

**Minutes of the Regular Meeting of the Council of the Town of Gravelbourg  
December 10, 2015**

**Present: Mayor:** Edward Lagassé

**Councillors:** Jackie Berg  
Bob Bowler  
Toos Giesen- Stefiuk  
Darcy Stefiuk  
Michel Vézina  
Dan Lamarre

**CAO:** Chris Costley

**Call to Order** *A quorum being present, Mayor Lagassé called the meeting to order at 7:15 p.m.*

- |               |  |  |                |
|---------------|--|--|----------------|
| <b>622/15</b> | <b>Agenda</b>  | <b>Berg/Stefiuk</b><br>That the agenda be adopted as amended.  | <b>Carried</b> |
| <b>623/15</b> | <b>Minutes –<br/>November 26,<br/>2015</b>                         | <b>Vézina/Bowler</b><br>That the minutes as of the regular meeting of Council held November 26, 2015 be adopted with amendments.   | <b>Carried</b> |
| <b>624/15</b> | <b>Commissionaires<br/>Contract</b>                                | <b>Stefiuk/Bowler</b><br>That Commissionaires contract to conduct bylaw enforcement in the Town of Gravelbourg be only renewed May 1, 2016 and further, (there would not be any Commissionaires for winter months for January to April, 2016). | <b>Carried</b> |
| <b>625/15</b> | <b>Cyrill Poirier-<br/>Retirement<br/>From Fire<br/>Department</b> | <b>Stefiuk/Lamarre</b><br>To table discussion regarding Cyrill Poirier retiring from Fire Department until the first regular meeting of Council in January 2016.   | <b>Carried</b> |
| <b>626/15</b> | <b>CNET<br/>Installation –<br/>For Library</b>                     | <b>Lamarre/Berg</b><br>That the CAO ask if the C-Net has the tech support to do the installation for the Library and further, that the R.M. #104 and the Town of Gravelbourg share the bill.   | <b>Carried</b> |
| <b>627/15</b> | <b>SaskAlert</b>   | <b>Stefiuk/Bowler</b><br>That Ed Lagassé and Dan Lamarre attend SaskAlert (Saskatchewan’s Emergency Public Alerting Program) information session April 9 <sup>th</sup> , 2016 in Assiniboia.   | <b>Carried</b> |
| <b>628/15</b> | <b>PW Committee<br/>Schedule</b>                                   | <b>Stefiuk/Bowler</b><br>That Public Works Committee meetings be scheduled for the first Monday before first Council meeting of each month.  | <b>Carried</b> |
| <b>629/15</b> | <b>PW –<br/>Remuneration</b>                                       | <b>Lamarre/Berg</b><br>To table discussion regarding the Public Works Committee Remuneration until the 2016 budget meeting.  | <b>Carried</b> |
| <b>630/15</b> | <b>PW –<br/>CUPE<br/>Negotiation</b>                               | <b>Berg/Lamarre</b><br>That Edward Lagassé and Darcy Stefiuk be appointed as councilors to be representative for Public Works CUPE negotiation committee meeting on December 16, 2015.   | <b>Carried</b> |

<b>631/15</b>	<b>Access Road Near Swayze's</b>	<b>Stefiuk/Lamarre</b> That Public Works Manager Haibo Chen contact CP rail to see if they will let us use the access road near Swayze's Concrete in the Town of Gravelbourg.	<b>Carried</b>
<b>632/15</b>	<b>Transette-Sparkle Tour use</b>	<b>Berg/Giesen-Stefiuk</b> That there will be no charge for the use of the Transette and driver for the Sparkle tour around town for the Foyer and Villa Residents in Gravelbourg.	<b>Carried</b>
<b>633/15</b>	<b>Public Disclosure Statement</b>	<b>Stefiuk/Bowler</b> To table discussion regarding the Public Disclosure statement provided by Government Relations that CAO prepared for the Town of Gravelbourg until next regular meeting of Council.	<b>Carried</b>
<b>634/15</b>	<b>Correspondence</b>	<b>Stefiuk/Bowler</b> That the correspondence presented be received for informational purposes.	<b>Carried</b>
<b>635/15</b>	<b>Department Activity Reports</b>	<b>Vézina/Lamarre</b> That the Monthly Activity Report for December (Public Works Manager; Sports, Culture & Recreation) be accepted as presented.	<b>Carried</b>
<b>636/15</b>	<b>SDCL Reports – Water/Wastewater Samples</b>	<b>Vézina/Bowler</b> That SDCL reports for water samples collected November 2 (invoice #3224010, #3224047, and #3224066), November 3 (invoice #3224365, #3224366), November 9 (invoice #3224732), November 16 (invoice #3225175), November 24 (invoice #3225777), be acknowledged as received.	<b>Carried</b>
<b>637/15</b>	<b>Gravelbourg &amp; District Aquaplex Financial Statement - Dec. 1, 2015</b>	<b>Giesen-Stefiuk/Bowler</b> That Council accept the Gravelbourg & District Aquaplex Centre income statement as at December 1, 2015, as presented, and that these be attached to and form part of the minutes.	<b>Carried</b>
<b>638/15</b>	<b>Thomson Lake Board Meeting/ Financial Statements</b>	<b>Berg/Bowler</b> That the minutes presented for the Thomson Lake Regional Park Authority Board of Directors meeting held October 19, 2015 and the Financial statements October 31, 2014 be accepted as presented.	<b>Carried</b>
<b>639/15</b>	<b>Bylaw No. 1405/15 – Fire Protection Services</b>	<b>Stefiuk/ Bowler</b> To table discussion regarding Bylaw No. 1405/15, a bylaw to enter into an agreement with R.M. #104 for Fire Protection Services, until the next regular meeting of Council in 2016.	<b>Carried</b>
<b>640/15</b>	<b>Bylaw No. 1401/15 – The Operation of Vehicles</b>	<b>Stefiuk/Bowler</b> That Bylaw No. 1401/15, an amending bylaw to Bylaw No. 1044/97 (the Operation of Vehicles), receive third reading at this meeting.	<b>Carried</b>
<b>641/15</b>	<b>Bylaw No. 1401/15 – The Operation of Vehicles</b>	<b>Stefiuk/Bowler</b> That Bylaw No. 1401/15, an amending bylaw to Bylaw No. 1044/97 (the Operation of Vehicles), receive third reading and be adopted.	<b>Carried</b>

