

Minutes of the Regular Meeting of the Council of the Town of Gravelbourg

November 26, 2015

Present: Mayor: Edward Lagassé

Councillors: Jackie Berg
Bob Bowler
Toos Giesen- Stefiuk
Darcy Stefiuk
Michel Vézina

CAO: Chris Costley

Absent: Dan Lamarre

Call to Order *A quorum being present, Mayor Lagassé called the meeting to order at 7:00 p.m.*

591/15 Agenda **Vézina/Stefiuk**
That the agenda be adopted as amended. **Carried**

Paul Boisvert, representing the Gravelbourg Tribune, arrived at 7:02 p.m.

592/15 Minutes – November 12, 2015 **Vézina/Berg**
That the minutes as of the regular meeting of Council held November 12, 2015 be adopted with amendments. **Carried**

593/15 Storage Shed for Rural Internet **Stefiuk/Bowler**
To approve the request by Charmaine Keck to allow the construction of a storage shed under the water tower for the purpose of housing equipment for rural internet service. **Carried**

594/15 Driving Range Maintenance **Berg/Giesen-Stefiuk**
To approve the payment of \$800 to Chandler Piché for the maintenance of the driving range in 2015. **Carried**

595/15 Commissionaires **Stefiuk/Berg**
To table discussion regarding the Commissionaires until the next regular meeting of Council. **Carried**

596/15 PA System at La Palestre **Stefiuk/Vézina**
To authorize Bob Bowler to install a cover over the PA system volume controls at La Palestre. **Carried**

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| 597/15 | Letter re:
Handicap
Parking Spot | Bowler/Berg
That administration prepare an amending bylaw to designate two (2) of the parking stalls in front of Lots 42-43 Block 14 Plan A1200 as fifteen (15) minute parking zones from 9 a.m. to 6 p.m. Monday to Friday; and further, to approve the purchase of two signs for this purpose at a cost not exceeding \$200 in total.
Carried |
| 598/15 | Canada Post
Lease
Proposal | Giesen-Stefiuk/Bowler
To propose a 2% annual rate increase for the lease of 402 Main Street in Gravelbourg, SK by the Canada Post Corporation for a five (5) year period commencing January 1, 2018.
Carried |
| 599/15 | Thomson Lake
Town
Representative | Vézina/Berg
To table discussion regarding the Town of Gravelbourg representative on the Thomson Lake Regional Park Board until the first regular meeting of Council in April 2016.
Carried |
| 600/15 | Code of
Conduct &
Public
Disclosure
Statement | Stefiuk/Bowler
That the sample code of conduct provided by Government Relations be considered for the purposes of amending the existing Code of Conduct of the Town of Gravelbourg; and further, that administration prepare a public disclosure statement using the sample provided by Government Relations for the Town of Gravelbourg.
Carried |
| 601/15 | SUMA
Convention | Vézina/Berg
To approve the attendance of Darcy Stefiuk, Toos Giesen-Stefiuk, Dan Lamarre, and the CAO at the 2016 SUMA Convention in Regina from January 31 – February 3, 2016 at a cost of \$395 each plus associated expense claims and per diem at the approved rates.
Carried |
| 602/15 | Wood River
Utility
Board | Giesen-Stefiuk/Bowler
To approve the request by the Wood River Utility Board to install a telephone line and connect a chlorine monitoring device at the Town Shop (302 1 st Avenue W).
Carried |
| 603/15 | artsVest
Workshop | Vézina/Berg
To approve the attendance of Councillor Giesen-Stefiuk at the artsVest Saskatchewan workshop on December 2, 2015 in Regina at no cost except for associated expense claims and per diem at the approved rates.
Carried |

