

# Town of Gravelbourg

## Meeting Agenda

October 29, 2020 - Regular Meeting - October 29, 2020 - 08:30 PM

1. MEETING CALLED TO ORDER
2. CONFLICT OF INTEREST
3. ADOPTION OF AGENDA 2020-0556
4. ADOPTION OF MINUTES
- 4.1 Rescind Resolution 4.2.1 Meeting October 15, 202 2020-0557
- 4.2 Meeting - October 15, 2020 2020-0558  
[Meeting - October 15, 2020 1](#)
5. HONORS AND AWARDS
6. PUBLIC HEARING(S)
7. DELEGATIONS
8. GENERAL INFORMATION
- 8.1 Thomson Lake Regional Park Regular Meeting date change 2020-0559  
[Thomson Lake Regional Park Regular Meeting date change 1](#)
- 8.2 Old Wives Watershed Authority Update - October, 2020 2020-0560  
[Old Wives Watershed Authority Update - October, 2020 1](#)
9. COUNCIL REPORTS- COMMITTEE/DEPARTMENTS MINUTES AND REPORTS
- 9.1 Southwest Transportation Planning 2020-0561  
[Southwest Transportation Planning 1](#)
10. FINANCIAL REPORTS
11. ACCOUNTS FOR APPROVAL
- 11.1 Accounts for approval 2020-0562  
[Batch 2020-00072 October 30, 2020 Payments](#)
12. UNFINISHED BUSINESS
- 12.1 Sasktel 2020-0563  
[Sasktel - offer to purchase 1](#)
- 12.2 EDO Projects 2020-0564
- 12.3 Tax Services 2020-00565  
[Tax Services 1](#)
13. NEW BUSINESS
- 13.1 Banking Authorization for CAO Timothy Troy 2020-0566
- 13.2 Letter for Ron Bouvier 2020-0567  
[Letter for Ron Bouvier 1](#)

PW reply to Bouvier Letter

14. BYLAWS
15. COMMITTEE OF THE WHOLE, CLOSED SESSION 2020-0568
- 15.1 Land Issue
  - Land Issue 1
16. RECONVENE TO COUNCIL 2020-0569
- 16.1 Land Matter 2020-0570
17. ADJOURNMENT 2020-0571

Payment # Invoice # GL Account # / Description	Payee Reference	Payment Date PO # Transaction Description	Tax Code	GL Amount
<b>Bank Code: 1 - ACCTS. PAYABLE</b>				
<b>Computer Cheques:</b>				
<b>17663</b>	<b>A.C.F.G.</b>	<b>10/30/2020</b>		
01-Oct				
570-500-131 - R&C - Library - Local		Library rent Oct, Nov, De	None	750.00
110-110-120 - General Operating Account - CU				
			Payment Total:	<u>750.00</u>
<b>17664</b>	<b>Acklands - Grainger Inc.</b>	<b>10/30/2020</b>		
9686490062				
540-440-100 - EH - Landfill Maintenance Expenses		Padlock landfill	Both	62.60
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	2.95
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	2.95 NL
			Invoice Total:	<u>65.55</u>
110-110-120 - General Operating Account - CU			Payment Total:	<u>65.55</u>
<b>17665</b>	<b>Aitken, Dustin</b>	<b>10/30/2020</b>		
BC2020				
580-440-110 - UT - Water - Small Tools & Equipment		Booster Cables	Both	143.60
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	6.77
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	6.77 NL
			Invoice Total:	<u>150.37</u>
110-110-120 - General Operating Account - CU			Payment Total:	<u>150.37</u>
<b>17666</b>	<b>Aitken, Dustin</b>	<b>10/30/2020</b>		
Oct30/20				
210-900-910 - Payroll Clearing - Maintenance		Oct 11-Oct 24/20 Payroll	None	2,399.96
110-110-120 - General Operating Account - CU				
			Payment Total:	<u>2,399.96</u>
<b>17667</b>	<b>BJS Refrigeration Inc.</b>	<b>10/30/2020</b>		
1794				
570-420-112 - R&C Arena Start-up		plant start up for season	Both	1,932.00
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	91.50
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	91.50 NL
			Invoice Total:	<u>2,023.50</u>
110-110-120 - General Operating Account - CU			Payment Total:	<u>2,023.50</u>
<b>17668</b>	<b>Bowler, Robert</b>	<b>10/30/2020</b>		
SWTPC				
510-210-130 - GG - Council/Mayor - Per Diems		SWTPC meet in Assiniboia	None	210.30
110-110-120 - General Operating Account - CU				
			Payment Total:	<u>210.30</u>
<b>17669</b>	<b>CANADIAN LINEN &amp; UNIFORM SERVI</b>	<b>10/30/2020</b>		
Sept/Oct20	mats			
510-490-124 - GG - Post Office Janitorial		Sept 20 mats	Both	91.29
510-490-124 - GG - Post Office Janitorial		Oct 20 mats	Both	111.02
510-220-100 - GG - Building & Office Maintenance		Sept 20 mats	Both	67.16
510-220-100 - GG - Building & Office Maintenance		Oct 20 mats	Both	55.74
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	15.33

