

**Town of Gravelbourg**  
**Meeting Minutes**  
**October 15, 2020 - Regular Meeting - 07:00 PM**

Present: Mayor: Robert Bowler

Councillors:

Andre Lorrain

~~Darcy Stefiuk~~ *jm*

Lucien Sicotte

Toos Giesen-Stefiuk

~~Travis Rushinko~~ *jm*

Edward Lagasse ( by phone)

Acting Administrator Florence Martin

Absent - Councillor Rushinko

**1. Meeting Called To Order**

A quorum being present, Mayor Bowler called the meeting to order @ 7 pm

**2. Conflict of Interest**

2020-0532

**3. Adoption of Agenda**

Councillor Sicotte

Councillor Lorrain

That Item 13.1 Sasktel be removed from the agenda. And that Council adopts the amended agenda as presented at this meeting.

Carried

**4. Adoption of Minutes**

2020-0533

**4.1 October 1, 2020 Regular Meeting**

Councillor Lorrain

Councillor Sicotte

That the minutes of the Regular Council meeting held on October 1, 2020 be adopted as presented at this meeting.

Carried

2020-0534

**4.2 Re: Resolution - 2020-0504 Rescinded**

Councillor Lorrain

Councillor Lagasse

That Resolution #2020-0504 (September 17, 2020 Regular meeting) regarding the Highway Sign at Belle Plaine be rescinded.

Carried

2020-0535

**4.2.1 Highway Sign Repairs**

Councillor Lorrain

Councillor Lagasse

~~That administration is to investigate another structure for the Gravelbourg sign at Belle Plaine, Sask and that the existing damage to the Town sign located on the structure be repaired immediately by Darcy Stefiuk and his crew of workers and that the cost to be shared by the Gravelbourg Chamber of Commerce and the town of Gravelbourg. The Town's contribution to the project up to the cost of \$4,000.00 upon receipts.~~

Carried

*rescinded by Resolution #2020-0557*

2020-0536

**5. Report Bylaw 1482/20**

**5.1 Bylaw 1482/20 A Bylaw to Amend Bylaw 1403/20 known as the the Zoning Bylaw Section 9:C1**

Mayor Bowler

Councillor Sicotte

That Bylaw 1482/20 be laid on the table under Order of Business Bylaws for 2nd and 3rd reading.

Carried

2020-0537

**7.1 Public Hearing Information Re: Gravelbourg Elementary School**

Mayor Bowler

*RB jm*

Councillor Sicotte

That Administration prepare and present an oral presentation at the Heritage Review Board public meeting regarding proposed repeal of the Municipal Heritage Property designation for the Gravelbourg Elementary School on October 29, 2012 at 7 pm.

Carried

**7.2 Storm Sewer Outfall Extension awarded to Boire Trucking**

One tender was received for this project.

On October 14, 2020 at 3pm at the Town Office the following tender was received & opened in the presence of Robert Bowler, Mayor; Dustin Aitken, Foreman; Florence Martin, Acting CAO. The Storm Sewer Outfall Extension was awarded to Boire Trucking Ltd, Gravelbourg, Sask at the cost of \$21,258.72.

2020-538

**7.2.1 Storm Sewer Outfall Extension**

Councillor Giesen-Stefiuk  
Councillor Sicotte

That Council accepted the awarded tender for the Storm Sewer Outfall Extension installation to Boire Trucking Ltd., Gravelbourg, Sask at \$21,258.72.

Start date: November 2, 2020 with proposed end day of two weeks weather permitted.

Carried

**8. Council reports- Committee/Departments Minutes and reports**

2020-0539

**8.1 Public Works Monthly Report**

Councillor Lagasse  
Councillor Sicotte

That Council accepts the Public Works Department Report for September, 2020 as presented.

Carried

2020-0540

**8.2 Landfill Free Dumping Week**

Councillor Lagasse  
Councillor Sicotte

That Council approve the free dumping days from October 27, 2020 to October 31, 2020 and back alley pickup of resiedent's garbage clean up.

Carried

**8.3 CRC Monthly Report**

2020 - 2020-0541

**8.3.1 September, 2020 Activity Report**

Councillor Lorrain  
Councillor Sicotte

That Council accepts the Culture & Recreation Coordinator Activity Report for September, 2020 as presented.

Carried

2020-0542

**8.3.1.1 Rink Kitchen Agreement**

Councillor Lorrain  
Councillor Sicotte

That Council acknowledge the Kitchen Rink Rental agreement with Gravelbourg Minor Hockey as presented.

Carried

**9. Financial reports**

2020-0543

**9.1 September 30, 2020 Statement of Financial Activities - Summary**

Councillor Giesen-Stefiuk  
Councillor Sicotte

That the Statement of Financial Activities Summary for period ending September 30, 2020 be accepted

Carried

2020-0544

**9.2 September 30, 2020 Bank Reconciliation**

Councillor Lagasse  
Councillor Lorrain

That the Bank Reconciliation for the period ending September 30, 2020 be accepted

Carried

2020-0545

**10. Accounts for approval - Batch 2020-00070 Payments October 16, 2020**

*RB gm*

Councillor Sicotte  
Councillor Lorrain

That Council accepts the Accounts Paid and Payable Statement Batch - 2020-00070 for October 16, 2020 as presented by Administration, and these be attached to and form part of these minutes.