604/15	Recycling	Giesen-Stefiuk/Berg That administration contact recycling contractors and invite quotes for the provision of services for the recycling of items not accepted by IPI/Sarcan (including tin cans and milk containers).	Carried
605/15	Correspondence	Giesen-Stefiuk/Berg That the correspondence presented be received for informational purposes.	Carried
606/15	RM #104 Contribution to La Palestre	Giesen-Stefiuk/Bowler To request that R.M. #104 commits to funding the full cost of the skating rink safety netting purchase, including installation, if their contribution is to be designated specifically for that purpose; and further, that a sign be posted at La Palestre acknowledging the R.M. support for that purchase.	Carried
607/15	Public Works Flow Chart	Giesen-Stefiuk/Bowler That the Manager of Public Works present a flow chart to Council on a monthly basis showing upcoming priorities.	Carried
608/15	Committee Minutes and Reports	Berg/Bowler That the minutes presented for the Sports, Culture & Recreation Advisory Committee meeting held November 23, 2015 be accepted as presented.	Carried
609/15	Department Activity Reports	Berg/Vézina That the Monthly Activity Report for November (Economic Development and Tourism) be accepted as presented.	Carried
610/15	Bylaw No. 1405/15 – Fire Protection Services	Stefiuk/ Bowler To table discussion regarding Bylaw No. 1405/15, a bylaw to enter into an agreement with R.M. #104 for Fire Protection Services, until the next regular meeting of Council.	Carried
611/15	Bylaw No. 1406/15 – Borrowing	Bowler/Vézina That Bylaw No. 1406/15, an amending bylaw to Bylaw No. 1398/15 (Borrowing Bylaw), receive first reading.	Carried
612/15	Bylaw No. 1406/15 – Borrowing	Bowler/Vézina That Bylaw No. 1406/15, an amending bylaw to Bylaw No. 1398/15 (Borrowing Bylaw), receive second reading.	

Carried

- 613/15** **Bylaw
No. 1406/15 –
Borrowing** **Bowler/Vézina**
That, in accordance with Section 34.1 of Bylaw No. 1393/14, Bylaw No. 1406/15, an amending bylaw to Bylaw No. 1398/15 (Borrowing Bylaw), receive third reading at this meeting.
Carried
- 614/15** **Bylaw
No. 1406/15 –
Borrowing** **Bowler/Stefiuk**
That Bylaw No. 1406/15, an amending bylaw to Bylaw No. 1398/15 (Borrowing Bylaw), receive third reading and be adopted.
Carried
- 615/15** **Bylaw
No. 1408/15** **Berg/Giesen-Stefiuk**
That Bylaw No. 1408/15, a bylaw to amend ‘Exhibit A’ to Bylaw No. 1382/13, known as the Water and Sewer Bylaw, receive first reading.
Carried
- 616/15** **Accounts
Payable** **Vézina/Stefiuk**
That accounts payable in the amount of \$352,000.14 (batch #2015-00051) be approved; and further, that the Payment Posting Audit Trail for batch #2015-00051 be attached to and form part of the minutes.
Carried
- 617/15** **Committee of
The Whole, Closed
Session** **Giesen-Stefiuk/Vézina**
That Council recess to the Committee of the Whole, closed session, at 8:48 p.m., pursuant to Section 120(2)(a) of *The Municipalities Act*, to discuss employee matters.
Carried
- 618/15** **Reconvene** **Berg/Vézina**
That Council move out of the closed session and reconvene the regular meeting at 9:52 p.m.
Carried

Edward Lagassé declared pecuniary interest and left the room at 9:55 p.m.

619/15 **CAO**
Position

Giesen-Stefiuk/Bowler
That CAO Costley prepare a Letter of Offer to Paul Wysman for the position of Chief Administrator Officer under the following conditions:

- annual salary of \$65,000 per annum with an increase to \$70,000 per annum after receiving his Standard Certificate from the Urban Board of Examiners.
- six (6) month probationary period

Carried

620/15 **CAO**
Position

Vézina/Berg
That, pending the outcome of the offer in resolution #618/15, CAO Costley be authorized to approach Kyle Franz to discuss his potential employment as CAO of the Town of Gravelbourg and request additional references.

Carried

Edward Lagassé returned to the meeting at 10:14 p.m.

621/15 **Adjournment**

Berg/Vézina
That the meeting be adjourned at 10:23 p.m.

Carried

Mayor/Deputy Mayor

Chief Administrative Officer