



VILLE DE - TOWN OF  
**Gravelbourg**

## EMAIL CONSENT FORM – TAXES & UTILITIES

*The Town of Gravelbourg offers residents the opportunity to receive email notices for utility and/or tax billings.*

<b>I wish to receive the following by E-Notice:</b>	
<input type="checkbox"/> Taxes	<input type="checkbox"/> Utilities
<input type="checkbox"/> Both	
Applicant(s):	Date:
Civic Address:	
<b>EMAIL ADDRESS:</b>	
Mailing Address:	Phone:
Roll No.	

1. Failure to receive an e-mailed municipal notice does not release me from my responsibility to pay any charges specified on the notice, or any penalties which may be incurred by late payment.
2. I will inform the Town of Gravelbourg of any change in my e-mail address as soon as possible, to prevent the misdirection of notices and reduce the risk of my not receiving a notice.
3. I may withdraw from e-mail delivery at any time. To do so, I will inform the Town of Gravelbourg, and all notices which were previously e-mailed to me will be sent by regular mail.

***Transmitting information by e-mail has several risks that residents should be aware of. These include, but are not limited to, the following:***

- E-mail can be circulated, forwarded, and stored in numerous paper and electronic files
- E-mail senders can easily misaddress an email
- Backup copies of e-mail may exist even after the sender or the recipient has deleted their copy
- E-mail can be intercepted, altered, forwarded, or used without authorization or detection

The Town of Gravelbourg will use reasonable means to protect the security and confidentiality of e-mail information sent and received; however, because of the risks outlined above, the municipality cannot guarantee the security and confidentiality of e-mail communication and will not be liable for improper disclosure of confidential information. For this reason, the resident must consent to the use of e-mail for delivery of municipal notices.

I acknowledge that I have read and fully understand this document, and consent to the delivery of tax and/or utility notices from the Town of Gravelbourg.

SIGNATURE OF APPLICANT