

Town of Gravelbourg

Meeting Minutes

August 6, 2020 - Regular Council Meeting - 07:00 PM

Present

Mayor Robert Bowler

Councillors:

Ed Lagasse

Andre Lorrain

Lucien Sicotte

Toos Giesen-Stefiuk

Darcy Stefiuk

Administrator: Joan Corneil

Absent: Travis Rushinko

1. **Meeting Called To Order**

A quoram being present mayor Bowler called the meeting to order @ 7:02 pm

2. **Conflict of Interest**

None declared

3. **Adoption of Agenda**

Councillor Lorrain

Councillor Sicotte

That Council adopts the agenda as presented at this meeting.

Carried

2020-0421a

2020-0422

4. **Adoption of Minutes**

Councillor Lagasse

Councillor Sicotte

That the minutes of the Regular Council meeting held on July 09, 2020 be accepted as corrected

Carried

2020-0423

4.1 **Adoption of minutes 2**

Councillor Lorrain

Councillor Sicotte

That the minutes of the Special Council meeting held on July 27, 2020 be adopted as presented at this meeting.

Carried

2020-0424

5. **Honors and Awards**

6. **Public Hearing(s)**

Councillor Lagasse

Councillor Lorrain

That this meeting recess and the public hearing is declared open @ 7:06 PM

Carried

6.1 **Proceeding from Public Hearing regarding Bylaw 1482/20 a Bylaw to amend Bylaw 1403/15 known as the Zoning Bylaw**

Mayor Bowler opened the Public Hearing at 7:06 PM.

Mayor Bowler described the procedure for the Public Hearing.

The administrator described the issue and read a letter from Mary Lynne Parsons that was in opposition to the change to the Zoning Bylaw. The letter is attached to these Proceedings.

Jody Leclair then presented a letter on behalf of herself and 56 residents from the Town of Gravelbourg stating their opposition to the proposed change to the Zoning Bylaw. The letter is attached and forms part of these minutes.

2020-0425

6.2 **Close public hearing and reconvene to open Council**

Councillor Stefiuk

Councillor Sicotte

RB
JA

That this public hearing is declared closed and that Council reconvene to open Council meeting @7:17 PM

Carried

2020-0426

6.3 Bylaw # 1482/20 A Bylaw to amend Bylaw 1403/15 known as the Zoning Bylaw

Councillor Lorrain
Councillor Lagasse

That Bylaw 1482/20 a Bylaw to amend Bylaw 1403/15 known as the Zoning Bylaw be referred back to administration for further review and report and that Sask Tel be invited to attend the September 04, 2020 regular council Meeting

Carried

7. Delegations

8. General Information

9. Council reports- Committee/Departments Minutes and reports

2020-0427

9.1 CRC Monthly Report

Councillor Lagasse
Councillor Sicotte

That Council accepts the Culture & Recreation Coordinator Report for July as presented.

Carried

2020-0428

9.2 CRC - Palestre Ice Rental

Councillor Lorrain
Councillor Sicotte

That Council approved the 2019-2020 user rates for the 2020-2021 ice season, leaving them as is for this year.

Carried

2020-0429

9.3 CRC - Palestre Start Up

Councillor Lagasse
Councillor Sicotte

That Council approves the ice start plant start up for Monday October 19, 2020 following SHA Covid guidelines.

Carried

2020-0430

9.4 Public Works monthly report 1

Councillor Lorrain
Councillor Sicotte

That the Public Works reports for June and July 2020 be accepted.

Carried

2020-0431

9.5 Public Works Monthly meeting 2

9.6 Public Works request from Real Forest re: sidewalk

Councillor Giesen-Stefiuk
Councillor Stefiuk

That Council approves the sidewalk replacement at OMI Apartments

Defeated

2020-0432

9.6.1 Motion regarding OMI sidewalk

Councillor Lagasse
Councillor Sicotte

That the request for sidewalk replacement at OMI Apartments be referred to budget review and Public Works Committee.

Carried

2020-0433

10. Financial reports

Councillor Lorrain
Councillor Sicotte

That the financial report for the period ending Aug 06, 2020 be accepted

Carried

2020-0434

11. Accounts for approval

Councillor Lagasse

RB
JJA

Councillor Sicotte

That Council accepts the Accounts Paid and Payable Statement Batch - #2020-00058 for Aug 07, 2020 as presented by Administration, and these be attached to and form part of these minutes.

Carried

2020-0435

12. Unfinished Business

Councillor Lorrain
Councillor Giesen-Stefiuk

That Council accept proposal from Box Clever and that the Town of Gravelbourg pay in full pending MEEP Grant approval.

Carried

12.1 Website Redesign

2020-0436

12.2 Budget

Councillor Lorrain
Councillor Lagasse

That Resolution # 2020-0375 be amended by deleting the words " That Council approves a uniform mill rate of 8.1"

Carried

2020-0437

12.2.1 Budget approval

Councillor Lagasse
Councillor Sicotte

That council adopts the 2020 Operating Budget

Carried

2020-0438

12.3 Mill rate approval

Councillor Lagasse
Councillor Lorrain

That Council approves a uniform mill rate of 8.1
Councillor Giesen-Stefiuk- yes, Councillor Sicotte- yes, Councillor Stefiuk- No , Mayor bowler- yes, Councillor Lorrain-yes, Councillor Lagasse-yes.

