

Town of Gravelbourg

Meeting Minutes

May 14, 2020 - Regular Council - 07:00 PM

Present: Mayor Robert Bowler

Councillors:

Ed Lagasse

Andre Lorrain

Darcy Stefiuk

Lucien Sicotte

Travis Rushinko

Toos Giesen-Stefiuk

Administrator Joan Corneil

Absent:

Councillor

1. **Meeting Called To Order**

A quorum being present Mayor Bowler called the meeting to order @ 7PM

2. **Conflict of Interest**

Mayor Bowler declared a conflict with item 14.2.2

2020-0286

3. **Adoption of Agenda**

Councillor Sicotte

Councillor Rushinko

That Council adopts the agenda as amended at this meeting.

Carried

2020-0287

4. **Adoption of Minutes**

Councillor Lagasse

Councillor Sicotte

That the minutes of the Regular Council meeting held on April 30, 2020 be adopted as corrected at this meeting.

Carried

5. **Honors and Awards**

6. **Public Hearing(s)**

7. **Delegations**

8. **Communications**

8.1 **Letter Bell and Larochelle**

Councillor Sicotte

Receive and file- no seconder

2020-0288

8.1.1 **alternate motion**

Councillor Rushinko

Councillor Giesen-Stefiuk

That Council authorize the purchase of signs prohibiting engine retarders and instruct PW to install them and that a letter be sent to Mr. Bell and Mr. Larochelle that at the time a paving crew comes in, the area will be reviewed and repaired.

Carried

2020-0289

8.2 **Training for Councillors**

Mayor Bowler

Councillor Giesen-Stefiuk

That the program named "Strategic Steps" be referred to the regional group for discussion and possible participation

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			Carried
2020-0290	8.3 Saskatchewan Parks and Recreation Professionals		
	Councillor Lagasse Councillor Lorrain		
	That the request from Saskatchewan Parks and Recreation Professionals to proclaim Recreationa Professions Week be approved..		Carried
2020-0291	8.4 Letter of Support- Museum		
	Councillor Lorrain Councillor Lagasse		
	That a letter of support be sent to SLGA regarding a license for Chase the Ace funds to be used for repairs to the wood crib elevator.		Carried
2020-0292	8.5 Chevrier Request		
	Councillor Rushinko Councillor Lagasse		
	That the request from Andre Chavrier regarding participation in the Federal rental relief program be referred back to administration for review and report.		Carried
	9. General Information		
	10. Council reports- Committee/Departments Minutes and reports		
2020-0293	10.1 Stringer Report		
	Councillor Lorrain Councillor Sicotte		
	That the report from Louis Stringer regarding South West transportation Planning committee be accepted.		Carried
2020-0294	10.2 Draft Video Camera Policy		
	Councillor Giesen-Stefiuk Councillor Stefiuk		
	That the report entitled Draft Video camera policy be tabled to the June 11, 2020 meeting.		Carried
2020-0295	10.3 CRC Rink Report		
	Councillor Lorrain Councillor Sicotte		
	That the report from CRC be accepted		Carried
2020-0296	10.3.1 Budget referral		
	Councillor Giesen-Stefiuk Councillor Lorrain		
	That the CRC report- financial implications be referred to the next budget meeting		Carried
2020-0297	10.4 free landfill days		
	Councillor Rushinko Councillor Lorrain		
	That the free land fill days be approved and administration is directed to change the ad by adding "Due to COVID" as an explanation for non pick up of household items.		Carried
2020-0298	11. Financial reports		

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Councillor Lagasse
Councillor Sicotte

That the financial report for the period ending April 30, 2020 be accepted

Carried

11.1 Taxes collected- 2019 vs 2020

Council had asked for the amount of taxes collected to determine if the numbers were down.

Jan 01, 2019 to April 30, 2019 \$759,706
Jan 01 2020 to April 30 2020 \$777,009

2020-0299

12. Accounts for approval

Councillor Lorrain
Councillor Sicotte

That Council accepts the Accounts Paid and Payable Statement Batch - 2020-00032 for (May 01, 2020 as presented by Administration, and these be attached to and form part of these minutes.

Carried

2020-0300

12.1 Batch 2020-00034 May 15, 2020 Payments

Councillor Lagasse
Councillor Sicotte

That Council accepts the Accounts Paid and Payable Statement Batch -2020-00034 for (May 15, 2020 as presented by Administration, and these be attached to and form part of these minutes.

Carried

2020-0301

13. Unfinished Business

13.1 Safety Measures Front Office

Councillor Lorrain
Councillor Sicotte

That Council approve the full counter width barrier made of 3 panes of glass and 4 posts at an approximate cost of \$480.00.

