

Town of Gravelbourg

Meeting Agenda

October 15, 2020 - Regular Meeting - 07:00 PM

1. MEETING CALLED TO ORDER
2. CONFLICT OF INTEREST
3. ADOPTION OF AGENDA 2020-0532
4. ADOPTION OF MINUTES
- 4.1 October 1, 2020 Regular Meeting 2020-0533
[October 1, 2020 Regular Meeting 1](#)
- 4.2 Re: Resolution - 2020-0504 Rescinded 2020-0534
[Re: Resolution - 2020-0504 Needs amended or rescinded 1](#)
- 4.2.1 Highway Sign Repairs 2020-0535
5. REPORT BYLAW 1482/20
- 5.1 Bylaw 1482/20 A Bylaw to Amend Bylaw 1403/20 known as the the Zoning Bylaw Section 9:C1 2020-0536
6. DELEGATIONS
7. GENERAL INFORMATION
- 7.1 Public Hearing Information Re: Gravelbourg Elementary School 2020-0537
[Heritage Conservation Branch Public Hearing 1](#)
[Public Hearing Information Re: Gravelbourg Convent 1](#)
- 7.2 Storm Sewer Outfall Extension awarded to Boire Trucking
[Storm Sewer Outfall Extension awarded to Boire Trucking 1](#)
- 7.2.1 Storm Sewer Outfall Extension 2020-538
8. COUNCIL REPORTS- COMMITTEE/DEPARTMENTS MINUTES AND REPORTS
- 8.1 Public Works Monthly Report 2020-0539
[Public Works Monthly Report 1](#)
- 8.2 Landfill Free Dumping Week 2020-0540
[Landfill Free Dumping Week 1](#)
- 8.3 CRC Monthly Report
[CRC Monthly Report 1](#)
- 8.3.1 September, 2020 Activity Report 2020 - 2020-0541
- 8.3.1.1 Rink Kitchen Agreement 2020-0542
[Rink Kitchen Agreement 1](#)
9. FINANCIAL REPORTS
- 9.1 September 30, 2020 Statement of Financial Activities - Summary 2020-0543
[September 30, 2020 Statement of Financial Activities - Summary 1](#)

- 9.2 September 30, 2020 Bank Reconciliation [2020-0544](#)
[September 30, 2020 Bank Reconciliation 1](#)
- 10. ACCOUNTS FOR APPROVAL - BATCH 2020-00070 PAYMENTS OCTOBER 16, 2020 [2020-0545](#)
[AP Batch](#)
- 11. UNFINISHED BUSINESS
- 12. NEW BUSINESS
- 12.1 Mentorship [2020-0546](#)
[Mentorship 1](#)
- 12.2 Request for Photography and Dog Kennel Licence [2020-0547](#)
[Request for Photography and Dog Kennel Licence 1](#)
- 13. BYLAWS
- 13.1 Bylaw 1482/20 A Bylaw to Amend Bylaw 1403/15 Known as the the Zoning Bylaw
[Bylaw 1482/20 A Bylaw to Amend Bylaw 1403/15 Known as the the Zoning Bylaw 1](#)
- 13.1.1 2nd Reading [2020-0548](#)
- 13.1.2 Waiver [2020-0549](#)
- 13.1.3 3rd Reading [2020-0550](#)
- 14. COMMITTEE OF THE WHOLE, CLOSED SESSION [2020-0551](#)
- 14.1 Employee Matters
[Employee Matters 1](#)
- 14.2 Vehicle
[Vehicle 1](#)
- 15. RECONVENE TO COUNCIL [2020-0552](#)
- 15.1 CUPE Local 4341 [2020-0553](#)
- 15.1.1 2008 Shelby GT 500 [2020-0554](#)
- 16. ADJOURNMENT [2020-0555](#)

Report Date
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Town of Gravelbourg
Payment Posting Audit Trail
Period Ended - 10/31/2020
Batch - 2020-00070 - Reissued re Cheque#15787

