

# Town of Gravelbourg

## Meeting Minutes

September 17, 2020 - Regular Council Meeting - 07:00 PM

Present: Mayor: Robert Bowler

Councillors:  
Andre Lorrain  
Darcy Stefiuk  
Lucien Sicotte  
Toos Giesen-Stefiuk  
Travis Rushinko

Acting Administrator Florence Martin

Absent: Councillor Lagasse

**1. Meeting Called To Order**

A quorum being present, Mayor Bowler called the meeting to order @ 7 pm

**2. Conflict of Interest**

2020-0491

**3. Adoption of Agenda**

Councillor Stefiuk  
Councillor Sicotte

That Council adopts the agenda as amended at this meeting.

Carried

**4. Adoption of Minutes**

2020-0492

**4.1 Adoption regular meeting minutes - September 3, 2020**

Councillor Lorrain  
Councillor Giesen-Stefiuk

That the minutes of the Regular Council meeting held on September 3, 2020 be adopted as presented at this meeting.

Carried

2020-0493

**4.2 Adoption of Amended Minutes - September 12, 2020**

Councillor Rushinko  
Councillor Sicotte

That the amended minutes of the Special Council meeting held on Sept 12, 2020 be adopted as presented at this meeting.

Carried

**5. Honors and Awards**

**6. Public Hearing(s)**

**7. Delegations**

**8. General Information**

2020-0494

**8.1 Gravelbourg Artisan Co-operative**

Councillor Giesen-Stefiuk  
Councillor Rushinko

That the Gravelbourg Artisan Co-operative request to rent the Gravelbourg Convent Chapel for December 5, 2020 at the cost of \$250 to host the 2nd Annual Happy Christmas Market be approved.

Carried

**9. Council reports- Committee/Departments Minutes and reports**

2020-0495

**9.1 CIF Grant Application - Tot Spot**

Councillor Giesen-Stefiuk  
Councillor Stefiuk

That Council grant permission to apply for the October 2020 Community Initiatives Funds Grant in partnership with the Gravelbourg Early Childhood Coalition.

Carried

2020-0496

**9.1.1 Ball Diamond Usage**

Councillor Rushinko  
Councillor Lorrain

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That the Town of Gravelbourg charge Gravelbourg Minor Ball \$1000 / year for ball diamond usage and that the Town will hire a third party contractor for ground maintenance only.

Carried

2020-0497

**9.2 Palestre Policy Manual - Covid Draft**

Councillor Lorrain  
Councillor Sicotte

That Council approved the Palestre Policy Manual with the Covid-19 policies as presented and permission granted to the Manager of Sport Culture and Recreation to adjust as required by the Government of Saskatchewan and Saskatchewan Health Authority.

Carried

**9.3 EDO Monthly Report**

2020-0498

**9.3.1 EDO September 15, 2020 Report**

Councillor Giesen-Stefiuk  
Councillor Lorrain

That this report from the EDO dated September 15, 2020 be accepted.

Carried

**10. Financial reports**

2020-0499

**11. Accounts for approval**

Councillor Rushinko  
Councillor Sicotte

That Council accepts the Accounts Paid and Payable Statement Batch - #2020-00063 for September 18, 2020 as presented by Administration, and these be attached to and form part of these minutes.

Carried

**12. Unfinished Business**

2020-0500

**12.1 Sask Power Assessment Audit- Palestre**

Councillor Rushinko  
Councillor Sicotte

That the Sask Power Audit for the Palestre be received and filed.

Carried

2020-0501

**12.1.1 Sask Power Assessment Audit upgrades**

Councillor Rushinko  
Councillor Lorrain

That the Sask Power audited assessment report for future low cost reducing opportunities improvements to be referred to 2021 budget.

Carried

2020-0502

**12.2 1915 Grain Elevator**

Councillor Giesen-Stefiuk  
Councillor Stefiuk

That the Town of Gravelbourg approves the restoration of the 1915 Grain Elevator be done by the Gravelbourg Museum.

Carried

**13. New Business**

2020-0503

**13.1 Tax Enforcement**

Councillor Lorrain  
Councillor Sicotte

That Tax service be authorized under s22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:

