

# Town of Gravelbourg

## Meeting Minutes

May 4, 2021 - Regular Council Meeting - 07:00 PM

Present:  
Mayor Darcy Stefiuk

Councillors:  
Paul Boisvert  
Sam Hawkins  
Raymond Lizee  
Andre Lorrain  
Deanna Pilgrim  
Teresa Williams

CAO: Carol White

1. **Meeting Called To Order**

A quorum being present, Mayor Stefiuk called the meeting to order @ 7:00 pm

2. **Conflict of Interest**

Councillor Williams declared a conflict on item 15.2 Museum Request

2021-0206

3. **Adoption of Agenda**

Councillor Lorrain  
Councilor Lizee

That Council approves of the additions of:  
10.5 Thomson Lake Report  
15.3 RFD Gravelbourg Convent Classroom lease agreement  
15.4 RFD Safe Restart Funds  
and subsequently adopts the agenda as amended at this meeting.

Carried

2021-0207

4. **Adoption of Minutes**

Councilor Boisvert  
Councilor Williams

That the minutes of the Regular Council meeting held on April 20, 2021 be adopted as presented at this meeting.

Carried

5. **Honors and Awards**

6. **Public Hearing(s)**

7. **Delegations**

8. **Communications**

2021-0208

8.1 **Chamber of Commerce - Belle Plaine Sign**

Councilor Hawkins  
Councilor Pilgrim

Council directs administration to receive and file

Carried

2021-0209

8.2 **Chamber of Commerce - EDO Position**

Councilor Lizee  
Councillor Lorrain

Council directs administration to receive and file

Carried

2021-0210

8.3 **Saskatchewan Crime Stoppers**

Councilor Lizee  
Councillor Lorrain

That the Town of Gravelbourg pay \$200.00 to Saskatchewan Crime Stoppers for the 2021 year.

|           |   |  |                |
|-----------|---|--|----------------|
|           |   |  | <b>Carried</b> |
|           | <b>9. General Information</b>   |  |                |
| 2021-0211 | <b>9.1 Thomson Lake Membership</b>                                    |  |                |
|           | Councilor Boisvert  |  |                |
|           | Councilor Lizee   |  |                |
|           | Council directs administration to receive and file                    |  |                |
|           |   |  | <b>Carried</b> |
| 2021-0212 | <b>9.2 SaskWater - Annual Notice to Consumers</b>                     |  |                |
|           | Councilor Hawkins   |  |                |
|           | Councilor Pilgrim   |  |                |
|           | Council directs administration to receive and file                    |  |                |
|           |   |  | <b>Carried</b> |
|           | <b>10. Council reports- Committee/Departments Minutes and reports</b> |  |                |
| 2021-0213 | <b>10.1 SRC Report - April 2021</b>                                   |  |                |
|           | Councilor Hawkins   |  |                |
|           | Councilor Pilgrim   |  |                |
|           | Council directs administration to receive and file                    |  |                |
|           |   |  | <b>Carried</b> |
| 2021-0214 | <b>10.2 SWTPC Report April 23, 2021</b>                               |  |                |
|           | Councillor Lorrain  |  |                |
|           | Councilor Lizee   |  |                |
|           | Council directs administration to receive and file                    |  |                |
|           |   |  | <b>Carried</b> |
| 2021-0215 | <b>10.3 Museum AGM Minutes April 22, 2021</b>                         |  |                |
|           | Councilor Williams  |  |                |
|           | Councilor Pilgrim   |  |                |
|           | Council directs administration to receive and file                    |  |                |
|           |   |  | <b>Carried</b> |
| 2021-0216 | <b>10.4 Museum Minutes April 22,2021</b>                              |  |                |
|           | Councilor Hawkins   |  |                |
|           | Councilor Williams  |  |                |
|           | Council directs administration to receive and file                    |  |                |
|           |   |  | <b>Carried</b> |
| 2021-0217 | <b>10.5 Thomson Lake Report (Addition to agenda)</b>                  |  |                |
|           | Councilor Boisvert  |  |                |
|           | Councilor Hawkins   |  |                |
|           | Council directs administration to receive and file                    |  |                |
|           |   |  | <b>Carried</b> |
|           | <b>11. Operational Reports</b>  |  |                |
| 2021-0218 | <b>11.1 CAO Report May 4, 2021</b>                                    |  |                |
|           | Councillor Lorrain  |  |                |
|           | Councilor Hawkins   |  |                |
|           | Council directs administration to receive and file                    |  |                |
|           |   |  | <b>Carried</b> |
|           | <b>12. Financial reports</b>  |  |                |

