

**Town of Gravelbourg**  
**Meeting Minutes**  
**July 30, 2020 - Special Meeting - 06:00 PM**

Present: Mayor: Robert Bowler

Councillors:  
 Andre Lorrain  
 Darcy Stefiuk  
 Lucien Sicotte via Telephone  
 Travis Rushinko  
 Ed Lagasse via Telephone @ 6:06pm  
 Toos Giesen-Stefiuk

Recording Secretary: Isabelle Blanchard

**1. Meeting Called To Order**

A quorum being present, Mayor Bowler called the meeting to order at 6:00pm.

2020-0416

**2. Appointment of a Recording Secretary**

Councillor Stefiuk  
 Councillor Lorrain

That Isabelle Blanchard be appointed recording secretary.

**Carried**

2020-0417

**3. Adoption of Agenda**

Councillor Lorrain  
 Councillor Sicotte

That Council adopts the agenda as presented at this meeting.

**Carried**

**4. New and Other Business**

None

2020-0418

**4.1 Hire Interim CAO**

Councillor Lorrain  
 Councillor Sicotte

That Council hires Joan Corneil as an interim CAO on a as needed basis.

Name	Yes	No	Abstained	Absent
Mayor Bowler	✓			
Councillor Giesen-Stefiuk	✓			
Councillor Lagasse	✓			
Councillor Lorrain	✓			
Councillor Rushinko	✓			
Councillor Sicotte	✓			
Councillor Stefiuk		✓		

**Carried**

2020-0419

**4.2 Advertisement for CAO Position**

Councillor Giesen-Stefiuk  
 Councillor Rushinko

That Council advertise for CAO position using amended advertisement.

Name	Yes	No	Abstained	Absent
Mayor Bowler	✓			
Councillor Giesen-Stefiuk	✓			
Councillor Lagasse	✓			
Councillor Lorrain	✓			
Councillor Rushinko	✓			
Councillor Sicotte	✓			
Councillor Stefiuk	✓			

**Carried Unanimously**

2020-0420

**4.3 Advertisement for Assistant Administrator Position**

*RB  
jm*

Councillor Rushinko  
Councillor Giesen-Stefiuk

That Mayor is to contact Susy to prepare a job description for assistant administrator in coordination with the Town Office

**Carried**

**5. Committee of the Whole, Closed Session**

That Council recess to the Committee of the Whole, closed session at (time) hrs. pursuant to Section 120(2)(a) of *The Municipalities Act*, to discuss .

**6. Reconvene to Council**

That Council move out of the closed session and reconvene the regular meeting at (time) hrs,

**7. Adjournment**

Councillor Rushinko

That this meeting adjourn at 6:25 pm.

**Carried**

2020-0421

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator (Acting)