

Town of Gravelbourg
October 15, 2020 - Regular Meeting - 07:00 PM

- 1 Meeting Called To Order**
- 2 Conflict of Interest**
- 3 Adoption of Agenda**
- 4 Adoption of Minutes**
 - 4.1 October 1, 2020 Regular Meeting
 - ☞ October 1, 2020 Regular Meeting 1
 - 4.2 Re: Resolution - 2020-0504 Needs amended or rescinded
 - ☞ Re: Resolution - 2020-0504 Needs amended or rescinded 1
- 5 Honors and Awards**
- 6 Public Hearing(s)**
- 7 Delegations**
- 8 General Information**
 - 8.1 Public Hearing Information Re: Gravelbourg Convent
 - ☞ Heritage Conservation Branch Public Hearing 1
 - ☞ Public Hearing Information Re: Gravelbourg Convent 1
 - 8.2 Storm Sewer Outfall Extension awarded to Boire Trucking
 - ☞ Storm Sewer Outfall Extension awarded to Boire Trucking 1
- 9 Council reports- Committee/Departments Minutes and reports**
 - 9.1 Public Works Monthly Report
 - ☞ Public Works Monthly Report 1
 - 9.2 Landfill Free Dumping Week
 - ☞ Landfill Free Dumping Week 1
- 10 Financial reports**
 - 10.1 September 30, 2020 Statement of Financial Activities - Summary
 - ☞ September 30, 2020 Statement of Financial Activities - Summary 1
 - 10.2 September 30, 2020 Bank Reconciliation
- 11 Accounts for approval**
- 12 Unfinished Business**
 - 12.1 Sasktel

13 New Business

13.1 Mentorship

☞ Mentorship 1

13.2 Bylaws

13.2.1 Bylaw 1477/19 A Bylaw to Amend the Zoning Bylaw

13.3 Request for Photography and Dog Kennel Licence

☞ Request for Photography and Dog Kennel Licence 1

14 Committee of the Whole, Closed Session

15 Reconvene to Council

16 Adjournment

Town of Gravelbourg
Meeting Minutes
October 1, 2020 - Regular Meeting - 07:00 PM

Present: Mayor:Robert Bowler

Councillors:
Andre Lorrain
Darcy Stefiuk
Lucien Sicotte
Toos Giesen-Stefiuk
Travis Rushinko
Edward Lagasse

Acting Administrator Florence Martin

1. Meeting Called To Order

A quorum being present, Mayor Bowler called the meeting to order @ 7 pm

2. Conflict of Interest

2020-0517

3. Adoption of Agenda

Councillor Rushinko
Councillor Stefiuk

That Council adopts the agenda as presented at this meeting.

Carried

4. Adoption of Minutes

2020-0518

4.1 Regular Meeting - September 17, 2020

Councillor Rushinko
Councillor Giesen-Stefiuk

That the minutes of the Regular Council meeting held on September 17, 2020 be adopted as presented at this meeting.

Carried

2020-0519

4.2 Special Meeting - September 24, 2020

Councillor Lagasse
Councillor Lorrain

That the minutes of the Special Council meeting held on September 24, 2020 be adopted as presented at this meeting.

Carried

5. Honors and Awards

6. Public Hearing(s)

7. Delegations - Gravelbourg Hornet Hockey Team - Dwight Nichol

2020-0520

7.1 Letter of Complaint - Dwight Nichol

Councillor Lorrain
Councillor Lagasse

That comments received by Council will be refer back to administration for investigation.

Carried

8. General Information

2020-0521

8.1 News Release from Government of Saskatchewan

Councillor Rushinko
Councillor Sicotte

Report received and filed.

