

# Town of Gravelbourg

## Meeting Minutes

February 6, 2020 - Regular Council - 07:00 PM

Present: Mayor: Robert Bowler

Councillors:  
Ed Lagasse  
Andre Lorrain  
Darcy Stefiuk  
Lucien Sicotte  
Travis Rushinko  
Toos Giesen-Stefiuk

Assistant Administrator Sandy Weiteman

Absent:  
Councillor

2020-0134

**1. Meeting Called To Order**

Meeting called to order by Mayor Bowler at 7:00pm

**2. Conflict of Interest**

**3. Adoption of Agenda**

Councillor Lagasse  
Councillor Sicotte

That Council adopts the agenda as presented at this meeting.

**Carried**

2020-0135

**4. Adoption of Minutes**

Councillor Lorrain  
Councillor Giesen-Stefiuk

That the minutes of the Regular Council meeting held on Jan 23, 2020 be adopted as amended at this meeting.

**Carried**

**5. Honors and Awards**

**6. Public Hearing(s)**

**7. Delegations**

**8. General Information**

**9. Council reports- Committee/Departments Minutes and reports**

2020-0136

**9.1 Election workshop**

Councillor Giesen-Stefiuk  
Councillor Stefiuk

That Sandy Weiteman and Bonita Weinbender are authorized to attend the RMAA-UMAAS Election workshop to be held in Swift Current March 25, 2020.

**Carried**

2020-0137

**9.2 Canada Infrastructure Program (CIP)**

Councillor Lorrain  
Councillor Sicotte

That administration receive and file.

**Carried**

2020-0138

**9.3 CRC Month Report**

Councillor Giesen-Stefiuk  
Councillor Lagasse

That Council accepts the Culture & Recreation Coordinator Report for January 30, 2020 as presented.


RB

			Carried
2020-0139	10.	<p>Travis Rushinko arrived at the meeting at 7:08pm</p> <p><b>Financial reports</b></p> <p>Councillor Stefiuk Councillor Lorrain</p> <p>That the Statement of Financial Activites for the period ending December 31, 2019 be referred back to administration for clarification.</p>	
2020-0140	11.	<p><b>Accounts for approval</b></p> <p>Councillor Lorrain Councillor Lagasse</p> <p>That Council accepts the Accounts Paid and Payable Statement Batch# 2020-0026-AP2020-00008 for January 31, 2020 as presented by Administration, and these be attached to and form part of these minutes.</p>	Carried
2020-0141	12.	<b>Unfinished Business</b>	Carried
	13.	<b>New Business</b>	
2020-0141	13.1	<p><b>Gravelbourg Music Festival</b></p> <p>Councillor Rushinko Councillor Sicotte</p> <p>That the Town of Gravelbourg sponsor a scholarship in the amount of \$200.00 for the Gravelbourg Music Festival.</p>	
2020-0142	13.2	<p><b>CSO and regional Group</b></p> <p>Councillor Lorrain Councillor Rushinko</p> <p>That the Town of Gravelbourg give support in principle to work with regional partners in investigating the potential hiring of a Community Service Officer to augment current efforts in Bylaw infractions and some traffic issues (as authorized).</p>	Carried
2020-0143	13.3	<p><b>Lagoon Charges</b></p> <p>Councillor Stefiuk Councillor Lorrain</p> <p>That Council direct Administration to maintain existing usage agreements, require a business license for the contractors as well as charge a Thirty Dollar (\$30) dumping fee for each NON local load of effluent.</p>	Carried
2020-0144	13.4	<p><b>Porta Potty Rental</b></p> <p>Councillor Rushinko Councillor Giesen-Stefiuk</p> <p>That Council accepts the presented rates of Forty Dollars (\$40) per day and Two Hundred (\$200) per week plus the cost of cleaning and instructs administration to rent them out at these rates.</p>	Carried
2020-0145	13.5	<p><b>FCM Membership</b></p> <p>Councillor Stefiuk Councillor Rushinko</p> <p>That Council instructs administration to renew our 2020-2021 Membership with Federation of Canadian Municipalities in the amount of \$426.63.</p>	Carried
2020-0146	14.	<b>Bylaws</b>	
	15.	<b>Committee of the Whole, Closed Session</b>	
		Councillor Stefiuk	

BB

		Councillor Rushinko	
		That Council recess to the Committee of the Whole, closed session at 7:24hrs. pursuant to Section 120(2)(a) of <i>The Municipalities Act</i> , to discuss land matters/strategic planning.	
			Carried
		Sandy Weiterman left the meeting at 7:55pm.	
2020-0147	16.	<b>Reconvene to Council</b>	
		Councillor Stefiuk Councillor Sicotte	
		That Council move out of the closed session and reconvene the regular meeting at 8:29 hrs.	
			Carried
		Sandy Weiterman returned to the meeting at 8:29pm.	
2020-0148	16.1	<b>Land Matter</b>	
		Councillor Lorrain Councillor Rushinko	
		That the Friends of the Gravelbourg Convent provide to the Town of Gravelbourg a copy of the report "Gravelbourg Convent Structural Rehabilitation Study" by JC Kenyon Engineering Inc, for the purpose of disclosing to the developer under the following conditions:	
		- a non-disclosure agreement is to be signed by the three parties: Friends of the Gravelbourg Convent, Town of Gravelbourg and the Developer.	
		- that the integrity of the chapel be kept.	
		- that the developer will pay a \$10,000.00 bond for the report and the bond will be returned upon purchase of building or the report is returned. In the event that the purchase does not go through and the report is not returned, the bond will be forfeited.	
			Carried
2020-0149	16.1.1	<b>Employee Matters</b>	
		Councillor Rushinko Councillor Lorrain	
		That council has received a complaint and this complaint is to be filed.	
			Carried
2020-0150	16.1.1.1	<b>Employee Matters</b>	
		Councillor Rushinko Councillor Sicotte	
		That Council instructs administration to advertise for the position of Chief Administrative Officer.	
			Carried
2020-0151	17.	<b>Adjournment</b>	
		Councillor Rushinko	
		That this meeting adjourn at 8:39pm.	
			Carried