Roll 350000 LOT 29-BLK/PAR 22-PLAN A1200 EXT 0 Title No. 152311508

LOT 30-BLK/PAR 22-PLAN A1200 EXT 0 152311519

LOT 31-BLK/PAR 22-PLAN A1200 EXT 0 152311520

LOT 32-BLK/PAR 22-PLAN A1200 EXT 0 152311531

LOT 33-BLK/PAR 22-PLAN A1200 EXT 0 152311542

LOT 34-BLK/PAR 22-PLAN A1200 EXT 0 152311575

LOT 35-BLK/PAR 22-PLAN A1200 EXT 0 152311597

LOT 36-BLK/PAR 22-PLAN A1200 EXT 0 152311610

Roll 352000 LOT 37-BLK/PAR 22-PLAN A1200 EXT 0 Title No. 149420639

LOT 38-BLK/PAR 22-PLAN A1200 EXT 0 149420640

LOT 39-BLK/PAR 22-PLAN A1200 EXT 0 149420651

LOT 40-BLK/PAR 22-PLAN A1200 EXT 0 149420673

LOT 41-BLK/PAR 22-PLAN A1200 EXT 0 149420684

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Roll 412000 LOT 5-BLK/PAR 25-PLAN A1200 EXT 0 Title No. 142380581  
LOT 6-BLK/PAR 25-PLAN A1200 EXT 0 142380604  
Roll 489000 LOT 63-BLK/PAR 28-PLAN A1200 EXT 0 Title No. 139645941  
LOT 64-BLK/PAR 28-PLAN A1200 EXT 0 139645929  
Roll 505000 LOT 36-BLK/PAR 29-PLAN A1200 EXT 42 Title No. 146494413  
LOT 37-BLK/PAR 29-PLAN A1200 EXT 0 146494424  
LOT 38-BLK/PAR 29-PLAN A1200 EXT 0 146494435  
Roll 567000 LOT 37-BLK/PAR 32-PLAN A1200 EXT 0 Title No. 132149921  
LOT 38-BLK/PAR 32-PLAN A1200 EXT 0 132149932  
Roll 576000 LOT 21-BLK/PAR 33-PLAN A1200 EXT 0 Title No. 148848216  
LOT 22-BLK/PAR 33-PLAN A1200 EXT 0 148848227  
Roll 587000 LOT 21-BLK/PAR 34-PLAN A1200 EXT 0 Title No. 148196403  
LOT 22-BLK/PAR 34-PLAN A1200 EXT 0 148196414  
Roll 610 000 LOT 1-BLK/PAR 35-PLAN AA 3187 EXT 0  
LOT 2-BLK/PAR 35-PLAN AA 3187 EXT 0 Title No. 137767720  
137767685

Carried

2020-0504

**13.2 Gravelbourg Chamber of Commerce letter - Highway Sign - Belle Plaine**

Councillor Rushinko  
Councillor Lorrain

That Administration is directed to investigate another structure for the Gravelbourg highway sign at Belle Plaine and that the existing damage to the Town sign located on the structure be repaired immediately by the Town with contribution up to the cost of \$1000.00 upon receipts.

Carried

2020-0505

**14. Bylaws**

**15. Committee of the Whole, Closed Session**

Councillor Rushinko  
Councillor Sicotte

That Council recess to the Committee of the Whole, closed session at 7:43 pm pursuant to Section 120(2)(a) of *The Municipalities Act*, to discuss land and legal matters.

Carried

**15.1 Tax Enforcement**

**15.2 Replacing EDO**

**15.3 Conditional Offer of Purchase**

**15.4 CAO Update**

**15.5 Acting CAO wages**

**15.5.1 Florence Martin was asked to leave Council Chambers at 8:14 pm**

Florence Martin was asked to return to Council Chambers at 8:23 pm

2020-00506

**16. Reconvene to Council**

Councillor Rushinko  
Councillor Sicotte

That Council move out of the closed session and reconvene the regular meeting at 8:24 pm

Carried

2020-0507

**16.1 Tax Matter**

Councillor Lorrain  
Councillor Sicotte

That Administration be instructed to research a property and speak with owner and SAMA on tax requirements.

Carried

2020-0508

**16.2 EDO**

Councillor Lorrain  
Councillor Lagasse

That Administration is directed to contract Isabelle Blanchard to have her submit a list of unfinished projects with deadline and the number of hours required to complete reports.

Carried

2020-0509

**16.3 Offer to Purchase 100 4th Ave West**

Mayor Bowler  
Councillor Stefiuk

That Council accept the conditional offer of \$500.00 for the purchase of 100 4th Ave West submitted by Jean-Christophe Turgeon under the following conditions:

- Approval of attached house plans and architecture
- Allow the new extension to be inside the requested 21 ft away from the

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sidewalk to 10 ft.  
Allow an extension to be built on the west side of the house to move the existing front door away from sidewalk  
Approve an addition 12 ft by 14 ft extension attached to the current house recessed 10 ft from the existing sidewalk  
Requesting Res:196/13 That any improvements made to a residential property's primary structure be exempted from taxes for a period of 2 years where improvements result in 40% increase in assessed value to existing primary structure

Carried

2020-0510

**16.3.1 Acting CAO**

Mayor Bowler  
Councillor Lorrain

That Florence Martin be paid at the rate of \$50.00 / hour as long for the duration of her employment with the Town of Gravelbourg.

Carried

**17. Adjournment**

Councillor Rushinko

That this meeting adjourn at 8:29 pm

Carried

Robert Bowler  
Mayor

A Martin  
Administrator (Acting)