

Town of Gravelbourg

Meeting Minutes

October 19, 2021 - Regular Council Meeting - 07:00 PM

Present:
Mayor Darcy Stefiuk

Councillors:
Paul Boisvert
Sam Hawkins
Raymond Lizee
Andre Lorrain
Deanna Pilgrim
Teresa Williams

CAO: Carol White

1. **Meeting Called To Order**

A quorum being present, Mayor Stefiuk called the meeting to order @ 7:00 pm

Carried

2. **Conflict of Interest**

None

2021-0481

3. **Adoption of Agenda**

Councillor Lorrain
Councilor Lizee

That Council adopts the agenda as presented at this meeting.

Carried

4. **Adoption of Minutes**

2021-0482

4.1 **Minutes of October 5, 2021**

Councilor Boisvert
Councilor Hawkins

That the minutes of the Regular Council meeting held on October 5, 2021 be adopted as presented at this meeting.

Carried

5. **Honors and Awards**

None

6. **Public Hearing(s)**

None

7. **Delegations**

None

8. **Communications**

2021-0483

8.1 **Our Lady of the Assumption Parish Parade request**

Councilor Boisvert
Councillor Lorrain

That Council allows the procession for World Youth Day on Main Street November 21, 2021 subject to all Emergency/Protective Services being notified of the time and duration.

Carried

9. **General Information**

None



2021-0484 **10. Council reports- Committee/Departments Minutes and reports**

10.1 Thomson Lake Council Report

Councilor Williams
Councilor Lizee

Council directs administration to receive and file

Carried

2021-0485 **10.2 Public Works Committee minutes May 2021**

Councilor Boisvert
Councillor Lorrain

Council directs administration to receive and file

Carried

11. Operational Reports

2021-0486 **11.1 CAO Report October 19, 2021**

Councilor Pilgrim
Councilor Lizee

Council directs administration to receive and file

Carried

2021-0487 **11.2 Council Follow-Up Report October 19, 2021**

Mayor Stefiuk
Councilor Hawkins

Council directs administration to receive and file

Carried

12. Financial reports

2021-0488 **12.1 Financial Statements as at September 30, 2021**

Councillor Lorrain
Councilor Pilgrim

That the financial report for the period ending September 30, 2021 be accepted as presented.

Carried

13. Accounts for approval

2021-0489 **13.1 Accounts Payable Batch #'s 2021-00119 to 2021-00127**

Councilor Boisvert
Councilor Lizee

That Council accepts the Accounts Paid and Payable Statement Batch #'s 2021-00119 to 2021-00127 for October 19, 2021 as presented by Administration, and these be attached to and forming part of these minutes.

Carried

14. Unfinished Business

None



15. New Business

2021-0490 **15.1 List of Lands in Arrears**

Councilor Hawkins
Councilor Pilgrim

That Council for the Town of Gravelbourg accepts the List of land in Arrears as presented and directs administration to exclude from the list of lands properties in which the amounts of taxes in arrears does not exceed one half of the immediately preceding years' tax levy and that TAXervice be authorized to handle the Tax Enforcement Proceedings on behalf of the Town of Gravelbourg.

Carried

2021-0491

15.2 Tax Cancellation

Councillor Lorrain
Councilor Lizee

Pursuant to *the Tax Enforcement Act* Section 34 (2), Council resolves to cancel **\$379.13** of taxation on roll #610 which represents the amount outstanding from the issuance of title to the municipality, September 22, 2021 to December 31, 2021.

Carried

2021-0492

15.3 Municipal Economic Enhancement Program (MEEP) Reallocation

Councilor Lizee
Councilor Pilgrim

That Council directs administration to reallocate the remaining \$17,730.74 of Municipal Economic Enhancement Program (MEEP) funds in the following manner: Reallocate extra funds of \$17,730.74 as follows: \$1,290.85 to Ball Diamond backstop, \$1,950.00 to Pool Sand Filters, and if approved \$3,378.30 to the Ice Plant Control Panel with the balance of \$11,111.59 being applied to the Storm Sewer Outfall Project

Carried

2021-0493

15.4 COVID-19

Councillor Lorrain
Councilor Williams

That Council directs administration to continue to monitor and follow the Public Health Orders and if deemed necessary for the safety of our employees and/or the public bring the item back to Council for decision.

Carried

2021-0494

15.5 Net-Zero Communities Accelerator

Councilor Boisvert
Councillor Lorrain

That Council approves of the commitment to the Net-Zero Communities Accelerator Program which will include a financial outlay of a maximum of \$3,000 as well as 24 days or equivalent human resource time between April 2022 to March 2024.

Carried

16. Bylaws

2021-0495

16.1 Zoning Bylaw Amendment

Councilor Lizee
Councilor Williams

That Council provides first reading of Bylaw #1491/21, a bylaw to amend the development officer's responsibility in Zoning Bylaw 1403/15 and further that Council sets the date for public hearing as November 16th, 2021 as part of the regular council meeting.

Carried

2021-0496

17. Committee of the Whole, Closed Session

Councilor Williams
Councilor Pilgrim

That Council recess to the Committee of the Whole, closed session at 7:33 pm pursuant to Section 120(2)(a) of *The Municipalities Act*, and Part III, Section 16 of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss personnel matters

Those present: Mayor Stefiuk, Councillors Boisvert, Hawkins, Lizee, Lorrain, Pilgrim & Williams, CAO White and Asst. CAO Jahnke

Carried

2021-0497

18. Reconvene to Council

Councilor Williams
Councilor Boisvert

That Council move out of the closed session and reconvene the regular meeting at 8:13 pm

Carried

2021-0498

19. Adjournment

Councilor Hawkins

That this meeting adjourn at 8:13 pm

Carried

Darcy Stefinka

Mayor

Carol White

Administrator