  
 \_\_\_\_\_  
 Mayor

  
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 Administrator





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## BYLAW N0.1480/20

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### A BYLAW WHICH PROVIDES FOR FIXING WATER RATES AND SEWER SERVICE CHARGES

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**The Council of the Town of Gravelbourg, in the Province of Saskatchewan,  
enacts as follows:**

1. The charges to be paid by the water consumer, whose water service has been turned on, shall be those set out in "Exhibit A" attached to, and forming part of, this Bylaw, provided however, that the fixed rate/minimum monthly charge, where applicable, shall be payable in every case, whether or not any water is consumed.
2. Persons or businesses who own or occupy premises drained, or that are by bylaw required to be drained, into the sanitary sewer shall pay, for such services, a Fixed Rate service charge and any additional user fees as set out and established in "Exhibit B" attached to and forming part of this Bylaw, provided that the Fixed Rate service charge shall be payable in every case where water service is turned on.
3. If the water supply is shut off from the premises of a user, for infringement of the provisions of this Bylaw, the water supply shall not be turned on until all penalties, fees, rates, charges, and arrears, if any, have been paid.
4. Accounts for water services and sanitary sewer service charges shall cover a period of one month and shall be due upon receipt but must nonetheless be rendered on, or before, the fifteenth day of the month next following being issued without penalty. If an account is not paid within the period of thirty days, the water service may be disconnected. When the water service is disconnected, it shall not be turned on until all penalties, rates charges, and arrears have been paid, together with a fee of \$75.00 to cover the expenses of disconnecting and reconnecting the service, provided that, if reconnection is required outside the Town of Gravelbourg employees' regular working hours, the fee shall be \$125.00.
5. The Town will have the option of reading meters monthly or quarterly. Should water meters be read quarterly (4 times per year) for purposes of determining consumption of water at charges as set out in "Exhibit A" (Water Rates) and use of the sanitary sewer system at charges set out in "Exhibit B" (Sewer Rates). Where monthly billing takes place, when reading quarterly, an estimated consumption amount shall be applied to those months in which a meter is not read.
6. A penalty of 1.5% per month shall be added to all water and sewer accounts outstanding after thirty days from the date of billing.



VILLE DE - TOWN OF

# Gravelbourg

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7. That Bylaw 1451/18 as enacted on November 02, 2018 be repealed
8. That Bylaw 1478/19 as enacted on December 12, 2019 be repealed
9. That Bylaw 1479/19 as enacted on December 19, 2019 be repealed
10. This Bylaw will take effect upon approval of the Saskatchewan Municipal Board.
11. THE schedule attached and marked "Exhibit A" shall take effect February 20, 2020 or upon the date of approval of the Saskatchewan Municipal Board, whichever is later.
12. THE schedule attached and marked "Exhibit B" shall take effect February 20, 2020 or upon the date of approval of the Saskatchewan Municipal Board, whichever is later.



*Robert Boucher*  
Mayor

*J. Gineil*  
Administrator

Read a third  
time and  
adopted this

*20* day of *February* *2020*  
of, 2020.



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## **'EXHIBIT A' TO BYLAW NO. 1480/20**

### **MONTHLY RATES FOR WATER CONSUMPTION**

1. Fixed rate of \$32.60
2. Consumption rate of \$0.2418/CF
3. 5/8" and 3/4 "water meters would pay fixed rate
  - 1" water meters pay 1.5 times fixed rate
  - 2" water meters pay 2 times fixed rate
  - 4" water meters pay 4 times fixed rate

The meter size rates would also apply to sewer rates.

4. That the rural water users be charged a fixed rate of sixty-five dollars and twenty cents (\$65.20) plus consumption at a rate of \$0.2418 per Cubic Foot for water.

*JB*  
*RB*





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## 'EXHIBIT B' TO BYLAW NO. 1480/20

### MONTHLY RATES FOR SANITARY SEWER SERVICE

Monthly sanitary sewer charges for each water service user within the limits of the Town of Gravelbourg:

1. Fixed rate: \$17.76
2. Consumption Rate of \$0.02485
3. 5/8" and 3/4 "water meters would pay fixed rate
  - 1" water meters pay 1.5 times fixed rate
  - 2" water meters pay 2 times fixed rate
  - 4" water meters pay 4 times fixed rate
4. The water meter size rates would also apply to sewer rates

YC  
RB