

**Minutes of the Regular Meeting of the Council
of the Town of Gravelbourg held January 14, 2016**

Present **Mayor:** Edward Lagassé
Aldermen: Jackie Berg
 Bob Bowler
 Toos Giesen-Stefiuk
 Dan Lamarre
 Darcy Stefiuk

Absent: Michel Vézina

Call to Order **A quorum** being present, Mayor Lagassé called meeting to order at 7:03 PM.

Paul Boisvert arrived at the meeting - 7:05 pm

- 01/16** **Agenda Adoption** **Lamarre / Stefiuk**
That agenda be adopted as amended at this meeting.
Carried.
- 02/16** **Recording Clerk** **Stefiuk / Bowler**
That Florence Martin be appointed recording clerk for the following meeting: January 14, January 24, February 11 and February 25, 2016.
Carried.
- 03/16** **Minutes of Dec.22, 15** **Berg / Giesen-Stefiuk**
That the minutes of the Council meeting held December 22, 2015 be adopted at this meeting.
Carried.
- 04/16** **CAO Letter of Offer** **Stefiuk / Bowler**
That Council accepts Ward Minifie, signed letter of offer for the CAO position with start date February 29, 2016.
Carried.
- 05/16** **Outdoor Rink** **Bowler / Stefiuk**
That the arena workers are authorized to use the Zamboni before the blade is changed to scrape and flood the outdoor rink.
Carried.
- 06/16** **Scheduled Council Meeting** **Berg / Stefiuk**
That the 2016 Council meeting schedule be set for every second Thursday beginning with this meeting.
Carried.
- 07/16** **Southwest Transportation Planning Committee** **Bowler / Lamarre**
That Louis Stringer be appointed as the Town of Gravelbourg representative for the Southwest Transportation Planning Committee.
Carried
- 08/16** **Chinook Regional Library** **Stefiuk / Bowler**
That Michelle Pouteaux be appointed as the representative of the Town of Gravelbourg for the Chinook Regional Library and the Gravelbourg Branch Local Library.
Carried

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| 09/16 | Shamrock Regional Park Board | Lamarre / Giesen-Stefiuk
That Jackie Berg be appointed as the representative of the Town of Gravelbourg for the Shamrock Regional Park Board.
Carried. |
| 10/16 | Thomson Lake Regional Park Board | Berg / Lamarre
That Bob Bowler be appointed as the representative of the Town of Gravelbourg for the Thomson Lake Regional Park Board.
Carried. |
| 11/ 16 | SRC Advisory Committee | Giesen-Stefiuk / Berg
That Bob Bowler, Edward Lagassé, Lynne Piché, Dave Punga, Breanne Chevrier and Carleen Wallington be appointed as representatives of the Town of Gravelbourg for the Sport, Recreation and Culture Advisory Committee.
Carried. |
| 12/16 | Economic Development & Tourism Advisory Committee | Stefiuk / Lamarre
That Louis Stringer, Toos Giesen-Stefiuk, Jackie Berg, Val Michaud, Rosalie Lorrain, Ryan Miller, Judy Reiman, Trena Fox and Carleen Wallington be appointed as representatives of the Town of Gravelbourg for the Economic Development and Tourism Advisory Committee.
Carried. |
| 13/16 | Wood River Mutual Aid Area EMO | Bowler / Stefiuk
That Dan Lamarre be appointed as representative of the Town of Gravelbourg for the Wood River Mutual Aid Area EMO.
Carried. |
| 14/16 | Schedule of Council Committees | Stefiuk / Lamarre
That Council approves the 2016 Schedule of the Town Council Committees/member list and be attached to and form part of these minutes.
Carried. |
| 15/16 | Extend Computer Service | Giesen-Stefiuk / Bowler
That Council extend the service agreement with David MacLachlan and Ryan MacLachlan for the provision of Computer System Maintenance Services at the cost of \$240.00 for 2016.
Carried. |
| 16/16 | SUMA Resolutions | Lamarre / Berg
That Council tabled the list of SUMA resolutions until next meeting. |
| 17/16 | Canada Post Upgrade | Lamarre / Stefiuk
That Council approves Canada Post to paint the wood panelling in the lobby area of the Post Office Building.
Carried. |
| 18/16 | Community Airport Partnership | Lamarre / Stefiuk
That Council tabled the CAP (Community Airport Partnership program) application till the next meeting.
Carried. |
| 19/16 | South Central Municipal Association | Giesen-Stefiuk / Bowler
That Council supports the South Central Municipal Association request to send a letter to the Premier regarding bylaw enforcement and the legal impact on municipalities.
Carried. |

- 20/16 Recycling Letter** **Berg / Lamarre**
 That the Mayor responds to the letter written by students regarding a recycling program in the Town of Gravelbourg.
Carried.
- 21/16 Correspondence** **Lamarre / Berg**
 That the correspondence presented be received for informational purposes.
Carried.
- 22/16 Committee Reports** **Bowler / Stefiuk**
 That reports by Department of Economic Development & Tourism / Department of Sports Culture & Recreation / Manager of Public Works be accepted as presented.
Carried.
- 23/16 Bylaw Enforcement Report** **Giesen-Stefiuk / Berg**
 That Bylaw Officer report for December, 2015 be accepted as presented.
Carried.
- 24/16 SDCL Report** **Berg / Giesen-Stefiuk**
 That the SDCL reports for the water sample collected for December, 2015 – Invoices #3226343, #3226885, #3227309, #3227953, #3228269 be acknowledged as received.
Carried.
- 25/16 Accounts Payable To Dec 31,15** **Giesen-Stefiuk / Berg**
 That accounts payable in the amount of \$252,632.53 dated December 31, 2015 be approved as indicated in the Payment Posting Audit Trail for payment and that these be attached to and form part of these minutes.
Carried.
- 26/16 Accounts Payable To Dec 31,15** **Berg / Lamarre**
 That accounts payable in the amount of \$141,250.00 dated December 31, 2015 be approved as indicated in the Payment Posting Audit Trail for payment and that these be attached to and form part of these minutes.
Carried.
- Paul Boivert left the meeting at 8:45 pm*
- 27/16 Tax Enforcement** **Stefiuk / Bowler**
 That the Town proceed with the final stage of Tax Enforcement procedure with Saskatchewan Mediation Board to give consent to proceed with Parcels P, X and S.
Carried.
- 28/16 Trailtech** **Stefiuk / Berg**
 That Council approve the use of the Town Shop for Trailtech to showcase their new products to a dealer group.
Carried.
- 29/16 Hiring Committee Rec Co-ordinator** **Bowler / Lamarre**
 That Toos Giesen-Stefiuk be appointed to the hiring committee to hire a Rec/Culture Co-ordinator.
Carried.

- 30/16 Committee of the Whole, Closed Session** **Berg / Stefiuk**
That Council recess to the Committee of the Whole, closed session, at 9:36 pm pursuant to Section 120(2)(a) of *the Municipalities Act*, to discuss employee matters.
Carried.
- 31/16 Reconvene** **Bowler / Lamarre**
That Council move out of closed session & reconvene the regular meeting at 9:44 pm.
Carried.
- 32/16 Manager of Public Works** **Lamarre / Bowler**
That Council lay-off the Manager of Public Works, Haibo Chen, effective February 19, 2016.
Carried.
- 33/16 Foreman** **Lamarre / Berg**
That the Town of Gravelbourg advertise in Sask Jobs for a Town Foreman.
Carried.
- 34/16 Adjournment** **Bowler**
That this meeting be adjourned at 9:55 pm.

Mayor/Deputy Mayor

Chief Administrative Officer