Carried

9. Council reports- Committee/Departments Minutes and reports

2020-0522

9.1 CRC Report - ICIP Grant -Covid 19 Resilience Infrastructure Stream Application

Mayor Bowler
Councillor Sicotte

That Council approves the Manager of Sport Culture and Recreation and the Public Works Foreman to apply for the COVID 19 Resilience Stream ICIP October 30, 2020 deadline for the Water Main Replacement on 1st Avenue

Carried

2020-0523

9.2 Southwest Transportation Planning Council Report

Councillor Lagasse
Councillor Stefluk

Report received and Filed

Carried

2020-0524

9.3 South Central Municipal Association

Mayor Bowler
Councillor Sicotte

Report received and filed

Carried

10. Financial reports

11. Accounts for approval

2020-0525

11.1 AP Batch # 2020-00066

Councillor Lorrain
Councillor Sicotte

That Council accepts the Accounts Paid and Payable Statement Batch #2020-00066 for October 2, 2020 as presented by Administration, and these be attached to and form part of these minutes and that Ch # 17587 was cancelled

Carried

2020-0526

11.2 AP Batch #2020-00068 Payments October 1, 2020

Councillor Lagasse
Councillor Sicotte

That Council accepts the Accounts Paid and Payable Statement Batch -#2020-0068 for October 2, 2020 as presented by Administration, and these be attached to and form part of these minutes.

Carried

12. Unfinished Business

- 2020-0526
13. **New Business**
- 13.1 **Request for property a 101 5th Ave East**
- Councillor Stefiuk
Councillor Sicotte
- That Council accept the request to move a 40 foot seacan container onto the northend of property at 101 5th Ave East and that SAMA be contacted to reclassify the building with commercial front and residential in the back..
- Carried
- 2020-0527
14. **Bylaws**
15. **Committee of the Whole, Closed Session**
- Councillor Sicotte
Councillor Lorrain
- That Council recess to the Committee of the Whole, closed session at 7:40 pm pursuant to Section 120(2)(a) of *The Municipalities Act*, to discuss legal matters.
- Carried
- 2020-0528
- 15.1 **Council Matter**
- 15.2 **Council Matter 2**
16. **Reconvene to Council**
- Councillor Sicotte
Councillor Lagasse
- That Council move out of the closed session and reconvene the regular meeting at 8:04 pm
- Carried
- 2020-0529
- 16.1 **CAO Contract**
- Councillor Lagasse
Councillor Rushinko
- That Council sends Timothy Troy revised contract for his signature.
- Carried
- 2020-0530
- 16.2 **Council Member Suspended**
- Councillor Lorrain
Councillor Sicotte
- That Councillor Darcy Stefiuk be suspended for one meeting for breach of conduct from the Town of Gravelbourg Code of Conduct for Members of Council and Council Committees under:
- Section 1**
- (a) "All Members shall accurately and adequately communicate the attitudes and decisions of the Council or Committee, even if they disagree with the decision, such that respect for the decision-making processes is fostered." ;
 - (g): "Treat every person...with dignity, understanding and respect for the right to equality and the right to an environment that is safe and free from harassment and discrimination.";
 - (i) "Not to engage in harassment" "In accordance with the Human Rights Code, harassment shall mean engaging in a course of vexatious comment or conduct that is know or ought reasonably to be know to be unwelcome."
- and under the Town of Gravelbourg Procedural Bylaw #1393-14:
- Section 42**
- 3(b) using offensive words in referring to a member, an employee or the municipality or a member to the public;
 - (d) reflecting on the motives of the members who voted on the motion or the mover of the motion;
 - (e) shouting or using an immoderate tone, profane, vulgar or offensive language.

| Name | Yes | No | Abstained | Absent |
|---------------------------|-----|----|-----------|--------|
| Mayor Bowler | ✓ | | | |
| Councillor Giesen-Stefluk | | ✓ | | |
| Councillor Lagasse | ✓ | | | |
| Councillor Lorrain | ✓ | | | |
| Councillor Rushinko | ✓ | | | |
| Councillor Sicotte | ✓ | | | |
| Councillor Stefluk | | | | ✓ |

Carried

2020-0531

17. Adjournment

Councillor Sicotte

That this meeting adjourn at 8:10 pm

Carried

September 17, 2020

RESOLUTION

Agenda Item # 13.2 Gravelbourg Chamber of Commerce letter - Highway Sign - Belle Plaine

Resolution # 2020-0504

Moved By : Travis Rushinko

Seconded By : Andre Lorrain

That Administration is directed to investigate another structure for the Gravelbourg highway sign at Belle Plaine and that the existing damage to the Town sign located on the structure be repaired immediately by the Town with contribution up to the cost of \$1000.00 upon receipts.