2021-0219

**13. Accounts for approval**

Councillor Lorrain  
Councilor Lizee

That Council approves the Accounts Paid and Payable Statement Batch 2021-00027 for April 30, 2021 as presented by Administration, and these be attached to and form part of these minutes.

**Carried**

**14. Unfinished Business**

2021-0220

**14.1 RFD - Royal Canadian Legion Partnership**

Councillor Lorrain  
Councilor Pilgrim

That Council provides authorization to sign the partnership agreement with the Royal Canadian Legion, Branch No. 173, Gravelbourg for improvements to Memorial Park as presented.

2021-0221

**14.2 RFD Community Garden Proposal**

Councilor Williams  
Councillor Lorrain

That Council agrees with the pilot Community Garden project presented by the Gravelbourg Green/Vert initiatives group subject to a site plan being submitted prior to the movement of raised beds to the Villa area and the town's provision of adapters for the water tanks and further that the pilot project be evaluated after the 2021 season for decisions on the project going forward in future years.

**Carried**

**15. New Business**

2021-0222

**15.1 RFD Curb Removal request**

Councillor Lorrain  
Councilor Williams

That, subject to the owner first becoming compliant with the outside storage and trailer parking bylaw infractions and addressing the SaskPower power pole stabilizing wire currently in line with the middle evergreen tree, Council approves of the curb removal at 126 2nd Avenue West on the property's west side, south of the existing driveway and grants permission to the owner to remove the three (3) evergreens at the cost of the owner for the development of a new driveway.

**15.1.1 Conflict of Interest**

Councillor Williams left Council chambers at 8:03 pm prior to discussion on item 15.2 RFD Museum Request

2021-0223

**15.2 RFD Museum Request**

Mayor Stefiuk  
Councilor Pilgrim

That Council approves the Gravelbourg & District Museum's use of the Chapel at the Convent at no charge throughout the summer of 2021 for the community project of a 4'x8' art quilt.

**Carried**

**15.2.1 Conflict of Interest**

Councillor Williams returned to Council chambers at 8:06 pm after decision on item 15.2 RFD Museum Request

2021-0224

**15.3 RFD Gravelbourg Classroom Agreement (Addition)**

That Council approves of the template agreement as presented for tenants of the Gravelbourg Convent classrooms

2021-0225

**15.4 RFD Safe Restart Funds (Addition)**

Councilor Williams  
Councilor Hawkins

That council directs administration to transfer Safe Restart funds in the amount of \$64,605.00 to reserve account 310-100-700

**16. Bylaws**

2021-0226

**17. Committee of the Whole, Closed Session**

Mayor Stefiuk  
Councilor Pilgrim

That Council recess to the Committee of the Whole, closed session at 8:17 pm pursuant to Section 120(2)(a) of *The Municipalities Act*, and Part III of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss a land project matter

**Carried**

**17.1 Developer Contact request**

2021-0227

**18. Reconvene to Council**

Mayor Stefiuk  
Councilor Pilgrim

That Council move out of the closed session and reconvene the regular meeting at 8:41 pm

**Carried**

2021-0228

**18.1 Developer Contact 1**

Mayor Stefiuk  
Councilor Lizee

That Council rescinds resolution #2020-0458 which states: "That Joan Corneil continue to act as the Town of Gravelbourg liaison between the Town and the Project Developer for the convent until such time as the Agreement is finalized"

**Carried**

2021-0229

**18.1.1 Developer Contact 2**

Councilor Williams  
Councilor Lorrain

That Council approves CAO White to act as the developer contact for the convent project developer and further that Council directs CAO White to contact the project developer and request a formal project development proposal.

**Carried**

2021-0230

**19. Adjournment**

Councilor Lizee

That this meeting adjourn at 8:45



\_\_\_\_\_  
Mayor



\_\_\_\_\_  
Administrator