

Town of Gravelbourg

Meeting Minutes

November 26, 2020 - Regular - 07:02 AM

Present: Mayor: Darcy Stefiuk

Councillors:
Paul Boisert
Sam Hawkins
Raymond Lizee
Andre Lorrain
Deanna Pilgrim
Teresa Williams

Acting Administrator Florence Martin

1. Meeting Called To Order

A quorum being present, Mayor Stefiuk called the meeting to order @ 7:02

2. Conflict of Interest

Councillor Lorrain declared a conflict regarding 13.1 application for shipping container. When this items comes up on the agenda he will remove himself from the table and go to the gallery to participate to clarify any answers to questions.

3. Adoption of Amended Agenda

Councillor Lizee
Councillor Lorrain

That Council adopts the amended agenda as presented at this meeting.

4. Adoption of Minutes

4.1 Regular meeting held on October 29, 202

Councillor Lorrain
Mayor Stefiuk

That the minutes of the Regular Council meeting held on October 29, 2020 be adopted as presented at this meeting.

Carried

2020-0581

4.2 Rescind Resolution 2020-0566 - New Business 13.1 Banking Authorization

Councillor Boisvert
Councillor Lizee

Abstained: Councillor Lorrain

Name	Yes	No	Abstained	Absent
Councillor Boisvert	✓			
Councillor Hawkins	✓			
Councillor Lizee	✓			
Councillor Lorrain			✓	
Councillor Pilgrim	✓			
Mayor Stefiuk	✓			
Councillor Williams	✓			

Carried

2020-0582

4.3 First meeting of Council - November 12, 2020

Councillor Hawkins
Councillor Williams

That the minutes of the first meeting of Council held on November 12, 2020 be adopted as presented at this meeting.

Carried

5. Honors and Awards

6. Public Hearing(s)

7. Delegations

8. General Information

2020-0583

Councillor Lizee
Councillor Pilgrim

That the list of General Information be accepted as received and filed.

Carried

- 2020-0584
- 8.1 Government of Sask -Newly Elected /Re-elected Council
 - 8.2 PCP - Awarded PCP Milestone 2 & 3 for Action
 - 8.3 Government of Sask - Gas Tax Fund
 - 8.4 Municipalities of Sask - letter to members
 - 8.5 SARM - name change for SUMA
 - 8.6 Municipalities of Sask - Leadership Program
 - 8.7 Gravelbourg Chamber of Commerce - Xmas Promo
 - 8.8 Government of Sask - Covid Update November 27, 2020
 - 8.9 Schedule for the upcoming weeks at the rink
 - 9. Council reports- Committee/Departments Minutes and reports
 - 9.1 Chinook Regional Library - Fall Meeting
Councillor Lorrain
Councillor Boisvert
That Council accepts the Chinook Regional Library report by Michelle Pouteaux received and filed.
- 2020-0585
- 9.2 Public Works Monthly Report _ October, 2020
Councillor Lorrain
Councillor Boisvert
That Council accepts the Public Works monthly report as received and filed.
- 2020-0586
- 9.3 Thomson Lake Regular Meeting December 14, 2020
Councillor Lorrain
Councillor Hawkins
That Council accepts the notice of meeting for Thomson Lake Regional Park as received and filed.
- 2020-0587
- 9.4 Municipal Utilities - 2020 Gravelbourg Sewer Lift Station Report
Councillor Lorrain
Councillor Boisvert
That Council accept the Municipal Utilities 2020 Sewer Lift Station report be received and filed.
- 2020-0588
- 10. Financial reports
 - 11. Accounts for approval
 - 11.1 AP Batch #2020-00066 Payments November 26, 2020
That Council accepts the Accounts Paid and Payable Statement Batch - 2020-0006 for November 26, 2020 as presented by Administration, and these be attached to and form part of these minutes.
- 2020-0589
- 11.2 AP Batch #2020-00078 Payments November 27, 2020
Councillor Lorrain
Councillor Boisvert
That Council accepts the Accounts Paid and Payable Statement Batch #2020-00078 for November 27, 2020 as presented by Administration, and these be attached to and form part of these minutes.
- 2020-0590
- 12. Unfinished Business
 - 12.1 Tax Services
Councillor Lizee
Councillor Williams

*THAT TaxService, on behalf of the Town of Gravelbourg, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:
LOT 25-BLK/PAR 28-PLAN A1200 EXT 0, Title No. 131569577 and LOT 26-BLK/PAR 28-*

PLAN A1200 EXT 0, Title No. 131569588. and
LOT 35-BLK/PAR 28-PLAN A1200 EXT 0, Title No. 135027211 and LOT 36-BLK/PAR 28-
PLAN A1200 EXT 0, Title No. 135027244 .