Payment # Invoice # GL Account # / Description	Payee Reference	Payment Date PO # Transaction Description	Tax Code	GL Amount
Bank Code: 1 - ACCTS. PAYABLE				
Computer Cheques:				
17623	Rushinko, Casandra	10/16/2020		
SWDMtg2019				
570-250-105 - R&C - Rec&Culture Training, Travel, Meal		SW Dist GatheringMossbank	GST - 100	35.14
110-340-110 - GST Receivable - 100% Rebate		GST - 100 Tax Code	GST - 100	1.76
900-110-130 - GST Paid - Eligible for 100% rebate		GST - 100 Tax Code	GST - 100	1.76 NL
			Invoice Total:	36.90
110-110-120 - General Operating Account - CU			Payment Total:	36.90
17624	Minister of Finance	10/08/2020		
Sept 2020				
210-210-190 - School Division - Remittances		September Monthly Return	None	18,295.99
110-110-120 - General Operating Account - CU			Payment Total:	18,295.99
17625	Aitken, Dustin	10/16/2020		
Oct16/20Payroll				
210-900-910 - Payroll Clearing - Maintenance		Sept 27 - Oct 10/20	None	2,219.09
110-110-120 - General Operating Account - CU			Payment Total:	2,219.09
17626	Anderson & Company	10/16/2020		
129781				
510-200-110 - GG - Legal, Professional Fees		Tax lien removal	Both	211.00
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	9.80
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	9.80 NL
			Invoice Total:	220.80
110-110-120 - General Operating Account - CU			Payment Total:	220.80
17627	B & A Petroleum Ltd.	10/16/2020		
Sept20				
550-410-100 - H&W - Transette Fuel Expenses		Transette	GST - 100	85.42
540-440-111 - EH - Fuel Purchases - Waste Truck		Landfill truck	GST - 100	214.39
530-425-110 - TS - Fuel Expenses		PW Fuel	Both	874.53
525-430-110 - PS - Fuel - Firefighting		Fire dept	GST - 100	14.83
530-410-100 - TS - WorkShop Supply		oil	Both	19.76
530-410-100 - TS - WorkShop Supply		oil	Both	46.45
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	46.83
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	46.83 NL
110-340-110 - GST Receivable - 100% Rebate		GST - 100 Tax Code	GST - 100	15.74
900-110-130 - GST Paid - Eligible for 100% rebate		GST - 100 Tax Code	GST - 100	15.74 NL
			Invoice Total:	1,317.95
110-110-120 - General Operating Account - CU			Payment Total:	1,317.95
17628	Boire Trucking Ltd.	10/16/2020		
2020				
530-440-100 - TS - Gravel/Sand/Dirt		sand and gravel	Both	13,303.00
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	627.50
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	627.50 NL

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210-900-910 - Payroll Clearing - Maintenance 110-110-120 - General Operating Account - CU		Sept 27 - Oct 10/20	None	6,775.49
			Payment Total:	6,775.49
17634	Innovation Credit Union	10/16/2020		
Sept20Genset				
585-300-110 - UT - Sewer - Gas			GST - 100	19.25
580-300-120 - UT - Water - Power/Phone			GST - 100	19.25
110-340-110 - GST Receivable - 100% Rebate		GST - 100 Tax Code	GST - 100	1.93
900-110-130 - GST Paid - Eligible for 100% rebate		GST - 100 Tax Code	GST - 100	1.93 NL
			Invoice Total:	40.43
110-110-120 - General Operating Account - CU			Payment Total:	40.43
17635	Innovation Credit Union	10/16/2020		
Sept20TPlant				
580-300-120 - UT - Water - Power/Phone			Both	292.99
585-300-110 - UT - Sewer - Gas			GST - 100	292.99
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	13.95
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	13.95 NL
110-340-110 - GST Receivable - 100% Rebate		GST - 100 Tax Code	GST - 100	13.95
900-110-130 - GST Paid - Eligible for 100% rebate		GST - 100 Tax Code	GST - 100	13.95 NL
			Invoice Total:	613.88
110-110-120 - General Operating Account - CU			Payment Total:	613.88
17636	Innovation Credit Union	10/16/2020		
Sept20Air				
530-490-100 - TS - Airport			GST - 100	66.77
110-340-110 - GST Receivable - 100% Rebate		GST - 100 Tax Code	GST - 100	3.15
900-110-130 - GST Paid - Eligible for 100% rebate		GST - 100 Tax Code	GST - 100	3.15 NL
			Invoice Total:	69.92
110-110-120 - General Operating Account - CU			Payment Total:	69.92
17637	Innovation Credit Union	10/16/2020		
Sept20DRange				
570-330-119 - R&C Utility Power - DRRGE			Both	43.98
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	2.07
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	2.07 NL
			Invoice Total:	46.05
110-110-120 - General Operating Account - CU			Payment Total:	46.05
17638	Innovation Credit Union	10/16/2020		
Sept20Landfill				
540-440-100 - EH - Landfill Maintenance Expenses			Both	495.21
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	23.40
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	23.40 NL
			Invoice Total:	518.61
110-110-120 - General Operating Account - CU			Payment Total:	518.61
17639	Innovation Credit Union	10/16/2020		
Sept 20Pal				

