

# Town of Gravelbourg

## Meeting Minutes

August 6, 2020 - Regular Council Meeting - 07:00 PM

Present

Mayor Robert Bowler

Councillors:

Ed Lagasse

Andre Lorrain

Lucien Sicotte

Toos Giesen-Stefiuk

Darcy Stefiuk

Administrator: Joan Corneil

Absent: Travis Rushinko

1. **Meeting Called To Order**

A quoram being present mayor Bowler called the meeting to order @ 7:02 pm

2. **Conflict of Interest**

None declared

3. **Adoption of Agenda**

Councillor Lorrain

Councillor Sicotte

That Council adopts the agenda as presented at this meeting.

Carried

2020-0421a

2020-0422

4. **Adoption of Minutes**

Councillor Lagasse

Councillor Sicotte

That the minutes of the Regular Council meeting held on July 09, 2020 be accepted as corrected

Carried

2020-0423

4.1 **Adoption of minutes 2**

Councillor Lorrain

Councillor Sicotte

That the minutes of the Special Council meeting held on July 27, 2020 be adopted as presented at this meeting.

Carried

2020-0424

5. **Honors and Awards**

6. **Public Hearing(s)**

Councillor Lagasse

Councillor Lorrain

That this meeting recess and the public hearing is declared open @ 7:06 PM

Carried

6.1 **Proceeding from Public Hearing regarding Bylaw 1482/20 a Bylaw to amend Bylaw 1403/15 known as the Zoning Bylaw**

Mayor Bowler opened the Public Hearing at 7:06 PM.

Mayor Bowler described the procedure for the Public Hearing.

The administrator described the issue and read a letter from Mary Lynne Parsons that was in opposition to the change to the Zoning Bylaw. The letter is attached to these Proceedings.

Jody Leclaire then presented a letter on behalf of herself and 56 residents from the Town of Gravelbourg stating their opposition to the proposed change to the Zoning Bylaw. The letter is attached and forms part of these minutes.

2020-0425

6.2 **Close public hearing and reconvene to open Council**

Councillor Stefiuk

Councillor Sicotte

RB  
JA

That this public hearing is declared closed and that Council reconvene to open Council meeting @7:17 PM

Carried

2020-0426

**6.3 Bylaw # 1482/20 A Bylaw to amend Bylaw 1403/15 known as the Zoning Bylaw**

Councillor Lorrain  
Councillor Lagasse

That Bylaw 1482/20 a Bylaw to amend Bylaw 1403/15 known as the Zoning Bylaw be referred back to administration for further review and report and that Sask Tel be invited to attend the September 04, 2020 regular council Meeting

Carried

**7. Delegations**

**8. General Information**

**9. Council reports- Committee/Departments Minutes and reports**

2020-0427

**9.1 CRC Monthly Report**

Councillor Lagasse  
Councillor Sicotte

That Council accepts the Culture & Recreation Coordinator Report for July as presented.

Carried

2020-0428

**9.2 CRC - Palestre Ice Rental**

Councillor Lorrain  
Councillor Sicotte

That Council approved the 2019-2020 user rates for the 2020-2021 ice season, leaving them as is for this year.

Carried

2020-0429

**9.3 CRC - Palestre Start Up**

Councillor Lagasse  
Councillor Sicotte

That Council approves the ice start plant start up for Monday October 19, 2020 following SHA Covid guidelines.

Carried

2020-0430

**9.4 Public Works monthly report 1**

Councillor Lorrain  
Councillor Sicotte

That the Public Works reports for June and July 2020 be accepted.

Carried

2020-0431

**9.5 Public Works Monthly meeting 2**

**9.6 Public Works request from Real Forest re: sidewalk**

Councillor Giesen-Stefiuk  
Councillor Stefiuk

That Council approves the sidewalk replacement at OMI Apartments

Defeated

2020-0432

**9.6.1 Motion regarding OMI sidewalk**

Councillor Lagasse  
Councillor Sicotte

That the request for sidewalk replacement at OMI Apartments be referred to budget review and Public Works Committee.

Carried

2020-0433

**10. Financial reports**

Councillor Lorrain  
Councillor Sicotte

That the financial report for the period ending Aug 06, 2020 be accepted

Carried

2020-0434

**11. Accounts for approval**

Councillor Lagasse

RB  
JWA

Councillor Sicotte

That Council accepts the Accounts Paid and Payable Statement Batch - #2020-00058 for Aug 07,2020 as presented by Administration, and these be attached to and form part of these minutes.

Carried

2020-0435

**12. Unfinished Business**

Councillor Lorrain  
Councillor Giesen-Stefiuk

That Council accept proposal from Box Clever and that the Town of Gravelbourg pay in full pending MEEP Grant approval.