Carried

Mayor
Town of Gravelbourg



Ministry of Parks, Culture and Sport
Heritage Conservation Branch
2nd Floor, 3211 Albert Street
Regina, Canada S4S 5W6
Phone: 306.787.8519
Email: krista.liggett@gov.sk.ca

September 24, 2020

Ms. Joan Corneil
Administrator
Town of Gravelbourg
Email: cao@gravelbourg.ca

Dear Ms. Corneil:

I am writing to advise you that, as a result of the referral to the Review Board by your office on August 26th, 2020, a public hearing has been arranged. The hearing is scheduled for:

7pm, October 29, 2020
Gravelbourg Lion's Den
127 – 6th Avenue East Gravelbourg, SK

The Review Board requests your attendance at this hearing to make an oral presentation regarding your proposed repeal of the Municipal Heritage Property Designation for the Gravelbourg Elementary School. You may also submit a written submission to the Review Board by 5pm on October 14, 2020. The guidelines for both written submissions and oral presentations to the Review Board are attached.

Thank you for consideration of this request and if you have any questions about the upcoming hearing, please feel free to contact me at the address above.

Sincerely,

Krista Liggett
Review Board Secretary

Guidelines for Submissions and Presentations to the Review Board Regarding the Proposed Repeal of the Municipal Heritage Property Designation of the Gravelbourg Elementary School.

The Review Board is established pursuant to s.7.6 of *The Heritage Property Act* to hear matters related to the designation of heritage property and other matters set out in this Act.

Written submissions and oral presentation provide the members of the Review Board with information necessary to fully evaluate the subject of the review and make their observations and recommendations. Presenters of written submissions may also make oral presentations at the public hearing, either in-person or online, though this is not required. Individuals or organizations may register to make oral presentations at the hearing without having previously submitted a written submission.

A. Written Submissions

1. Written submissions are required for the information of the Review Board and will be provided to both the proponent and the objector.
2. The deadline for written submissions is **5pm on October 14, 2020**. Submissions may be submitted to the Review Board Secretary either as a printed document or digitally in a PDF or Word-compatible format.
3. Written submissions must include full and complete information, and may be as lengthy or as brief as necessary to present the basis for the opinions and viewpoints of the submitter. Related information in the form of appendices may be included.
4. Submissions must include full name of submitter, organization(s) represented (if applicable), and, address and telephone number of submitter.
5. Submissions are to be made to:
Krista Liggett, Review Board Secretary
Ministry of Parks, Culture and Sport
2nd Floor, 3211 Albert Street
Regina, Saskatchewan S4S 5W6
Email: krista.liggett@gov.sk.ca

B. Oral Presentations

1. Oral presentations are made during the public hearing called to evaluate the subject of the review.
2. Persons wishing to make an oral presentation, either in-person or online, will be asked to register by **October 23, 2020** and to provide their full name, name of the organization(s) represented (if applicable), and their address and telephone number. Due to COVID-19 regulations, in-person presentations will be limited.
3. Due to time constraints, oral presentations should be kept brief – a maximum of fifteen (15) minutes will be allowed for the municipality, for the proponent (if not the municipality) and for each formal objector (plus a maximum of five (5) minutes for the proponent's rebuttal). Additional presenters may have a maximum of ten (10) minutes. A presentation may be made by an individual representing themselves, or, by one or more individuals representing an organization/agency. Each individual or organization/agency will be allowed a single presentation.
4. The order of presentation will be:
 - a. Municipality
 - b. Proponent(s) (if not the municipality or province)
 - c. Objector(s) (those having formally objected to the proposal under review as per the requirements of the *Heritage Property Act*)
 - d. Proponent(s) – in rebuttal (if desired)
 - e. Other presenters (in order registered).
5. The Review Board will endeavour to hear presentations from all those who register to present but may have to restrict the number of presentations to fit within the time limits set out for the hearing.
6. Presenters of written submissions should present the key points of the submission rather than reading the entire written submission.
7. Only Review Board members will have the opportunity to directly question presenters.
8. Oral presentations will be recorded as a record of the hearing.

BOIRE TRUCKING LTD.

Box 4, Gravelbourg, Sask. S0H 1X0.

Tel: 306-648-2561 • Fax: 306-648-3495 • Cell: 306-648-7399

Date Oct 13/20.