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110-110-120 - General Operating Account - CU			Payment Total:	21.72
17646	Minister of Finance	10/16/2020		
2025820212				
525-450-110 - PS - Fire - Radio Licensing Fees Charges		July, Aug, Sept	None	932.40
110-110-120 - General Operating Account - CU			Payment Total:	932.40
17647	Munisoft	10/16/2020		
02290				
510-210-170 - GG - Admin. - Training, Travel & Meals			GST - 100	109.00
110-340-110 - GST Receivable - 100% Rebate		GST - 100 Tax Code	GST - 100	5.45
900-110-130 - GST Paid - Eligible for 100% rebate		GST - 100 Tax Code	GST - 100	5.45 NL
			Invoice Total:	114.45
110-110-120 - General Operating Account - CU			Payment Total:	114.45
17648	PACE Solutions Corp	10/16/2020		
7009320				
510-490-130 - GG - Convent Maintenance		2 pails Optiguard	Both	812.00
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	38.50
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	38.50 NL
			Invoice Total:	850.50
110-110-120 - General Operating Account - CU			Payment Total:	850.50
17649	Paton, Adeline Estate	10/16/2020		
2020				
110-320-140 - Utility Accounts Receivable		refund meter deposit	None	32.72
110-110-120 - General Operating Account - CU			Payment Total:	32.72
17650	Pitney Bowes Leasing	10/16/2020		
3201545216	copier base rent			
510-410-160 - GG - Office Equipment - Lease/Maint.		copier base rent	Both	525.11
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	24.77
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	24.77 NL
			Invoice Total:	549.88
110-110-120 - General Operating Account - CU			Payment Total:	549.88
17651	Poulin Ltd., N. L.	10/16/2020		
1291538				
540-210-100 - EH - Pest/Animal Control Contracts		September	GST - 100	140.00
110-340-110 - GST Receivable - 100% Rebate		GST - 100 Tax Code	GST - 100	7.00
900-110-130 - GST Paid - Eligible for 100% rebate		GST - 100 Tax Code	GST - 100	7.00 NL
			Invoice Total:	147.00
110-110-120 - General Operating Account - CU			Payment Total:	147.00
17652	Prairie Janitorial Supply Inc	10/16/2020		
305273	janitorial supplies			
510-220-102 - GG - Court House Janitorial		janitorial supplies	Both	66.67
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	3.15
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	3.15 NL

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530-425-110 - TS - Fuel Expenses			GST - 100	108.14
510-220-102 - GG - Court House Janitorial		Lysol wipes	Both	17.78
530-410-100 - TS - WorkShop Supply		coffee, water	None	67.22
530-410-100 - TS - WorkShop Supply		coffee, TP, kleenex	Both	66.35
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	1.85
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	1.85 NL
110-340-110 - GST Receivable - 100% Rebate		GST - 100 Tax Code	GST - 100	5.41
900-110-130 - GST Paid - Eligible for 100% rebate		GST - 100 Tax Code	GST - 100	5.41 NL
		Invoice Total:		266.75
110-110-120 - General Operating Account - CU		Payment Total:		266.75
17660	Supreme Office Products	10/16/2020		
Sept 2020				
560-400-110 - P&D - E.D.O. Office Supplies		Coffeehouse grant supply	Both	57.65
510-410-140 - GG - Office Supplies		office supplies	Both	73.51
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	6.19
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	6.19 NL
		Invoice Total:		137.35
110-110-120 - General Operating Account - CU		Payment Total:		137.35
17661	Td - Canada Trust	10/16/2020		
Oct16/20Payroll				
210-900-910 - Payroll Clearing - Maintenance		Sept 27- Oct 10/20	None	3,809.34
110-110-120 - General Operating Account - CU			Payment Total:	3,809.34
17662	Wolseley Waterworks Group	10/16/2020		
5172389				
530-600-130 - TS - Purchase of Cap Assets - Mach		walk behind concrete	Both	5,729.72
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	270.27
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	270.27 NL
		Invoice Total:		5,999.99
5172390				
580-430-120 - UT - Water - Service Connection Repair		cotter pins, polarized ro	Both	1,721.69
110-340-110 - GST Receivable - 100% Rebate		Both Tax Code	Both	81.21
900-110-130 - GST Paid - Eligible for 100% rebate		Both Tax Code	Both	81.21 NL
		Invoice Total:		1,802.90
110-110-120 - General Operating Account - CU		Payment Total:		7,802.89
		Total for 1:		146,450.06
		Total for Batch:		146,450.06

GL Account Summary

GL Account / Description	Debit Amount	Credit Amount
110-320-140 - Utility Accounts Receivable	54.44	
110-340-110 - GST Receivable - 100% Rebate	4,947.84	
210-210-190 - School Division - Remittances	18,295.99	