Carried

**12.1 Website Redesign**

2020-0436

**12.2 Budget**

Councillor Lorrain  
Councillor Lagasse

That Resolution # 2020-0375 be amended by deleting the words " That Council approves a uniform mill rate of 8.1"

Carried

2020-0437

**12.2.1 Budget approval**

Councillor Lagasse  
Councillor Sicotte

That council adopts the 2020 Operating Budget

Carried

2020-0438

**12.3 Mill rate approval**

Councillor Lagasse  
Councillor Lorrain

That Council approves a uniform mill rate of 8.1  
Councillor Giesen-Stefiuk- yes, Councillor Sicotte- yes, Councillor Stefiuk- No , Mayor bowler- yes, Councillor Lorrain-yes, Councillor Lagasse-yes.

Name	Yes	No	Abstained	Absent
Mayor Bowler	✓			
Councillor Giesen-Stefiuk	✓			
Councillor Lagasse	✓			
Councillor Lorrain	✓			
Councillor Rushinko				✓
Councillor Sicotte	✓			
Councillor Stefiuk			✓	

Carried

**13. New Business**

2020-0439

**13.1 EMO - Appointment of Coordinator**

Mayor Bowler  
Councillor Lorrain

That we appoint Mathieu Forest as our EMO Coordinator with a monthly remuneration of \$150 and that the town pay for any training that is needed including course registration, lodging, meals and travel.

Defeated

2020-0440

**13.1.1 Ad for EMO Coordinator**

Councillor Lagasse  
Councillor Stefiuk

That the Town of Gravelbourg advertise for an EMO Coordinator and the draft ad is to be circulated for Council review prior to posting.

Carried

2020-0445

**13.2 Interim CAO contract**

That Council approves the employee contract between the Town of Gravelbourg and Joan Corneil for the position of Interim Chief Administrative Officer(CAO)/Administrator for the Town of Gravelbourg for a term beginning Aug 04,

1. 2020 at a rate of fifty dollars (\$50.00) per hour, daily start and end time to be recorded and

RB  
JW

2. that a fifty dollar (\$50.00) per day stipend be given as compensation for accommodations, a receipt of payment to be provided and
3. the CAO will be compensated for daily travel (1 round trip per day) from either Thomson Lake or Assiniboia as the case may be at a rate of forty-five cents (\$.45) per Kilometer.

The term will expire upon the hiring of a suitable candidate and after a short orientation if necessary.

And that the Mayor is authorized to sign on behalf of the Town of Gravelbourg.  
Councillor Giesen -Stefiuk- yes, Councillor Sicotte-yes, Councillor Stefiuk- No, Mayor Bowler - yes, Councillor Lorrain-yes, Councillr Lagasse-yes

Name	Yes	No	Abstained	Absent
Mayor Bowler	✓			
Councillor Giesen-Stefiuk	✓			
Councillor Lagasse	✓			
Councillor Lorrain	✓			
Councillor Rushinko				✓
Councillor Sicotte	✓			
Councillor Stefiuk			✓	

**Carried**

2020-0446

**13.3 Signing Authority**

Councillor Lagasse  
Councillor Sicotte

That Joan Corneil, Interim Chief administrative Officer (CAO)/ Administrator for the Town of Gravelbourg be authorized as a signatory on financial papers/cheques and other Town of Gravelbourg documents effective upon changes made at financial institutions.  
For banking purposes, the individual to open accounts and make decisions on the accounts will be CAO Joan Corneil and Individuals to sign cheques and authorize transactions on the accounts will be Mayor Robert Bowler or the Deputy mayor (a name will be provided upon the change of deputy mayor and the CAO Joan Corneil. In the absence of the CAO, a letter will be sent to the banks from the CAO and/or Mayor authorizing an alternate for signing on behalf of the CAO.

AND

notices be sent to appropriate agencies/Government bodies

AND

That David Alderdice is to be removed from signing authority for the Town of Gravelbourg.

AND

That due to the short term of the CAO and the absence of an assistant administrator, there are no credit cards in the name of the Town of Gravelbourg, the CAO is authorized to use a personal card and receive immediate compensation for the transaction by providing a copy of the transaction.

**Carried**

2020-0447

**13.4 Larry Bevans request to purchase property**

Councillor Sicotte  
Councillor Stefiuk

That Council approves the \$100 bid from Larry Bevans

**Defeated**

2020-0448

**13.4.1 Tendering for property**

Councillor Lagasse  
Councillor Sicotte

That administration is directed to advertise tenders for all in fill lots in the Town of Gravelbourg.

**Defeated**

2020-0449

**13.4.2 tendering for property**

Councillor Lorrain  
Councillor Stefiuk

That administration is directed to advertise a tender for property located at 101 3rd Ave W.

**Carried**

**14. Bylaws**

2020-0450

**15. Committee of the Whole, Closed Session**

Mayor Bowler  
Councillor Stefiuk

That Council recess to the Committee of the Whole, closed session at 8:03 PM pursuant to Section 120(2)(a) of *The Municipalities Act*, to discuss employee and legal matters.

**Carried**

2020-0451

**16. Reconvene to Council**

RB  
3/21

Councillor Lagasse  
Councillor Sicotte

That Council move out of the closed session and reconvene the regular meeting at 9:10 PM,

**Carried**


2020-0452

**17. Adjournment**

Councillor Lagasse

That this meeting adjourn at 9:11 PM

**Carried**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator (Acting)