Carried

13. **New Business**
13.1 **At 7:33 pm Councilor Lorrain removed himself from his Council desk and moved to the gallery.**

2020-0591

13.2 **Application for Shipping Container - Commercial property**

Councilor Boisvert
Councilor Williams

That Council approves the request to place a shipping container on the commercial property at 114 6th Ave West and shall comply with the regulations and site requirements as set out in the Zoning Bylaw # 1403/15 and Amended Bylaw #1442/18.

Carried

13.2.1 **At 7:37 pm Councilor Lorrain returned to his Council desk.**

2020-0592

13.3 **WF Botkin Construction Ltd.**

Councilor Lizee
Councilor Boisvert

That Council approves the request from WF Botkin Construction Ltd. to haul aggregate on the north road town limits to the stockpile site to prepare for the spring start for highway road repairs.

Carried

2020-0593

13.4 **Town of Gravelbourg Inspection Waste Disposal Grounds**

Councilor Lorrain
Councilor Lizee

That Council received and file the Town of Gravelbourg Waste Disposal Ground inspection report.

Carried

2020-0594

13.5 **Gravelbourg Curling Club**

Councilor Lorrain
Councilor Pilgrim

That Council approves the Gravelbourg Curling Club rent of \$4080.00 adjustment by 75% to \$3060.00 / month due to brine header repairs which will only allow the use of 3 sheets of ice this year.

Carried

2020-0595

13.6 **St Joseph's Hospital Foyer d'Youville**

Councilor Boisvert
Councilor Williams

That the Town of Gravelbourg contribute \$3000 to the St. Joseph's Hospital/ Foyer d'Youville Foundation Inc. towards the purchase of two cardiac defibrillators for the Emergency Department and EMS service.

Defeated

2020-0596

13.6.1 **St Joseph's Hospital Foyer d'Youville**

Councilor Boisvert
Councilor Lorrain

That this be tabled till next meeting

Tabled

2020-0597

13.7 **Staffing - Assistant Administrator**

Mayor Stefiuk
Councilor Pilgrim

That Council advertise for an Assistant Administrator to fill the vacant position. This person must hold / obtain a Standard Municipal Administration certification and that HR and bilingual skills would be an asset.

Carried

2020-0598

13.8 **Staffing - Economic Development Officer**

Mayor Stefiuk

Councillor Lizee

That Council advertise for an Economic Development Officer to fill the vacant position with HR and bilingual skills an asset.

Defeated

2020-0599

13.9 Christmas Party

Councillor Lorrain
Councillor Lizee

That due to Covid-19 council will be unable to provide a Xmas party to staff and council members this year. To thank all the staff for their committed and continuous dedication that Council provide each Town staff with \$100 in Gravelbucks.

Carried

14. Bylaws

15. Committee of the Whole, Closed Session

That Council recess to the Committee of the Whole, closed session at 8:13 pm pursuant to Section 120(2)(a) of *The Municipalities Act*, to discuss employee and land matters.

15.1 Employee Matters

15.2 Land Issue

16. Reconvene to Council

Councillor Hawkins
Councillor Lorrain

That Council move out of the closed session and reconvene the regular meeting at 8:50 pm

Carried

2020-0601

16.1 Rink Scheduling

Councillor Lorrain
Councillor Pilgrim

That Council contract Kristine Ratzlaff to schedule the rink activities from November 2, 2020 to rink closing in March, 2021 at \$20 / hour.

Carried

2020-0602

16.2 Resignation

Mayor Stefiuk
Councillor Lizee

That Council accepts Alysha Wallington resignation as Groundskeeper/ / Arena Opwerator 1 effective November 20, 2020.

Carried

2020-0603

16.3 Full-time Groundkeeper/Arena Worker

Councillor Hawkins
Councillor Pilgrim

That Council offer Ron Gall the full time position as Groundkeeper/ Arena as per union contract..

Carried

2020-0604

16.4 Term deposit

Councillor Williams
Councillor Pilgrim

That the Town of Gravelbourg authorize the Mayor and Acting CAO to open a non redeemable term for one year at Innovation Credit Union, Gravelbourg Branch to deposit \$21,700 from the sale of the 2008 Shelby Mustang.

Carried

2020-0605

16.5 Uncollected Taxes

Councillor Boisvert
Councillor Lorrain

That Council cancel the municipal portion of \$20,634.93 from the property Lot 29to36; Block 22; Plan A1200 and that the school portion of \$7,481.59 is the responsibility to be paid by the property owner.

Carried

17. Adjournment

Councillor Lorrain

That this meeting adjourn at 9 pm

Darryl Stefaniuk

Mayor

J. Morton

Administrator (Acting)