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Payment #	Payee	Payment Date		
Invoice #	Reference	PO #		
GL Account # / Description	Transaction Description	Tax Code	GL Amount	
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	15.33 NL
			Invoice Total:	340.54
110-110-120 - General Operating Account - CU			Payment Total:	340.54
<b>17670</b>	<b>Canadian Union Public Employee</b>	<b>10/30/2020</b>		
Oct 30/20	monthly union dues			
210-200-180 - Union Payable		Sept 27 - Oct 10	None	192.80
210-200-180 - Union Payable		Oct 11- Oct 24	None	190.13
			Invoice Total:	382.93
110-110-120 - General Operating Account - CU			Payment Total:	382.93
<b>17671</b>	<b>Concentric Geoscience Inc</b>	<b>10/30/2020</b>		
2000370-01				
540-440-100 - EH - Landfill Maintenance Expenses	Groundwater monitoring		GST - 100	9,350.17
110-340-110 - GST Receivable - 100% Rebate	GST - 100 Tax Code		GST - 100	467.51
900-110-130 - GST Paid - Eligible for 100% rebate	GST - 100 Tax Code		GST - 100	467.51 NL
			Invoice Total:	9,817.68
110-110-120 - General Operating Account - CU			Payment Total:	9,817.68
<b>17672</b>	<b>Eastside Paint &amp; Wallpaper Inc</b>	<b>10/30/2020</b>		
364876				
570-420-114 - R&C Arena General Supplies	Freight for puck cleaner		GST - 100	20.38
110-340-110 - GST Receivable - 100% Rebate	GST - 100 Tax Code		GST - 100	1.02
900-110-130 - GST Paid - Eligible for 100% rebate	GST - 100 Tax Code		GST - 100	1.02 NL
			Invoice Total:	21.40
364866				
570-420-114 - R&C Arena General Supplies	Puck board cleaner		Both	68.63
110-340-110 - GST Receivable - 100% Rebate	Both Tax Code		Both	3.24
900-110-130 - GST Paid - Eligible for 100% rebate	Both Tax Code		Both	3.24 NL
			Invoice Total:	71.87
110-110-120 - General Operating Account - CU			Payment Total:	93.27
<b>17673</b>	<b>Innovation Credit Union</b>	<b>10/30/2020</b>		
Oct30/20Pay				
210-900-910 - Payroll Clearing - Maintenance		Oct 11 - Oct 24/20	None	6,922.98
110-110-120 - General Operating Account - CU			Payment Total:	6,922.98
<b>17674</b>	<b>Innovation Credit Union -</b>	<b>10/30/2020</b>		
Oct 30/20				
210-200-310 - CCRA Payable		Sept 27 - Oct 10/20	None	11,982.11
110-110-120 - General Operating Account - CU			Payment Total:	11,982.11
<b>17675</b>	<b>MacLachlan, Dave</b>	<b>10/30/2020</b>		
Oct2020	service agreement			
510-200-110 - GG - Legal, Professional Fees	service agreement		None	140.00
110-110-120 - General Operating Account - CU			Payment Total:	140.00
<b>17676</b>	<b>Maclachlan, Ryan</b>	<b>10/30/2020</b>		
Oct2020	Comp. Serv Agreement			



