










# Town of Gravelbourg

Meeting Agenda

December 1, 2016 - Regular - 7:00pm

1. CALL TO ORDER
2. ADOPTION OF AGENDA 2016-495
3. ADOPTION OF MINUTES 2016-496  
 [Adoption of Minutes](#)
4. GENERAL INFORMATION 2016-497
  - 4.1 Ministry of Health Water Reports
  - 4.2 Letter from Ministry  
 [Announcement from Ministry](#)
  - 4.3 Saskatchewan Housing Corporation Letter  
 [Saskatchewan Housing Corporation Letter 1](#)
5. COMMITTEE/DEPARTMENT MINUTES AND REPORTS
  - 5.1 Public Works Report 2016-498  
 [Public Works Report 1](#)
6. ACCOUNTS
  - 6.1 Accounts Payable 2016-499  
 [Accounts Payable 1](#)
  - 6.2 Bank Reconciliation 2016-500  
 [Bank Reconciliation 1](#)
7. UNFINISHED BUSINESS
  - 7.1 Convent Building Funding 2016-501  
 [Convent Building Funding 1](#)
  - 7.2 Poster for Rink
  - 7.3 Pharmacy Signs
  - 7.4 Toto Espinosa 2016-502
8. NEW BUSINESS
  - 8.1 Retain Auditors for 2016 Annual Audit 2016-503
  - 8.2 Thomson Lake Regional Park Authority 2016-504  
 [Thomson Lake Regional Park Authority 1](#)
  - 8.3 Cancel December 29, 2016 Meeting 2016-505
  - 8.4 New Year's Reception 2016
  - 8.5 Poles across Main Street 2016-506
  - 8.6 Canada Post Lease Agreement 2016-507  
 [Canada Post Lease Agreement 1](#)
  - 8.7 Gravelbourg Fire Department 2016-508
  - 8.8 Donation of Land 2016
  - 8.9 Reimburse CAO For Cellular phone costs 2016-509
9. ADJOURNMENT 2016-510



**Town of Gravelbourg**  
**Meeting Minutes**  
**December 1, 2016 - Regular - 7:00pm**

Present: Mayor: Dan Lamarre  
Councilors: Ed Lagasse  
Lou Sicotte  
Toos Giesen-Stefiuk  
Jackie Berg  
Travis Rushinko  
Michel Vézina  
CAO: Ward Minifie

Members of the Media present:  
Members of the Public present:

- 2016-495
1. **Call to Order**  
A quorum being present, Mayor Dan Lamarre called the meeting to order at 1902 hrs.
- 2016-496
2. **Adoption of Agenda**  
Alderman Lagasse  
Alderman Berg  
That the agenda be adopted as amended at this meeting.
- 2016-497
3. **Adoption of Minutes**  
Alderman Sicotte  
Alderman Vezina  
That the minutes of the Regular Council meeting held on November 17, 2016 be adopted as presented at this meeting.
- 2016-498
4. **General Information**  
Alderman Rushinko  
Alderman Sicotte  
That Council accepts the items in 4.0 as information.
- 2016-499
- 4.1 **Ministry of Health Water Reports**  
4.2 **Letter from Ministry**  
4.3 **Saskatchewan Housing Corporation Letter**
- 2016-500
5. **Committee/Department Minutes and Reports**  
5.1 **Public Works Report**  
Alderman Lagasse  
Alderman Giesen-Stefiuk  
That Council accepts the Public Works Department Report for December 1, 2016 as presented.
- 2016-501
6. **Accounts**  
6.1 **Accounts Payable**  
Alderman Vezina  
Alderman Berg  
That Council accepts the Accounts Payable Statment Batch - 2016-00060 for November 30, 2016 as presented by Administration and these be attached to and form part of these minutes.  
6.2 **Bank Reconciliation**  
Alderman Rushinko  
Alderman Lagasse  
That Council accepts the Bank Reconciliation Statement to October 30, 2016 as presented by Administration and that these be attached to and form part of these minutes.
7. **Unfinished Business**  
7.1

**Convent Building Funding**

Alderman Giesen-Stefiuk  
Alderman Rushinko

That Council instructs the CAO to give notice to the public to discuss borrowing to fund the Convent adaptive re-use project and purchase of a backhoe at the the next Regular Meeting.

2016-502

**7.2 Toto Espinosa**

Alderman Lagasse  
Alderman Berg

That Council rescind resolution 456/16 to have a contract drawn up for Toto Espinosa work at the Convent building because the refusal of SGI to insure against fire.

**8. New Business**

2016-503

**8.1 Retain Auditors for 2016 Annual Audit**

Alderman Giesen-Stefiuk  
Alderman Vezina

That Council retains MNP for the upcoming Audit of the 2016 Fiancial Statements.

2016-504

**8.2 Thomson Lake Regional Park Authority**

Alderman Sicotte  
Alderman Berg

That the Town of Gravelbourg wishes to remain within the Thomson Lake Regional Park Authority.

2016-505

**8.3 Cancel December 29, 2016 Meeting**

Alderman Rushinko  
Alderman Berg

That Council cancel the Regular Scheduled Meeting for December 29, 2016 due to the Christmas break, and return to the Regular Schedule on January 12, 2016.

2016-506

**8.4 Poles across Main Street**

Alderman Lagasse  
Alderman Sicotte

That Council approves the Public Work's department to find pricing on pole replacement outside of Town of Gravelbourg Office building.

2016-507

**8.5 Canada Post Lease Agreement**

Alderman Rushinko  
Alderman Sicotte

That Council enter into a five year lease agreement with Canada Post for lease of the Post Office building. Terms are \$33,500 for years 1 - 2, and \$34,750 for years 3 - 5.

2016-508

**8.6 Gravelbourg Fire Department**

Alderman Berg  
Alderman Rushinko

That Council approves the sale of the 1980 personel carrier owned by the Gravelbourg Fire Department.

2016-509

**8.7 Reimburse CAO For Cellular phone costs**


Alderman Giesen-Stefiuk  
Alderman Berg

That Council approves the reimbursement of the CAO for cellular phone monthly costs from March 2016 to November 2016.

2016-510

**9. Adjournment**

Alderman Berg  
Alderman Vezina



Mayor/Deputy Mayor



Chief Administrative Officer