

Town of Gravelbourg

Meeting Minutes

December 14, 2021 - Regular Council Meeting - 07:00 PM

Present:
Mayor Darcy Stefiuk

Councillors:
Paul Boisvert
Sam Hawkins
Raymond Lizee
Andre Lorrain - Arrived 7:11 pm
Deanna Pilgrim
Teresa Williams

CAO: Carol White
Asst. CAO Kristopher Jahnke

1. **Meeting Called To Order**

A quorum being present, Mayor Stefiuk called the meeting to order @ 7:00 pm

2. **Conflict of Interest**

None

2021-0560

3. **Adoption of Agenda**

Councilor Lizee
Councilor Williams

That Council adds Accounts Payable batch #2021-00178 to item #13.1 and revised proposed agreement for item #15.6 and subsequently adopts the agenda as presented at this meeting.

Carried

4. **Adoption of Minutes**

2021-0561

4.1 **Minutes of Regular Council meeting November 30, 2021**

Councilor Pilgrim
Councilor Boisvert

That the minutes of the Regular Council meeting held on November 30, 2021 be adopted as presented at this meeting.

Carried

5. **Honors and Awards**

None

6. **Public Hearing(s)**

None

7. **Delegations**

2021-0562

7.1 **Gravelbourg Volunteer Fire Dept**

Councilor Boisvert
Councilor Lizee

That Council approves the draft plans for the fencing project in the parking lot east of the firehall to secure the area to practice search and rescue as well as auto extrication.

Carried

8. **Communications**

None

LB
CW

2021-0563

9. General Information

Councillor Lorrain
Councilor Pilgrim

Council directs administration to receive and file General Information item #'s 9.1 to 9.4

Carried

9.1 Ministry of Government Relations - Construction Codes Act

9.2 SUMA - Message from the President

9.3 SUMA Newsletter

9.4 SaskTel Letter - Doug Burnett

2021-0564

10. Council reports- Committee/Departments Minutes and reports

Councilor Pilgrim
Councilor Hawkins

Council directs administration to receive and file Council Report item #'s 10.1 to 10.3

Carried

10.1 SCR Committee Report - Councillors Pilgrim & Hawkins

10.2 South West Transportation Planning Council - Louis Stringer

10.3 South Central Municipal Association (SCMA) report

11. Operational Reports

2021-0565

11.1 CAO Report - December 14, 2021

Councilor Boisvert
Councillor Lorrain

Council directs administration to receive and file.

Carried

2021-0566

11.2 CRC Monthly Report - November 2021

Councilor Williams
Councilor Lizee

Council directs administration to receive and file.

Carried

2021-0567

11.3 EDO Monthly Report - November 2021

Councilor Boisvert
Councilor Lizee

Council directs administration to receive and file

Carried

2021-0568

11.4 PW Monthly Report - November 2021

Councilor Boisvert
Councilor Pilgrim

Council directs administration to receive and file

Carried

2021-0569

11.5 Council Follow-Up Report December 14, 2021

Councilor Boisvert
Councilor Lizee

Council directs administration to receive and file

Carried

2021-0570 **12. Financial reports**
12.1 Financial Statements as at November 30, 2021
Councillor Lorrain
Councilor Pilgrim
That the financial report for the period ending November 30, 2021 be accepted.
Carried

2021-0571 **13. Accounts for approval**
13.1 Accounts Payable Batch #'s 2021-00165 to 2021-00178
Councilor Lizee
Councilor Boisvert
That Council accepts the Accounts Paid and Payable Statement Batch #'s 2021-00165 to 2021-00178 for December 14, 2021 as presented by Administration, and these be attached to and forming part of these minutes.
Carried

14. Unfinished Business

None

15. New Business

2021-0572 **15.1 Tax Penalty Relief**
Councilor Boisvert
Councilor Lizee
That Council resolves that the tax penalties on roll # s 17/172 remain as charged.
Carried

2021-0573 **15.2 Protective Services Reporting Policy**
Councilor Pilgrim
Councilor Hawkins
That Council adopts Protective Services reporting policy #525-001 as presented.
Carried

2021-0574 **15.3 CGIS and ISC Agreements**
Councilor Hawkins
Councillor Lorrain
That Council provides authorization to the Mayor and Administrator to sign agreements with Centre for Geographic Information Systems (CGIS) for the Geographic Information System and also with Information Services Corporation (ISC) for access to the Town of Gravelbourg data within the Sask Surface Cadastral Dataset.
Carried

2021-0575 **15.4 Board of Revision**
Councilor Pilgrim
Councilor Boisvert
That Council authorizes the Mayor and Administrator to enter into agreement with Western Municipal Consulting Ltd. for Board of Revisions and Development Appeal Board services.
Carried

2021-0576 **15.5 Order to Remedy Costs to Tax Roll**
Mayor Stefuk
Councilor Hawkins
That Council directs administration to add to tax roll #638 the costs associated with the measures taken to rectify the Order to Remedy on this property in the amount of \$1,272.00 as shown on invoice #GR2021-012
Carried

BB
NW

2021-0577

15.6 Post Office Rental Agreement

Councilor Lizee
Councilor Boisvert

That Council provides authorization for the Mayor and Administrator to sign the Canada Post Rental Agreement Extension in the amount of \$39,962.50 per year for the term of January 1, 2023 to December 31, 2027 as presented.

Carried

2021-0578

15.7 Water Tower Rental

Councilor Boisvert
Councilor Pilgrim

That Council provides authorization for the Mayor and Administrator to sign a 5-year rental agreement for use of the water tower with Wood River Controls starting January 1, 2022 to December 31, 2026 or until decommissioning, whichever comes first in the amount of \$1,000 per year plus an annual inflation rate of 3.5%

Carried

16. Bylaws

2021-0579

16.1 Bylaw 1493/21- Utility Rates - 1st Reading

Councilor Williams
Councilor Boisvert

That Council gives first reading to Bylaw #1493/21, a bylaw to provide for and set the rates for the use, consumption and discharge of water and sewer public utilities.

Carried

2021-0580

16.1.1 Bylaw 1493/21- Utility Rates - 2nd Reading

Councilor Hawkins
Councilor Pilgrim

That Council gives second reading to Bylaw #1493/21, a bylaw to provide for and set the rates for the use, consumption and discharge of water and sewer public utilities.

Carried

2021-0581

16.1.2 Bylaw 1493/21- Utility Rates - Consent for 3rd Reading

Councilor Lizee
Councilor Boisvert

That Council gives Unanimous consent for third reading of Bylaw #1493/21, a bylaw to provide for and set the rates for the use, consumption and discharge of water and sewer public utilities.

Carried Unanimously

2021-0582

16.1.3 Bylaw 1493/21- Utility Rates - 3rd Reading

Councilor Pilgrim
Councilor Boisvert

That Council gives third and final reading to Bylaw #1493/21, a bylaw to provide for and set the rates for the use, consumption and discharge of water and sewer public utilities.

Carried

Handwritten initials and signature

17. **Committee of the Whole, Closed Session**

None

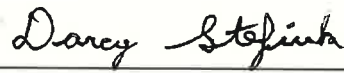
18. **Reconvene to Council**

2021-0583

19. **Adjournment**

Councilor Lizee

That this meeting adjourn at 7:58 pm



Mayor



Administrator