Payment #	Payee	Payment Date		
Invoice #	Reference	PO #		
GL Account # / Description	Transaction Description	Tax Code		GL Amount
510-200-110 - GG - Legal, Professional Fees	Comp. Serv Agreement	None		140.00
110-110-120 - General Operating Account - CU		Payment Total:		140.00
<b>17677</b>	<b>Martin, Susy</b>	<b>10/30/2020</b>		
HBM20				
510-900-110 - GG - Council Public Relations	Heritage Board meeting	Both		49.13
110-340-110 - GST Receivable - 100% Rebate	Both Tax Code	Both		2.32
900-110-130 - GST Paid - Eligible for 100% rebate	Both Tax Code	Both		2.32 NL
		Invoice Total:		51.45
110-110-120 - General Operating Account - CU		Payment Total:		51.45
<b>17678</b>	<b>Munisoft</b>	<b>10/30/2020</b>		
02473				
510-210-170 - GG - Admin. - Training, Travel & Meals	Acts Pay Webinar BW	GST - 100		109.00
110-340-110 - GST Receivable - 100% Rebate	GST - 100 Tax Code	GST - 100		5.45
900-110-130 - GST Paid - Eligible for 100% rebate	GST - 100 Tax Code	GST - 100		5.45 NL
		Invoice Total:		114.45
110-110-120 - General Operating Account - CU		Payment Total:		114.45
<b>17679</b>	<b>Prairie Janitorial Supply Inc</b>	<b>10/30/2020</b>		
305621	janitorial supplies			
570-420-114 - R&C Arena General Supplies	janitorial supplies	Both		404.81
110-340-110 - GST Receivable - 100% Rebate	Both Tax Code	Both		19.10
900-110-130 - GST Paid - Eligible for 100% rebate	Both Tax Code	Both		19.10 NL
		Invoice Total:		423.91
110-110-120 - General Operating Account - CU		Payment Total:		423.91
<b>17680</b>	<b>R. M. of Gravelbourg</b>	<b>10/30/2020</b>		
2020-51				
420-100-100 - F&C - Custom Work	Weed Control L Chevrier	None		2,106.46
2020-56				
420-100-100 - F&C - Custom Work	Weed control L Chevrier	None		2,531.85
110-110-120 - General Operating Account - CU		Payment Total:		4,638.31
<b>17681</b>	<b>Receiver General For Canada</b>	<b>10/30/2020</b>		
20200023302				
525-450-110 - PS - Fire - Radio Licensing Fees Charges	Radio fees	None		1,342.89
110-110-120 - General Operating Account - CU		Payment Total:		1,342.89
<b>17682</b>	<b>Rossignol, Jean-Marc</b>	<b>10/30/2020</b>		
Oct30/20Pay				
210-900-910 - Payroll Clearing - Maintenance	Oct 11 - Oct 24/20	None		1,082.34
110-110-120 - General Operating Account - CU		Payment Total:		1,082.34
<b>17683</b>	<b>Royal Canadian Legion Br 173</b>	<b>10/30/2020</b>		
Legion2020				
510-900-110 - GG - Council Public Relations	Remeberance Day Wreath	None		80.00
110-110-120 - General Operating Account - CU		Payment Total:		80.00

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**Payment Posting Audit Trail**