Carried

2020-0302

13.2 Standing Committees and Council Procedure Bylaw

Councillor Giesen-Stefiuk
Councillor Lorrain

That council direct administration to give public notice regarding a change to the Procedures Bylaw # 1443/18 regarding the addition of the Keep Gravelbourg Beautiful(KGB) Committee as a Standing Committee

Carried

2020-0303

13.3 KGB Terms of Reference

Councillor Giesen-Stefiuk
Councillor Lorrain

That the Draft Terms of Reference for the Keep Gravelbourg Beautiful(KGB) Committee be approved with the inclusion of two Councillors as committee members

Carried

2020-0304

13.4 Budget meeting date

Councillor Rushinko
Councillor Lagasse

That a budget meeting be convened on June 04, 2020 at 7PM

Carried

2020-0305

14. New Business

14.1 Sask Tel offer

That Council direct administration to prepare an amendment to the Schedule "A" known as the Zoning Bylaw) to Bylaw 1403/15 to reflect a change to the Town Centre Commercial, Highway Commercial, General Industrial and Community Service Zoning Districts for discretionary uses to include Cellular/ transmission towers and that it have a

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further amendment reflected in the Height restrictions in those zonesto allow for such towers, the height based on each application for a discretionary use and would be subject to a Council resolution.

Carried

14.2 Lot sales

14.2.1 Lagasse Offer

No Motion

14.2.2 Bowler Offer

Withdrawn

14.3 Land for tender

Councillor Giesen-Stefiuk

Councillor Stefiuk

That lots 29-30-31-32 BLK 28 plan A1200 civic address #201 2nd Ave. east with existing house for demolition or rebuild with conditions

-if demolish 60 days

-if rebuild to code by December 31, 2020

Defeated

2020-0306

14.3.1 Lot tender sale

Mayor Bowler

Councillor Lagasse

That Administration advertise for two (2) weeks for sale by tender for the following properties:

122 2nd Ave. E Legally described as Lots 40,41 Block 30 Plan A1200

100 4th Ave. West Legally described as Lots 25 and 26 Block 23 Plan A1200

201 2nd Ave. East Legally described as Lots 29,30,31 and 32 Block 28 Plan A1200

And that the tenders be received by June 08, 2020 and that administration is to bring the results in a report to the June 11, 2020 Council meeting for Council decision.

15. Bylaws

16. Committee of the Whole, Closed Session

17. Reconvene to Council


2020-0307

18. Adjournment

Councillor Rushinko

That this meeting adjourn at 8:33 PM

Carried



Mayor



Administrator

Town of Gravelbourg
Statement of Financial Activities - Summary
For the Period Ending April 30, 2020

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	2,272.25	(21,112.78)		(21,112.78)	
Fees and Charges	23,098.24	113,583.28		113,583.28	
Utilities	78,843.67	334,051.67		334,051.67	
Grants	2,103.00	36,551.50		36,551.50	
Grants in Lieu of Taxes	17,025.07	33,087.61		33,087.61	
Investment Income and Commissions		3,554.59		3,554.59	
Other Revenues		3,998.82		3,998.82	
Total Revenues:	123,342.23	503,714.69	0.00	503,714.69	0.00
Expenditures					
General Government Services	41,607.36	186,247.19		(186,554.34)	
Protective Services	5,043.03	22,051.63		(22,230.32)	
Transportation Services	26,537.62	108,511.67		(108,871.07)	
Environmental Health Services	11,209.83	40,459.98		(40,459.98)	
Public Health and Welfare Services	64.59	407.82		(407.82)	
Planning and Development Services	7,452.94	27,857.04		(27,857.04)	
Recreation and Cultural Services	27,760.21	89,280.51		(97,502.98)	
Utilities	74,631.15	254,480.21		(254,480.20)	
Total Expenditures:	194,306.73	729,296.05	0.00	(738,363.75)	0.00
Change in Net Financial Assets	(70,964.50)	(225,581.36)	0.00	(234,649.06)	0.00
Change in Net Assets	(70,964.50)	(225,581.36)	0.00	(234,649.06)	0.00
Transfer to Reserves		16,559.52		16,559.52	
Change in Surplus	(70,964.50)	(242,140.88)	0.00	(251,208.58)	0.00
Account Balances					
	Current	Year to Date	Balance		
Cash					
Cash - On Hand - Petty Cash			296.00		
General Operating Account - CU	10,161.38	385,357.05	786,081.09		
Cash - Capital Trust Account - CU		0.08	16.36		
Storm Sewer Reserve Account - CU		266.32	62,480.77		
Playground Fund Cash Account CU		16.38	3,840.80		
New Deal Gax Tax Funding		754.43	176,999.85		
Total Cash:	10,161.38	386,394.26	1,029,714.87		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(61,280.19)	(646,641.89)	(91,499.73)		
Municipal - Tax Receivable - Arrears	(3,057.82)	(27,376.16)	(182,023.20)		
Municipal - Adjustment/Cancellation			(117,028.15)		
Municipal - Allow. for Uncollected			(1,509.33)		

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Town of Gravelbourg
Statement of Financial Activities - Summary
For the Period Ending April 30, 2020

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Certified correct and in accordance with the records					
	Presented to council on				
	<u>May 28 / 20</u>				
	(Date)				
<u>J. Council</u>	<u>Rahul Randhawa</u>				
Administrator Name	Head of Council Name				
Administrator Title	Head of Council Title				
Total Municipal Taxes Receivable:	(64,338.01)	(674,018.05)	(392,060.41)		