**Carried**

**11. Unfinished Business**

**12. New Business**

2020-0546

**12.1 Mentorship**

Councillor Giesen-Stefiuk  
Councillor Lorrain

That Council hire Chris Costley as a mentor for Timothy Troy, CAO Conditional Certificate

**Carried**

2020-0547

**12.2 Request for Photography and Dog Kennel Licence**

Councillor Lorrain  
Councillor Giesen-Stefiuk

That Council approve the application from Julia Byrnes for an indoor dog kennel licence but must comply with the Zoning Bylaw requirements and that the Town must review the requirements associated with the operation of kennel licence.

**Carried**

**13. Bylaws**

**13.1 Bylaw 1482/20 A Bylaw to Amend Bylaw 1403/15 Known as the the Zoning Bylaw**

2020-0548

**13.1.1 2nd Reading**

Mayor Bowler  
Councillor Lorrain

That Bylaw 1482/20 - A Bylaw to Amend Bylaw 1403/15 known as the Zoning Bylaw receives 2nd reading at this meeting.

**Carried**

2020-0549

**13.1.2 Waiver**

Councillor Lagasse  
Councillor Giesen-Stefiuk

That Council proceed with 3rd reading of Bylaw 1482/20 at this meeting.

**Carried Unanimously**

2020-0550

**13.1.3 3rd Reading**

Councillor Lorrain  
Councillor Sicotte

That Bylaw 1482/20 -A Bylaw to Amend Bylaw 1403/15 known as the Zoning Bylaw receives 3rd reading and be adopted at this meeting.

**Carried**

2020-0551

**14. Committee of the Whole, Closed Session**

Councillor Sicotte  
Councillor Lorrain

That Council recess to the Committee of the Whole, closed session at 7:46 pm pursuant to Section 120(2)(a) of *The Municipalities Act*, to discuss employee and property matters.

**Carried**

**14.1 Employee Matters**

**14.2 Vehicle**

2020-0552

**15. Reconvene to Council**

Mayor Bowler  
Councillor Lagasse

That Council move out of the closed session and reconvene the regular meeting at 8:06 pm.

**Carried**

2020-0553

**15.1 CUPE Local 4341**

Councillor Lorrain  
Councillor Sicotte

RB jmn

That Council ratify the memorandum of agreement between Canadian Union of Public Employees, Local 4341 and the Town of Gravelbourg

Carried

2020-0554

**15.2 2008 Shelby GT 500**

Councillor Lagasse  
Councillor Sicotte

That Public Works Foreman advertise for tender for the sale of the 2008 Shelby GT 500 to be sold in the condition as is

Carried

2020-0555

**16. Adjournment**

Councillor Sicotte

That this meeting adjourn at 8:07 pm

Carried

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator (Acting)

# BYLAW NO. 1482/20

## A BYLAW TO AMEND BYLAW 1403/15 KNOWN AS THE ZONING BYLAW

Pursuant to the Municipalities Act and the Planning and Development Act:

The Council of the Town of Gravelbourg, in the Province of Saskatchewan, enacts to Amend its Zoning Bylaw as follows:

1. Bylaw No. 1403/15 is amended as hereinafter set forth.

### Section 9:C1- Town Centre Commercial District

#### 9.2 Discretionary Uses

- 9.2 i. cellular/telephone/internet transmission towers

9.3 Height- after the words "15 metres (49 ft) " the words " exceptions 9.3.1.1"

#### 9.3.1 Communication Towers

9.3.1.1 The erection of cellular/telephone/internet transmission towers will be permitted with a maximum height of 33 meters (101 feet).

9.3.1.2 The erection of cellular/telephone/internet transmission towers shall not be permitted in, or closer than 20 meters (65.2 feet) of any Residential Districts  
AND BY Adding TO:

### Section 11:C2- Highway Commercial District

#### 11.2 Discretionary Uses

- 11.2 h. cellular/telephone/internet transmission towers

#### 11.5 Communication Towers

11.5.1 The erection of cellular/telephone/internet transmission towers will be permitted with a maximum height of 33 meters (101 feet).

11.5.2 The erection of cellular/telephone/internet transmission towers shall not be permitted in, or closer than 20 meters (65.2 feet) of any Residential Districts.

### Section 12: IND- General Industrial District

#### 12.2 Discretionary uses

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**Section 13: CS-Community Service Districts**

**13.2 Discretionary uses**

13.2 c. cellular/telephone/internet transmission towers

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This bylaw shall come into force and take effect when adopted by the Council of the Town of Gravelbourg.



Robert Bowler  
Mayor

J. Martin  
Administrator (Acting)

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Robert Bouché  
Mayor

Martin  
Administrator (Acting)

Certified a true copy of  
Bylaw No. 1482/20  
adopted by Council on the  
15<sup>th</sup> day of October, 2022

Martin  
Administrator (Acting)

(Resolution #2020-0550)