Report Date  
10/28/2020 1:54 PM

Period Ended - 10/31/2020  
Batch - 2020-00072 - October 30, 2020

Payment #	Payee	Payment Date		
Invoice #	Reference	PO #		
GL Account # / Description		Transaction Description	Tax Code	GL Amount
<b>17684</b>	<b>Southeast College</b>	<b>10/30/2020</b>		
57678				
580-260-100 - UT - Water - Training & Development Fees		Grd Dis Cour DA JR SF LT	None	880.00
110-110-120 - General Operating Account - CU			Payment Total:	880.00
<b>17685</b>	<b>Swanson, Denise</b>	<b>10/30/2020</b>		
Oct2020				
510-490-124 - GG - Post Office Janitorial		October 2020	None	1,100.00
110-110-120 - General Operating Account - CU			Payment Total:	1,100.00
<b>17686</b>	<b>Td - Canada Trust</b>	<b>10/30/2020</b>		
Oct30/20Pay				
210-900-910 - Payroll Clearing - Maintenance		Oct 11 - Oct 24/20	None	3,704.39
110-110-120 - General Operating Account - CU			Payment Total:	3,704.39
<b>17687</b>	<b>Town of Gravelbourg</b>	<b>10/30/2020</b>		
Oct20				
510-300-130 - GG - Courthouse Water			None	86.86
525-300-130 - PS - Fire - Utility - Water			None	182.91
570-320-140 - R&C - Utility - Water - Museum			None	58.36
510-490-123 - GG - Post Office Bldng Water			None	162.59
530-300-130 - TS - Maint. - Utility - Water			None	298.54
510-490-134 - GG - Convent - Water			None	117.02
570-320-120 - R&C - Water - Campground			None	207.42
570-330-116 - R&C Utility - Water - Arena			None	227.22
			Invoice Total:	1,340.92
110-110-120 - General Operating Account - CU			Payment Total:	1,340.92
<b>17688</b>	<b>Traya, Restie</b>	<b>10/30/2020</b>		
Oct2020				
510-220-102 - GG - Court House Janitorial		Court House Janitorial	None	1,000.00
110-110-120 - General Operating Account - CU			Payment Total:	1,000.00
<b>17689</b>	<b>Wolseley Waterworks Group</b>	<b>10/30/2020</b>		
5210497				
530-490-110 - TS - Street Maintenance		tapmate. carbide cutter	Both	638.68
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	30.13
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	30.13 NL
			Invoice Total:	668.81
110-110-120 - General Operating Account - CU			Payment Total:	668.81
<b>17690</b>	<b>Zee Medical Service Co.</b>	<b>10/30/2020</b>		
175352				
570-420-114 - R&C Arena General Supplies		First Aid kit supplies	Both	132.36
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	6.25
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	6.25 NL
			Invoice Total:	138.61
110-110-120 - General Operating Account - CU			Payment Total:	138.61

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Payment #	Payee	Payment Date		
Invoice #	Reference	PO #		
GL Account # / Description	Transaction Description	Tax Code	GL Amount	
			Total for 1:	51,985.27
			Total for Batch:	51,985.27

**GL Account Summary**

GL Account / Description	Debit Amount	Credit Amount
110-340-110 - GST Receivable - 100% Rebate	651.57	
210-200-180 - Union Payable	382.93	
210-200-310 - CCRA Payable	11,982.11	
210-900-910 - Payroll Clearing - Maintenance	14,109.67	
420-100-100 - F&C - Custom Work	4,638.31	
510-200-110 - GG - Legal, Professional Fees	280.00	
510-210-130 - GG - Council/Mayor - Per Diems	210.30	
510-210-170 - GG - Admin. - Training, Travel & Meals	109.00	
510-220-100 - GG - Building & Office Maintenance	122.90	
510-220-102 - GG - Court House Janitorial	1,000.00	
510-300-130 - GG - Courthouse Water	86.86	
510-490-123 - GG - Post Office Bldng Water	162.59	
510-490-124 - GG - Post Office Janitorial	1,302.31	
510-490-134 - GG - Convent - Water	117.02	
510-900-110 - GG - Council Public Relations	129.13	
525-300-130 - PS - Fire - Utility - Water	182.91	
525-450-110 - PS - Fire - Radio Licensing Fees Charges	1,342.89	
530-300-130 - TS - Maint. - Utility - Water	298.54	
530-490-110 - TS - Street Maintenance	638.68	
540-440-100 - EH - Landfill Maintenance Expenses	9,412.77	
570-320-120 - R&C - Water - Campground	207.42	
570-320-140 - R&C - Utility - Water - Museum	58.36	
570-330-116 - R&C Utility - Water - Arena	227.22	
570-420-112 - R&C Arena Start-up	1,932.00	
570-420-114 - R&C Arena General Supplies	626.18	
570-500-131 - R&C - Library - Local	750.00	
580-260-100 - UT - Water - Training & Development Fees	880.00	
580-440-110 - UT - Water - Small Tools & Equipment	143.60	
110-110-120 - General Operating Account - CU		51,985.27
Total:		51,985.27
Total Non-Ledger:		651.57
Total Non-Ledger:		0.00