Name	Yes	No	Abstained	Absent
Mayor Bowler	✓			
Councillor Giesen-Stefiuk	✓			
Councillor Lagasse	✓			
Councillor Lorrain	✓			
Councillor Rushinko				✓
Councillor Sicotte	✓			
Councillor Stefiuk			✓	

Carried

13. New Business

2020-0439

13.1 EMO - Appointment of Coordinator

Mayor Bowler
Councillor Lorrain

That we appoint Mathieu Forest as our EMO Coordinator with a monthly remuneration of \$150 and that the town pay for any training that is needed including course registration, lodging, meals and travel.

Defeated

2020-0440

13.1.1 Ad for EMO Coordinator

Councillor Lagasse
Councillor Stefiuk

That the Town of Gravelbourg advertise for an EMO Coordinator and the draft ad is to be circulated for Council review prior to posting.

Carried

2020-0445

13.2 Interim CAO contract

That Council approves the employee contract between the Town of Gravelbourg and Joan Corneil for the position of Interim Chief Administrative Officer(CAO)/Administrator for the Town of Gravelbourg for a term beginning Aug 04,

1. 2020 at a rate of fifty dollars (\$50.00) per hour, daily start and end time to be recorded and

RB
2/20

2. that a fifty dollar (\$50.00) per day stipend be given as compensation for accommodations, a receipt of payment to be provided and
3. the CAO will be compensated for daily travel (1 round trip per day) from either Thomson Lake or Assiniboia as the case may be at a rate of forty-five cents (\$.45) per Kilometer.

The term will expire upon the hiring of a suitable candidate and after a short orientation if necessary.

And that the Mayor is authorized to sign on behalf of the Town of Gravelbourg. Councillor Giesen -Stefiuk- yes, Councillor Sicotte-yes, Councillor Stefiuk- No, Mayor Bowler - yes, Councillor Lorrain-yes, Councillr Lagasse-yes

Name	Yes	No	Abstained	Absent
Mayor Bowler	✓			
Councillor Giesen-Stefiuk	✓			
Councillor Lagasse	✓			
Councillor Lorrain	✓			
Councillor Rushinko				✓
Councillor Sicotte	✓			
Councillor Stefiuk			✓	

Carried

2020-0446

13.3 Signing Authority

Councillor Lagasse
Councillor Sicotte

That Joan Corneil, Interim Chief administrative Officer (CAO)/ Administrator for the Town of Gravelbourg be authorized as a signatory on financial papers/cheques and other Town of Gravelbourg documents effective upon changes made at financial institutions. For banking purposes, the individual to open accounts and make decisions on the accounts will be CAO Joan Corneil and Individuals to sign cheques and authorize transactions on the accounts will be Mayor Robert Bowler or the Deputy mayor (a name will be provided upon the change of deputy mayor and the CAO Joan Corneil. In the absence of the CAO, a letter will be sent to the banks from the CAO and/or Mayor authorizing an alternate for signing on behalf of the CAO.

AND

notices be sent to appropriate agencies/Government bodies

AND

That David Alderdice is to be removed from signing authority for the Town of Gravelbourg.

AND

That due to the short term of the CAO and the absence of an assistant administrator, there are no credit cards in the name of the Town of Gravelbourg, the CAO is authorized to use a personal card and receive immediate compensation for the transaction by providing a copy of the transaction.

Carried

2020-0447

13.4 Larry Bevans request to purchase property

Councillor Sicotte
Councillor Stefiuk

That Council approves the \$100 bid from Larry Bevans

Defeated

2020-0448

13.4.1 Tendering for property

Councillor Lagasse
Councillor Sicotte

That administration is directed to advertise tenders for all in fill lots in the Town of Gravelbourg.

Defeated

2020-0449

13.4.2 tendering for property

Councillor Lorrain
Councillor Stefiuk

That administration is directed to advertise a tender for property located at 101 3rd Ave W.

Carried

2020-0450

14. Bylaws

15. Committee of the Whole, Closed Session

Mayor Bowler
Councillor Stefiuk

That Council recess to the Committee of the Whole, closed session at 8:03 PM pursuant to Section 120(2)(a) of *The Municipalities Act*, to discuss employee and legal matters.

Carried

2020-0451

16. Reconvene to Council

RB
3/20

Councillor Lagasse
Councillor Sicotte

That Council move out of the closed session and reconvene the regular meeting at 9:10 PM,

Carried


2020-0452

17. Adjournment

Councillor Lagasse

That this meeting adjourn at 9:11 PM

Carried



Mayor



Administrator (Acting)

TOWN OF GRAVELBOURG

209 Main Street , Gravelbourg , Saskatchewan , S0H 1X0

Tel: (306) 648-3301

<http://www.gravelbourg.ca/>

August 6, 2020

RESOLUTION

Agenda Item # 13.3 Signing Authority

Resolution # 2020-00413

Moved By : Ed Lagasse

Seconded By : Lucien Sicotte

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AND

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AND

That David Alderdice is to be removed from signing authority for the Town of Gravelbourg.

AND

That due to the short term of the CAO and the absence of an assistant administrator, there are no credit cards in the name of the Town of Gravelbourg, the CAO is authorized to use a personal card and receive immediate compensation for the transaction by providing a copy of the transaction.

Carried



Mayor
Town of Gravelbourg