Town of Gravelbourg

Meeting Minutes

October 5, 2021 - Regular Council Meeting - 07:00 PM

Present: Mayor Darcy Stefiuk

Councillors:
Paul Boisvert
Sam Hawkins
Raymond Lizee
Andre Lorrain
Deanna Pilgrim
Teresa Williams

CAO: Carol White

Asst. CAO: Kristopher Jahnke

1. Meeting Called To Order

A quorum being present, Mayor Stefiuk called the meeting to order @ 7:00 pm

2. Conflict of Interest

None

2021-0463

3. Adoption of Agenda

Councillor Lorrain Councilor Pilgrim

That Council adds the additional information submitted for item 14.1 and subsequently adopts the agenda as amended at this meeting.

Carried

2021-0464

4. Adoption of Minutes

Councilor Williams
Councilor Lizee

That the minutes of the Regular Council meeting held on September 7, 2021 be adopted as presented at this meeting.

Carried

4.1 Minutes of Regular Council meeting September 7, 2021

That the minutes of the Regular Council meeting held on September 7, 2021 be adopted as presented at this meeting.

Honors and Awards

None

6. Public Hearing(s)

None

7. Delegations

None

8. Communications

2021-0465

8.1 Gravelbourg Artisan Co-Operative - Convent Internet Service Request

Councilor Boisvert Councilor Hawkins

That Council approves the request of the Gravelbourg Artisan Co-Operative to have internet installed in their room at the convent at their cost.

Carried





8.2 SUMA 2022 Convention

2021-0466

9. General Information

Councilor Williams
Councilor Pilgrim

Council directs administration to receive and file General Information Items 9.1 to 9.5

Carried

- 9.1 COVID-19 Public Health Order Info
- 9.2 RCMP Report August 2021
- 9.3 Gas Tax Summary
- 9.4 ISC (land titles) office closures
- 9.5 SUMA President's Update September 2021

2021-0467

10. Council reports- Committee/Departments Minutes and reports

Councilor Pilgrim
Councilor Lizee

Council directs administration to receive and file Council reports-Committee/Departments minutes and reports items 10.1 and 10.2

Carried

- 10.1 SCR Committee Minutes July 29, 2021
- 10.2 SCR Committee Minutes September 21, 2021
- 11. Operational Reports
- 11.1 CAO Report October 5, 2021

2021-0468

11.1.1 Saskatchewan Municipal Board Application

Councillor Boisvert Councillor Lorrain

That Council directs administration to notify the Saskatchewsan Municipal Board that the application for utility rate bylaw be withdrawn.

Carried

2021-0469

11.1.2 Utility Rate Bylaw - Public input

Councilor Hawkins
Councilor Lizee

That Council directs administration to provide a public notice seeking members of the system's users that wish to provide input on utility rates and require that paperwork outlining their idea(s) be submitted in advance.

Carried

2021-0470

11.2 Public Works Monthly Report - September 2021

Councilor Hawkins
Councilor Lizee

Council directs administration to receive and file

Carried

2021-0471

11.3 CRC Monthly Report - August/September 2021

Councilor Pilgrim Councillor Lorrain

Council directs administration to receive and file

Carried

12. Financial reports

2021-0472

12.1 Financial Statements as at August 31, 2021

Councillor Lorrain Councilor Pilgrim

That the financial report for the period ending August 31, 2021 be accepted as presented.

Carried

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13. Accounts for approval

2021-0473

13.1 Accounts Payable Batch #'s 2021-00095 to 2021-00114

Councilor Lizee
Councilor Hawkins

That Council accepts the Accounts Paid and Payable Statement Batch #'s 2021-00095 to 2021-00114 for October 5, 2021 as presented by Administration, and these be attached to and forming part of these minutes.

Carried

14. Unfinished Business

14.1 Tax Abatement Request 1

14.1.1 Saskatchewan Ministry of Social Services

Statuatory Taxation Exemption due to Section 13 of the Residential Services Act

2021-0474

14.2 Tax Abatement Request 2

Mayor Stefiuk Councilor Boisvert

That Council directs administration to cancel five (5) of the base taxes of those charged to roll #'s 29,30,31,32,34,36,37,601,616,618,620 for a total credit of \$6,125.00, leaving six (6) base tax charges total as due to a change in the tax system, an unexpected increase to the total base tax levies created an unexpected hardship to the owner and further that administration notify the owner that for the 2022 year and going forward the base tax will be charged per residential lot/unit for a total of 12 base taxes.

15. New Business

None

2021-0475

15.1 Tax Abatement Request 3

Councilor Boisvert Councilor Williams

That Council resolves that the tax amount on roll #344 remain as charged for the 2021 taxation year.

Carried

2021-0476

15.2 Porta Pottie Rentals - Weekend Rate

Mayor Stefiuk Councilor Boisvert

That the Council of the Town of Gravelbourg approves the additional fee structure for a weekend rental rate in the amount of \$120.00 to the current 2021 porta potty agreement

Carried

16. Bylaws

None

2021-0477

17. Committee of the Whole, Closed Session

Councilor Pilgrim
Councilor Boisvert

That Council recess to the Committee of the Whole, closed session at 7:41 pm pursuant to Section 120(2)(a) of *The Municipalities Act*, and Part III, Section 16 of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss land and personnel matters.

Those present: Mayor Stefiuk, Councillors Boisvert, Hawkins, Lizee, Lorrain, Pilgrim and Williams, CAO White and Asst. CAO Jahnke

Carried

2021-0478

18. Reconvene to Council

Councilor Pilgrim
Councilor Williams

That Council move out of the closed session and reconvene the regular meeting at 8:53 pm

Carried



2021-0479

19. Code of Ethics Complaint

Councillor Lorrain Councilor Pilgrim

That the complainant be advised that the councillor shall be required to provide a letter of apology.

Carried

2021-0480

20. Adjournment

Councilor Pilgrim

That this meeting adjourn at 8:54 pm

Darcy Stofinh

Mayor

Mayor

Administrator