No. of pages 1

Subject 1

FAX and / or Quotation

TO: Town of Gravelbourg

FROM: Adrien Boire

STORM SEWER OUTFALL EXTENSION

Installation of 42" pipe x 96 metres: $\times \$199.50/\text{metre} = \$19,152.00$

PST= 1149.12.

GST= .957.60.

TOTAL \$ 21,258.72

The Town will supply all Materials for Project.
The Town will supply elevations & Inspection of Connections.
for each section. Start Date is ASAP.

Any Questions please call anytime.

Thank you Adrien Boire



VILLE DE - TOWN OF
Gravelbourg

P.O. Box 359, Gravelbourg, Sask. S0H 1X0
Canada
Telephone: (306) 648-3301 • Cell: (306) 650-7048
Email: Maintenance@gravelbourg.ca or
Eng@gravelbourg.ca

PUBLIC WORKS MONTHLY REPORT

September, 2020

Date: October 7th, 2020

Water distribution:

- 3 services replaced
- Watermain under Notre Dame St replaced
- 2 Water Meters changed
- 1 Re-connect
- 1 Disconnects

Wastewater Collection:

- 3 services replaced
- 2 pails of digest added to Sewer mains
- Check problem Manholes

Water Samples:

- Regular weekly Samples
- 3 "Other" samples taken

PDWA:

- None issued

Lagoon:

- Monthly inspection and levels taken
- Send out notice letters for Lagoon discharge in October

Sidewalks

- Old cuts topped up with gravel

Storm Sewer

- Grates cleaned off before Sweeping
- 2 loads of pipe arrive (Approx 96 meters)
- RFP for pipe install sent to Tribune

Water Tank

- Not used in September

Boilers

- Convent Boilers assembled and filled (#1 started)
- Start Post Office Boiler
- Start Town Office Boiler

Visitez nos sites historiques nationaux • Faites l'expérience de d'Un Avant-gout d'Europe' sur les prairies
Visit our National Historic Sites and Collège Mathieu • Experience 'A Touch of Europe' on the prairies

Other

- Monthly Meter Reading
- Pick Balls at driving range and close for the season
- Mow Parks to pick up leaves
- Work on new Landfill Office
- Remove backstops for Ball Diamonds
- Remove old concrete from boulevard on Somerset & 7th
- Annual Landfill inspection
- Winterize Campground and Ball Diamond washrooms
- Collect plants on Main St
- Monitoring system upgrades for Water plant installed
- Street sweeping to collect leaves in gutter
- Put steel wool in lights at airport to keep out Mice

Public works upcoming Tasks:

- Weekly Water Samples
- Fall Lagoon discharge
- Lagoon discharge samples
- Water Meter changes
- Water Meter reading
- Watermain flushing
- Sewer flushing
- Install pipe to extend Storm Sewer outfall
- Clean leaves in boulevards and Parks
- Ready equipment for winter
- Finish new Landfill Office
- Dig to insulate forced main for Industrial Park
- Dig to replace one more water service
- Help ready Rink for ice installation

Yours truly,



DUSTIN AITKEN

For Office Use Only

Report received:

Date:

Received By:



TOWN OF GRAVELBOURG

PUBLIC WORKS REPORT

To: Council
From: Dustin Aitken
Date: October 7th, 2020
Subject: Free Dumping Week

Options:

1. Receive and file.
2. That Council approve Free dumping days on October 27th, 2020 through to October 31st, 2020 and back alley pickup of resident's garbage.
3. That Council approve Free dumping days with different dates
4. Other (Council made Motion)

Background:

In past years the Town has offered free dumping as well as a type of free merchandise offering between residents, this year due to Covid concerns it would be best to just have a week of free dumping at the Landfill. Beginning Monday November 2nd, 2020 PW could begin picking items up left in the back alleys by residents who are unable to take stuff to the Landfill themselves.

Discussion:

This is a great opportunity for the Town to have some cleanup done before the winter season arrives.

Financial Implications:

Lost revenue of landfill

Attachments:

See newsletter

Conclusion:

This would be a great opportunity to clean up some parts of the Town

Respectfully submitted,

Dustin Aitken



VILLE DE - TOWN OF
Gravelbourg

P.O. Box 359, Gravelbourg, Sask. S0H 0X0
Canada

Telephone: (306) 648-3301 • Fax: (306) 648-3400

E-mail: town@gravelbourg.ca
website: www.gravelbourg.ca

FREE DUMPING AT LANDFILL

(except Freon items & shingles)

For all Town Residents

October 27th to October 30th, 2020 from 2pm to 5pm

October 31st, 2020 from 1pm to 5pm

ANNUAL FALL TOWN CLEAN UP

November 2nd, 2020 Starting at 8:30am

The Town staff will be picking up all acceptable material placed in the back alley (Morin Cres. Front yards) All material for pick up must be placed in an orderly manner or placed in waste containers. Containers, bags, or boxes and should not exceed 40 lbs.

PLEASE DO NOT OBSTRUCT BACK ALLEY TRAFFIC.

YES - PUBLIC WORKS PICKS UP THE FOLLOWING:

1. Tree branches must be cut into 4 ft lengths and tied into bundles.
2. Leaves & garden refuse must be bagged.
3. Stoves, washers, dryers & water heaters can be placed in back alley for pick up that day only.

NO - PUBLIC WORKS WILL NOT PICK UP THE FOLLOWING:

1. Any items containing Freon (fridges, freezers, air conditioners)
2. Shingles
3. Concrete
4. Automotive parts
5. Building materials
6. Whole trees, branches more than a truck load **MUST be delivered to the landfill site by the homeowner.**

COMPOSTING ITEMS (grass clippings, leaves, garden refuse)

These items can be taken to the compost site by the homeowner. Open at all times. The compost site is located on Bertaz St & 6th Avenue West. Follow the road to the West and the compost piles are located to your left. Please dump your items in the marked pile and remove any container or bag from the site.

PLEASE DO NOT DUMP TREES OR BRANCHES AT THIS SITE TAKE THEM TO THE LANDFILL!!!

Thank you for helping to keep our Town clean

Visitez nos sites historiques nationaux • Faites l'expérience de d'"Un Avant-gout d'Europe" sur les prairies
Visit our National Historic Sites and Collège Mathieu • Experience "A Touch of Europe" on the prairies

Town of Gravelbourg
Statement of Financial Activities - Summary
For the Period Ending September 30, 2020

| | Current | Year To Date | Budget | Variance | % |
|---------------------------------------|--------------------|---------------------|---------------------|---------------------|----------------|
| Revenues | | | | | |
| Taxation | 1,819.93 | 1,114,413.81 | 1,143,146.58 | (28,732.77) | 2.51- |
| Fees and Charges | 16,917.08 | 237,320.91 | 333,117.00 | (95,796.09) | 28.76- |
| Utilities | 85,267.33 | 779,093.24 | 1,309,893.00 | (530,799.76) | 40.52- |
| Grants | | 444,680.50 | 601,328.00 | (156,647.50) | 26.05- |
| Grants in Lieu of Taxes | 6,845.97 | 70,850.33 | 121,710.00 | (50,859.67) | 41.79- |
| Capital Asset Proceeds | | | 8,000.00 | (8,000.00) | 100.00- |
| Investment Income and Commissions | 369.97 | 5,392.34 | 12,000.00 | (6,607.66) | 55.06- |
| Other Revenues | | 3,998.82 | 100.00 | 3,898.82 | 3898.82 |
| Total Revenues: | 111,220.28 | 2,655,749.95 | 3,529,294.58 | (873,544.63) | 24.75- |
| Expenditures | | | | | |
| General Government Services | 36,451.08 | 400,822.31 | 715,752.00 | 313,014.22 | 43.73 |
| Protective Services | 2,075.36 | 130,295.34 | 193,300.00 | 59,537.60 | 30.80 |
| Transportation Services | 33,463.26 | 296,812.72 | 525,705.00 | 206,126.02 | 39.21 |
| Environmental Health Services | 14,099.86 | 134,465.77 | 174,470.00 | 23,696.44 | 13.58 |
| Public Health and Welfare Services | 99.64 | 1,791.63 | 7,300.00 | 5,422.95 | 74.29 |
| Planning and Development Services | 19,016.04 | 70,359.23 | 118,496.00 | 48,133.79 | 40.62 |
| Recreation and Cultural Services | 12,223.77 | 205,199.79 | 486,949.00 | 271,925.97 | 55.84 |
| Utilities | 72,951.62 | 599,669.32 | 1,288,836.00 | 632,292.89 | 49.06 |
| Total Expenditures: | 190,380.63 | 1,839,436.11 | 3,510,808.00 | 1,560,149.88 | 44.44 |
| Change in Net Financial Assets | (79,160.35) | 816,313.84 | 18,486.58 | 686,605.25 | 3714.07 |
| Change in Net Assets | (79,160.35) | 816,313.84 | 18,486.58 | 686,605.25 | 3714.07 |
| Transfer to Reserves | 5,835.93 | 45,523.99 | 241,767.00 | (196,243.01) | 81.17- |
| Change in Surplus | (84,996.28) | 770,789.85 | (223,280.42) | 882,848.26 | 395.40 |
| Account Balances | | | | | |
| | Current | Year to Date | Balance | | |
| Cash | | | | | |
| Cash - On Hand - Petty Cash | | | 296.00 | | |
| General Operating Account - CU | (9,350.79) | 529,683.95 | 855,550.67 | | |
| Cash - Capital Trust Account - CU | 0.01 | 0.13 | 16.41 | | |
| Storm Sewer Reserve Account - CU | 23.09 | 383.21 | 62,597.66 | | |
| Playground Fund Cash Account CU | 1.42 | 24.48 | 3,848.90 | | |
| New Deal Gax Tax Funding | 65.41 | 1,085.57 | 177,330.99 | | |
| Total Cash: | (9,260.86) | 531,177.34 | 1,099,640.63 | | |
| Municipal Taxes Receivable | | | | | |
| Municipal - Tax Receivable - Current | (63,648.67) | 247,429.55 | 794,699.35 | | |
| Municipal - Tax Receivable - Arrears | (8,451.62) | (168,622.64) | (406,759.06) | | |
| Municipal - Adjustment/Cancellation | | (19,889.86) | (136,918.01) | | |
| Municipal - Allow. for Uncollected | | | (78,449.23) | | |

Report Date
10/14/2020 12:57 PM

Town of Gravelbourg
Statement of Financial Activities - Summary
For the Period Ending September 30, 2020

| | <u>Current</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Variance</u> | <u>%</u> |
|--|-------------------------|---------------------|-------------------|-----------------|----------|
| Certified correct and in accordance with the records | Presented to council on | | | | |
| | <hr/> | | | | |
| | (Date) | | | | |
| | <hr/> | | | | |
| Administrator Name | Head of Council Name | | | | |
| Administrator Title | Head of Council Title | | | | |
| | <hr/> | | | | |
| Total Municipal Taxes Receivable: | (72,100.29) | 58,917.05 | 172,573.05 | | |

From: caomossbank@sasktel.net <caomossbank@sasktel.net>
Sent: Wednesday, October 7, 2020 11:10:15 AM
To: Robert Bowler <mayor.robertbowler@gravelbourg.ca>
Subject: RE: Conditional Certificate Application

Hi Bob.

It sounds like most charge between \$50-80 per hour plus mileage for mentoring. I'd be willing to mentor for \$400 per eight hour day once a month for as long as you think you need (or I could do once a week if you'd prefer) plus mileage at 59 cents per km and \$20 per day to cover lunch. I'd throw in phonecalls in between visits at no extra cost assuming we can keep it reasonably brief and then spend more time on it when I am in.

Please let me know at your earliest convenience if this is acceptable. I'm fairly flexible on which days I come in.

Chris Costley, B.A., B.Comm.
Chief Administrative Officer
Town of Mossbank
Phone: (306) 354-2294
Fax: (306) 354-7725



| | |
|---|---|
| <p>Julia Byrnes 4185 244 Street Langley, BC V2Z 1M8</p> <p>604-992-8473 jbyrnes_2000@yahoo.com</p> <p>retired Network Analyst</p> | <p>Tracy Lee 25922 64 Ave Langley, BC V4W 1V3</p> <p>604-772-0096 email.tmlee@gmail.com</p> <p>retired Insurance Adjuster and Broker</p> |
|---|---|

Town of Gravelbourg
209 Main Street Box 359
Gravelbourg, Saskatchewan
S0H 1X0

Attn: Chief Administrative Officer

re: Home Base Business – Photography Studio and Indoor Kennel License

location: 115 1st Avenue West, Gravelbourg, SK

Dear Suzie Martin;

I am writing to you today in application of an indoor kennel license. After reading the bylaws and doing an extensive search of the website I did not find a formal application so hope that my letter will suffice.

