



VILLE DE • TOWN OF

**Gravelbourg**

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February 9, 2018

## PUBLIC NOTICE

Please be advised that pursuant to Section 123 of *The Municipalities Act*, notice is hereby given that the Council of the Town of Gravelbourg intends to hold a special meeting of Council to discuss the following matters:

- a) Appoint an Acting CAO
- b) Review ratepayer's sewer invoice
- c) Review request for temporary sea can conversion site
- d) Review utility request

The meeting will be held at the Town of Gravelbourg Office in the Council Chambers at 209 Main Street in Gravelbourg, Saskatchewan at 7 a.m. on Monday, February 12, 2018.

Florence Martin  
Acting Administrator

# Town of Gravelbourg

## Meeting Agenda

February 12, 2018 - Special Meeting - 7 a.m.

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1. MEETING CALLED TO ORDER
  2. ADOPTION OF AGENDA 2018-0059
  3. HIRE AN ACTING CAO 2018-0060
  4. REVIEW RATEPAYER'S SEWER INVOICE 2018-0061
  5. REVIEW REQUEST FOR TEMPORARY SEA CAN CONVERSION SITE 2018-0062
  6. HOMEOWNER UTILITY REQUEST 2018-0063
  7. ADJOURNMENT 2018-0064
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RB

**Town of Gravelbourg**  
**Meeting Minutes**  
**February 12, 2018 - Special Meeting - 7 a.m.**

Present: Mayor: Robert Bowler  
Councilors: Ed Lagasse  
Lucien Sicotte  
Toos Giesen-Stefiuk  
Travis Rushinko  
Darcy Stefiuk

Acting Administrator: Florence Martin

Members of the Media present:  
Members of the Public present: Tim Walker

- 2018-0059      **1. Meeting Called To Order**  
A quorem present, Mayor Bowler called the meeting to order at 7 a.m.
- 2018-0060      **2. Adoption of Agenda**  
Alderman Lagasse  
Alderman Giesen-Stefiuk  
That Council adopts the agenda as presented at this meeting.  
**Carried**
- 2018-0061      **3. Hire an Acting CAO**  
Alderman Rushinko  
Alderman Sicotte  
That Council hire Joan Corneil as an Interim Acting Chief Administrative Officer (CAO) at \$50 per hour effective immediately.  
**Carried**
- 2018-0062      **4. Review ratepayer's sewer invoice**  
Alderman Stefiuk  
Alderman Sicotte  
That the Town approves the removal of the 2017 Accounts Receivable of \$1,438.55 for sewer repair at Lot 1-2; Block 30; Plan A1200 and that the homeowner is responsible for any plumbing expenses incurred.  
**Carried**
- 2018-0063      **5. Review request for temporary sea can conversion site**  
That Council approves Walker Home & Property to place two seacans at Parcel S; Plan 00269; upon written approval from the property owner; at this site location to convert seacans for a rural living space. Walker Home & Property shall be responsible to purchase a 2018 permit at the fee of \$50.00  
**Carried**
- 2018-0064      **6. Homeowner utility request**  
Alderman Stefiuk  
Alderman Sicotte  
That Council instruct administrator to prepare a letter to the homeowner explaining that an advance payment on their utility account can be made at anytime time and for any amount based on current bylaws and charges..  
**Carried**
- 2018-0064      **7. Adjournment**  
Alderman Lagasse  
That this meeting adjourn at 7:20am  
**Carried**

**Carried**  
*RB*

*Robert Sawicki*

Mayor

*John Martin*

Acting Administrator