<b>642/15</b>	<b>Bylaw No. 1408/15</b>	<b>Giesen-Stefiuk/Berg</b> That Bylaw No. 1408/15, a bylaw to amend ‘Exhibit A’ to Bylaw No. 1382/13, known as the Water and Sewer Bylaw, receive second reading.	<b>Carried</b>
<b>643/15</b>	<b>Bylaw No. 1408/15</b>	<b>Giesen-Stefiuk/Berg</b> That Bylaw No. 1408/15, a bylaw to amend ‘Exhibit A’ to Bylaw No. 1382/13, known as the Water and Sewer Bylaw, receive third reading at this meeting.	<b>Carried</b>
<b>644/15</b>	<b>Bylaw No. 1408/15</b>	<b>Stefiuk/Bowler</b> That Bylaw No. 1408/15, a bylaw to amend ‘Exhibit A’ to Bylaw No. 1382/13, known as the Water and Sewer Bylaw, receive third reading and be adopted.	<b>Carried</b>
<b>645/15</b>	<b>Accounts Payable</b>	<b>Vézina/Giesen-Stefiuk</b> That accounts payable in the amount of \$70,355.84 (batch #2015-00053) be approved; and further, that the Payment Posting Audit Trail for batch #2015-00053 be attached to and form part of the minutes.	<b>Carried</b>
<b>646/15</b>	<b>Bank Reconciliations – Nov. 30, 2015</b>	<b>Berg/Stefiuk</b> To accept the bank reconciliations as at November 30, 2015, as presented, and that these be attached to and form part of the minutes.	<b>Carried</b>
<b>647/15</b>	<b>Committee of The Whole, Closed Session</b>	<b>Giesen-Stefiuk/Vézina</b> That Council recess to the Committee of the Whole, closed session, at 8:39 p.m., pursuant to Section 120(2)(a) of <i>The Municipalities Act</i> , to discuss employee matters.	<b>Carried</b>
<b>648/15</b>	<b>Reconvene</b>	<b>Stefiuk/Vézina</b> That Council move out of the closed session and reconvene the regular meeting at 9:29 p.m.	<b>Carried</b>
<b>649/15</b>	<b>Contact Negotiations- Rec &amp; Culture Director</b>	<b>Berg/Giesen-Stefiuk</b> That a contract be prepared offering Guylaine Green Recreation & Culture Director a wage increase to \$ per hour, effective January 1, 2016.	<b>Carried</b>
<b>650/15</b>	<b>Contact Negotiations- EDO</b>	<b>Stefiuk/Vézina</b> That a contract be prepared offering Carleen Wallington Manager of EDO (Economic Development and Tourism) a wage increase to \$27 per hour, effective January 1, 2016.	<b>Carried</b>
<b>651/15</b>	<b>Contract Negotiations- Finance &amp; Admin</b>	<b>Bowler/Vézina</b> That a contract be prepared offering Florence Martin (Finance & Administration) a wage increase to \$27 per hour, effective January 1, 2016.	<b>Carried</b>
<b>652/15</b>	<b>CAO Position</b>	<b>Bowler/Vézina</b> That CAO Costley prepare a Letter of Offer to Kyle Franz for the position of Chief Administrator Officer under the following conditions: <ul style="list-style-type: none"> <li>- annual salary of \$70,000 per annum</li> <li>- six (6) month probationary period</li> </ul>	<b>Carried</b>

653/15	<b>Organizational Structure</b>	<b>Berg/Stefiuk</b> To approve of the Organizational Chart for the Town of Gravelbourg as presented.	<b>Carried</b>
654/15	<b>Adjournment</b>	<b>Vézina/Bowler</b> That the meeting be adjourned at 9:31 p.m.	<b>Carried</b>

---

*Mayor/Deputy Mayor*

---

*Chief Administrative Officer*