

# Town of Gravelbourg

## Meeting Minutes

July 13, 2021 - Regular Council Meeting - 07:00 PM

Present:  
Mayor Darcy Stefiuk

Councillors:  
Paul Boisvert  
Raymond Lizee  
Andre Lorrain  
Deanna Pilgrim  
Teresa Williams

CAO: Carol White  
Asst. CAO Kristopher Jahnke

Absent:  
Councillor Sam Hawkins

**1. Meeting Called To Order**

A quorum being present, Mayor Stefiuk called the meeting to order at 7:00 PM

**2. Conflict of Interest**

Councillor Boisvert declared a conflict of interest on item 15.1

2021-0331

**3. Adoption of Agenda**

Councilor Boisvert  
Councilor Pilgrim

That Council amends the agenda with the addition of item 8.5-Museum Request and subsequently adopts the agenda as amended at this meeting.

**Carried**

**4. Adoption of Minutes**

None

2021-0332

**4.1 Minutes of Regular Council meeting June 29, 2021**

Councilor Williams  
Councilor Lizee

That the minutes of the Regular Council meeting held on June 29, 2021 be adopted as presented at this meeting.

**Carried**

2021-0333

**4.2 Minutes of Special Council meeting June 30, 2021**

Councilor Boisvert  
Councilor Williams

That the minutes of the Special Council meeting held on June 30, 2021 be adopted as presented at this meeting.

**Carried**

2021-0334

**4.3 Minutes of Special Council meeting July 6, 2021**

Councillor Lorrain  
Councilor Pilgrim

That the minutes of the Special Council meeting held on July 6, 2021 be adopted as presented at this meeting.

**Carried**

2021-0335

**4.4 Minutes of Special Council meeting July 7, 2021**

Councilor Lizee  
Councilor Williams

That the minutes of the Special Council meeting held on July 7, 2021 be adopted as presented at this meeting.

**Carried**



5. **Honors and Awards**  
None
6. **Public Hearing(s)**  
None
7. **Delegations**  
None
8. **Communications**
- 2021-0336 8.1 **Gravelbourg Green/Vert Initiatives - Meeting Request**  
That administration is to set up a meeting with Gravelbourg Green/Vert Initiatives including Mayor Stefiuk, Councillors Lorrain and Williams and CAO White.  
**Carried**
- 2021-0337 8.2 **Gravelbourg Tot Spot - Memorial Park hill**  
Council directs administration to receive and file and requests the minutes to reflect that the CAO has been in communication with both the Gravelbourg Tot Spot and the Gravelbourg Royal Canadian Legion regarding the agreement on this matter.  
**Carried**
- 2021-0338 8.3 **C.Doiron-Letter to the Mayor - Dirt Bike Track**  
Councillor Lorrain  
Councilor Pilgrim  
Council directs administration to receive and file and send a letter advising that Council would likely support a dirt bike track if approached with a plan driven by local participation.  
**Carried**
- 2021-0339 8.4 **L & B Holmes - Town Dugout**  
Councilor Pilgrim  
Councillor Lorrain  
Council directs administration to have the dug out on the west side of town remain closed for access, with the exception of town operations use, until policy is in place for management and to provide this information to the writer.  
**Carried**
- 2021-0340 8.5 **Museum Request - ADDITION**  
Councilor Williams  
Councilor Lizée  
That Council grants permission to the Gravelbourg District Museum and Gaiety Theatre for use of the old school and Chapel of the Convent for a joint fund-raising initiative on the weekends of August 20 -21 and 27-28 at no charge conditional on ensuring that no participants enter tenant's spaces or restricted areas and that the areas used be cleaned after use.  
**Carried**
9. **General Information**
- 2021-0341 9.1 **SUMA President's Update - June 30, 2021**  
Councilor Lizée  
Council directs administration to receive and file  
**Carried**
- 2021-0342 9.2 **SUMA Member Communication July 5, 2021**  
Councilor Pilgrim  
Councillor Lorrain  
Council directs administration to receive and file

- 2021-0343                    **9.3 Saskatchewan Ministry of Environment - Emergency Response Plan**
- Councilor Boisvert  
Councillor Lorrain
- Council directs administration to receive and file
- Carried**
- 2021-0344                    **9.3.1 Saskatchewan Ministry of Environment - Landfill Operations Plan**
- Councillor Lorrain  
Councilor Lizee
- Council directs administration to receive and file
- 2021-0345                    **10. Council reports- Committee/Departments Minutes and reports**
- Councilor Williams  
Councillor Lorrain
- Council directs administration to receive and file
- Carried**
- 2021-0346                    **10.1 South West Transportation Planning Council AGM - Louis Stringer**
- Councilor Williams  
Councillor Lorrain
- Council directs administration to receive and file
- 11. Operational Reports**
- 2021-0347                    **11.1 CAO Report - July 13, 2021**
- Councilor Boisvert  
Councillor Lorrain
- Council directs administration to receive and file and further that administration is directed to present a bylaw amendment to Council in reference to Section 3.1 of the Zoning BYlaw #1403/15
- Carried**
- 12. Financial reports**
- 2021-0348                    **13. Accounts for approval**
- Councilor Williams  
Councilor Pilgrim
- That Council accepts the Accounts Paid and Payable Statement Batch #'s 2021-00044 to 2021-00050 for July 13, 2021 as presented by Administration, and these be attached to and form part of these minutes.
- Carried**
- 14. Unfinished Business**
- 2021-0349                    **14.1 RFD Rental Properties**
- Councilor Pilgrim  
Councillor Lorrain
- That Council directs administration to review and bring back with recommendations.
- 15. New Business**
- None
- 2021-0350                    **15.1 RFD Cannabis Retail Store**
- Councilor Lizee  
Councilor Williams
- That Council for the Town of Gravelbourg approves of a Cannabis retail store located at 611 main Street and supports this addition to the Town's business sector.
- Carried**

2021-0351

**15.2 RFD - Water Tower Rental**

Mayor Stefiuk  
Councilor Lizee

That Council table this item and send back to administration for additional research and recommendation.  
Motion amended by Councillor Boisvert, seconded by Councillor Williams  
That Council table this item and that Mayor Stefiuk meet with the internet group to further discuss and provide follow-up to Council.

**Carried**

2021-0352

**15.3 RFD Canada Community Revitalization Fund**

Councilor Lizee  
Councillor Lorrain

That Council for the Town of Gravelbourg directs administration to apply to the Canada Community Revitalization Fund (CCRF) for Main Street and Downtown core walkway revitalization

**Carried**

**16. Bylaws**

2021-0353

**17. Committee of the Whole, Closed Session**

Councilor Pilgrim  
Councilor Williams

That Council recess to the Committee of the Whole, closed session at 8:01 pm pm pursuant to Section 120(2)(a) of *The Municipalities Act*, and Part III, Section 16 of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss proposed budget policy documents, land and personnel matters.

Those present: Mayor Stefiuk, Councillors Boisvert, Lizee, Lorrain, Pilgrim and Williams. CAO White & Asst. CAO Jahnke

**Carried**

**17.1 Budget Policy Documents**

**17.1.1 Land and Personnel discussion**

2021-0354

**18. Reconvene to Council**

Councilor Lizee  
Councilor Pilgrim

That Council move out of the closed session and reconvene the regular meeting at 9:44 pm

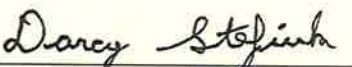
**Carried**


2021-0355

**19. Adjournment**

Councillor Lorrain

That this meeting adjourn at 9:45 pm

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator