That Council accepts the Saskatchewan Research Council's Environmental Analytical Laboratories Water Quality Report, Invoice #2016-909 as presented.  | <b>Carried.</b> |

- 113/16 Reports Berg / Vézina**  
That Council accepts the Community Recreation Coordinator's Report as information.  
**Carried.**
- 114/16 Grant Writing Workshop Giesen-Stefiuk / Bowler**  
That Council approves the Community Recreation Coordinator to attend a grant writing workshop in Swift Current on March 12, 2016 and reimburse associated costs.  
**Carried.**
- 115/16 SPRA Symposium Berg / Vézina**  
That Council approves the Community Recreation Coordinator to attend the Saskatchewan Parks and Recreation Association Symposium in Humbolt, SK April 18 to 22, 2016 and to reimburse associated costs.  
**Carried.**
- 116/16 SEDA Spring Conference Giesen-Stefiuk / Berg**  
That Council approves the Economic Development Officer to attend Saskatchewan Economic Development Association conference from May 31 to June 3, 2016 and reimburse associated costs.  
**Carried.**
- Paul Boisvert left the meeting at 2023 hrs.*
- Bylaw No. 702/75 – A Bylaw of the Town of Gravelbourg to Impose Penalties/Fines for Breach of any of the Bylaws of the Town was brought to the table to be reviewed and discussed. Council decided that this Bylaw requires updating.*
- 117/16 Income Statement Giesen-Stefiuk / Vézina**  
That Council accepts the Income Statement to February 29, 2016 as presented by Administration and that these be attached to and form part of these minutes.  
**Carried.**
- 118/16 Accounts Payable Berg / Vézina**  
That Council accepts the Accounts Payable Statement to February 26, 2016 as presented by Administration and that these be attached to and form part of these minutes.  
**Carried.**
- 119/16 Accounts Payable Stefiuk / Vézina**  
That Council accepts the Accounts Payable Statement to March 11, 2016 as presented by Administration and that these be attached to and form part of these minutes.  
**Carried.**
- 120/16 Committee Of the Whole Stefiuk / Vézina**  
That Council recess to the Committee of the Whole, closed session, at 2033 hrs, pursuant to Section 120(2)(a) of *The Municipalities Act*, to discuss employee matters.  
**Carried.**
- 121/16 Reconvene Stefiuk / Berg**  
That Council move out of the closed session and reconvene the regular meeting at 2212 hrs.  
**Carried.**

- 122/16 Complaint Stefiuk / Berg**  
That Council instructs CAO to address public complaint.  
**Carried.**
- 123/16 Aquaplex Staff Stefiuk / Bowler**  
That Council instructs the CAO to engage in discussions with CUPE Local 4341, regarding hiring of Aquaplex staff.  
**Carried.**
- 124/16 Aquaplex Management Stefiuk / Vézina**  
That Council instructs the CAO to have the Aquaplex incorporated company dissolved and management of the Aquaplex to be returned to the Town of Gravelbourg under the Community Recreation Coordinator.  
**Carried.**
- 125/16 Convent Info Session Vézina / Stefiuk**  
That Council holds a public information session in conjunction with the Friends of the Gravelbourg Convent to be held Monday March 21, 2016 at the Gravelbourg Curling rink at 1900 hrs.  
**Carried.**
- 126/16 Adjournment Stefiuk**  
That this meeting be adjourned at 2226 hrs.

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*Mayor/Deputy Mayor*

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*Chief Administrative Officer*