



Community Recreation Coordinator Monthly Activity Report

TO: Town of Gravelbourg Council
FROM: Casandra Moscaliuk, Community Recreation Coordinator (CRC)
DATE: November 28, 2017
SUBJECT: Monthly Activity Report

Activities:

- Promotions on the Town Facebook page, Aquaplex and Palestre Facebook page
- Scheduling/ Online calendar for Skating arena
- Attended - Facility Management Course in Kenosee Lake - September 22
- Attended & Completed - Arena 1 Operators Course in Rosthern - September 28-29
- Fall Fair – Sat at town booth with EDO Saturday afternoon - October 14
- Attended – Training Courses – Leading with Confidence & Women in sport - November 16
- Moose Jaw Warrior visit to Gravelbourg – November 22
- Hosted Grant Writing workshop – November 24
 - 7 participants from the Gravelbourg Community
 - In Partnership with South West District for Culture & Recreation

- **Palestre**
 - Arena Staff positions filled – Mark Sutherland & Ron Gall
 - I've been very pleased with both staff members, they are both very pleasant to the public and have been completing all the tasks handed their way
 - Both staff members have completed the Arena Operators Level 1 course
 - Locker Room 1 bathroom renovation completed
 - Public Health Inspection Complete
 - Vipond/ Alsask Inspection Complete
 - Spectator Netting installed thanks to the help of public works
 - Online calendar for skating arena
 - Ice open – October 27
 - Ice was scheduled for conditioning camp that had to cancel it's Friday Ice time due to players scheduling conflict
 - We offered a free public skate and scrimmage in its place with drew in a group of 30+ skates and reminded families and individuals to purchase their season passes. 7 family passes were purchased that evening
 - Moose Jaw Warrior Visit was a great success
 - Warrior Visit on November 22 brought a very large crowd to the rink
 - The visit included the Warriors hosting their practice for the public to watch followed by an invitation for the public to join them on the ice and a chance for autographs in the Lobby afterwards. The team's mascot came down with the team and was a big hit with the younger kids.
 - Gravelbourg has received media exposure from the visit through Discover Moose Jaw, Western Hockey League, CTV News, MJ Warriors Fan Pages and Gravelbourg Tribune
 - Warriors donated a signed stick for the event which was raffled off raising \$250 for the rink + a 25% to be received from Sask Lotteries = \$312.50
 - CRC would like to use these funds to purchase new skating assisters for young children from Home Hardware.
 - Family Skate Day
 - Grant received of \$1000 to Participate in the Canada 150 Skate Date – December 10th

- We are 1 of 400 applicants to receive this grant from across Canada out of over 10,000 applicants
 - Free Skate will be that Sunday from 4:30-6:30 followed by fireworks at the ball diamonds
 - Working on details with Susy for the event
 - User groups this season
 - Gravelbourg Minor Hockey
 - 4 Teams
 - 1 Shared Team (Bantam Boys)
 - Gravelbourg Hornets
 - 3 Recreation Teams
 - 2 Male, 1 Female
 - Palestre Revenues for 2017 as of Monday November 27 - \$47,815.75
 - Off Season Rentals: \$2375.00
 - Equipment Rentals: \$383.00
 - Kitchen Rental: \$3161.25
 - Curling Rental: \$10,200.00
 - In-Ice Advertising: \$3600.00
 - TV Advertising: \$350.00
 - Billboard Adverting: \$5220.00
 - Ice Time Rental: \$20,537.50

These numbers do not include November ice rentals
- **Renaissance Gaiety Theatre**
 - Creating and printing movie posters for the Renaissance Gaiety Theatre
 - No Christmas production this year
 - The theatre is working on a Murder Mystery play for March
- **ECC (Early Childhood Coalition)**
 - Working with Tot Spot coordinator with promotions
 - PARTY date is potentially set for May 2, 2018.
 - PARTY – Prevent Alcohol Risk-Related Trauma in Youth
 - First committee meeting was held November 7
 - CRC will be co-chairing the event with Karen Lehmann
 - Assisting with record keeping for the KISS Program- Kids in Safe Seats
- **Driving Range**
 - Gross Revenue collected as of September 19 \$2,148.00
 - 20% of revenues to HB Junction (\$470.60)
 - Driving range Closed October 17
- **Chase the Ace**
 - Weekly record keeping of sales
 - Poster printing
 - Social media

Priorities for December 2017:

- Chase the Ace records
- Family Skate Day – December 10
- Solstice Final Report/ AGM – Paperwork/ invoices only received November 27
- Palestre Daily operations