



## Community Recreation Coordinator Monthly Activity Report

**TO:** Town of Gravelbourg Council  
**FROM:** Casandra Rushinko, Community Recreation Coordinator (CRC)  
**DATE:** August 30, 2018  
**SUBJECT:** Monthly Activity Report – August

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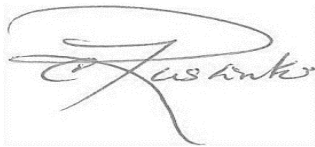
### Activities:

- Promotions on the Town Facebook page, Aquaplex Facebook page, Palestre page
- Report submitted for Palestre skating ice- early start additional information
- Final report for WSI grant funding submitted
- Sask Arts Board Webinar for grant changes
- Meeting with SPRA Representative
- Radio interview with CHAB on Gravelbourg Recreation
  
- **Driving Range**
  - Record sales/ Token return
  - Range will remain open until the end of the school golf club season, weather permitting
  
- **Aquaplex**
  - Weekly deposits
  - Staffing schedules
  - Southland Coop Family Swim Day August 5
    - Southland Coop donated beachballs to give away at the pool, considering this was a long weekend we were please with the attendance
  - Jr Lifeguard Day August 15
    - Ages 10-16 were invited to come participate and ask questions about what it takes to be a lifeguard.
    - Participants learned about skills they would be tested on during the lifeguard training courses, touched on first aid practices, and the details of what guard does during their shift
    - Goal was to encourage this age group to understand and respect what a lifeguard does and think about possibly becoming a lifeguard themselves
  - Season ended August 26, final clean up was August 27
  
- **Solstice**
  - Invoices and receipts received incomplete, currently compiling the final remaining invoices to produce a end of event financials so I may complete and submit the grant follow up forms.
  - Next meeting scheduled for September 10
  - 2019 Grant awarded from Heritage Canada - \$4000

- **Palestre**
  - facility rentals/ equipment rental
    - 1 facility rental
  - Advertising
    - 4 new in ice spots opened, 1 previous
    - 5 new advertisers this season
    - Logos have been ordered and will arrive Sept 24
    - Working on details for dasher board advertising, expected to be released early September
  - Staff interviews scheduled August 31

**Priorities for September 2018:**

- Canada Summer Jobs Follow up report
- Solstice follow up reports
- Arena Start up preparations
- Driving Range weekly Maintenance
- Palestre advertising opportunities

A handwritten signature in black ink, appearing to read 'C. Rushinko', enclosed in a thin black rectangular border.

Casandra Rushinko  
Community Recreation Coordinator