My friend and associate Tracy Lee and myself are considering a move to Gravelbourg, SK where we would like to enjoy our retirement hobbies and grow old in your town. Being widows, we are reliant on each other for friendship and emotional support. We were originally looking at a duplex in Alsask where we would be next door to each other but then we found your charming town and a large heritage home that we could both be comfortable in.

The property in question is 115 1st Avenue West. We have placed an offer on the property but will not go through the purchase until we are assured that we can get an indoor kennel license as mentioned in Bylaw No 1468/19. We have a deadline of Oct 28, 2020 by the seller.

We are both long time Canadian Kennel Club members. We are Dog Show enthusiasts and travel all over North America to compete with our dogs. Dogs are our passion and how we plan to enjoy our retirement.

I have qualified for a Canadian Kennel Club Permanent Kennel Name Certificate. To qualify to be permanently registered, CKC members but have maintained membership for a minimum of 10 years, bred purebred dogs for a minimum of 10 years, never been subjected to disciplinary action and have owned or bred no less than five dogs which have received a CKC titles. As you can probably tell, a person has to be quite dedicated to achieve this distinction. I am attaching each of my dogs' CKC registration certificates as per the bylaws.

Tracy Lee is working towards her Canadian Kennel Club Conformation Judging License. To qualify to be a judge an applicant must have a minimum of ten years of documented breeding experience or a minimum of fifteen years of documented experience in the sport of purebred dogs (showing, club membership, official position with club, etc.)

As you can tell we are very responsible and passionate about dogs. Once in the Town of Gravelbourg we would like to explore the possibilities of joining or creating a dog club and holding events. I have already been in contact with David Gilmour, CKC representative for Saskatchewan, making him aware of our plans. We have his support.

I have hosted many different types of dog events in my current area. Some events were simply to encourage responsible ownership of dogs while others were high level competitions requiring judges and other specialists to be brought from Europe and having top level dogs and handlers attending from all over North America. I utilized local restaurants, caterers and accommodations during the events bringing in tourist dollars and also encourage the attendees to enjoy what the local area has to offer.

We support junior handlers in all our events and also look for ways to get other clubs involved. It is well known that clubs always need extra volunteers and we are no strangers to helping out. We try to structure our events so that other clubs can earn some income as well as share the work. We, in turn, are always willing to assist other clubs with their events.

Tracy Lee has experience as a 4-H Leader Abbotsford District, Abbotsford District Senior Council member and Farm Safety co-ordinator. She was also active in St Andrew's United Church as a youth group leader and a member of the finance committee. She is retired from 25 years as an insurance adjuster and broker and is looking forward to pursuing her retirement hobbies. She is looking forward to being in a town where families are a focus and she can be involved again.

In order to accommodate our dogs on the property we realize that new fencing is in order. Fencing to the highest specified height by council will be installed with a mind to being a sound barrier while keeping the heritage theme of the property. All mature trees and shrubbery will be maintained to keep any noise abated. The dogs will always be indoors if there is no human at home. They will be contained in the basement which is below ground and does appear to be very sound proofed from our initial visit. Additional sound proofing will be added as needed.

Tracy Lee would also like to setup a Home based photo studio. She is an award winning photographer with her photos being displayed in galleries across Canada including the Photography Museum of Canada. Those people familiar with the property know that the house is very large and has many rooms. We believe that the east side rooms will be ideal for a semi-private photo studio embracing the heritage aspects of the home. This is a part-time retirement business where she does not anticipate more than 2 clients a month at the property. She enjoys shooting her subjects in different settings so gets out and about.

Since the property has previously been used as a group home, presumably with staff parking and as a bed and breakfast with guest parking, there is ample parking on the property for customer vehicles and no need to use the city streets. Since the driveway has a straight run from the front street to the alley there shouldn't be too much disruption to the neighbourhood.

Signage will adhere to the town bylaws and be in keeping with the heritage of the home. We will also be parking my 30ft Class C in the driveway and a couple of daily driving vehicles.

Should you require any more information please let me know.

Thank you for your attention to this and I look forward to hearing from you.

Julia Byrnes