



VILLE DE - TOWN OF  
**Gravelbourg**

P.O. Box 359, Gravelbourg, SK. S0H 1X0 Canada

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Porta Potty Rental Contract  
Between the  
Town of Gravelbourg  
(hereinafter referred to as the 'Town')  
And  
**The Renter**  
(hereinafter referred to as the 'Renter')

#### GENERAL

1. The two porta potties are both mounted onto one trailer. They cannot be separated; therefore, you cannot rent only one porta potty.
2. Porta potties cannot legally be towed down the road with (fecal) matter in them. They must be at minimum sucked out before being returned.
3. The porta potties are located at the Public Works shop at 302 – 1<sup>st</sup> Avenue West.
4. Renters need to first phone the town office to book the porta potties at 306-648-3301. Office hours are Monday – Friday. 8:00 a.m. to 5:00 p.m. or you can email [assistant@gravelbourg.ca](mailto:assistant@gravelbourg.ca).
5. Pick up and drop off times need to be arranged during office hours. No weekend or after hour pick up or drop off.
6. A check list will record the condition of the porta potties at pick up and at drop off.

#### RENTAL RATES

1. A damage deposit of \$200.00 is required prior to renting the porta potties.
2. Forty dollars (\$40.00) per day.
3. Two hundred dollars (\$200.00) per week
4. Weekend Rental Rate: \$200.00 over the weekend (3 days).
5. Plus the cost of cleaning. As mentioned in the General section, part 2. all fecal matter must be sucked out before returning the porta potties to the town.

#### TERMS AND CONDITIONS

1. If not cleaned upon return (as mentioned in part 2), the renter will be invoiced for the actual cost of cleaning the porta potties and the amount will be deducted from the damage deposit.
2. The renter is responsible for the porta potties once they leave the public works shop.

3. The renter agrees to pay for repairs or replacement if damaged, stolen, lost and for any other reason not returned to its original condition (above and over the cost of the damage deposit).
4. The town of Gravelbourg assumes no responsibility whatsoever for personal injury or damages.

Name of Renter:
Address:
Phone No.
Email Address:
Date of Pick Up:
Day(s) Rented:
Date of Drop Off:
<b>Damage Deposit: \$200.00</b> Date received:
Method of DD Payment:
Rental Fee:
Make cheques payable to the Town of Gravelbourg or e-transfer: <a href="mailto:town@gravelbourg.ca">town@gravelbourg.ca</a>
Condition of Trailer at Pick up:
Signature: _____
Condition of Trailer at Drop-Off:
Signature: _____
<b>Damage Deposit to be returned within 14 days</b>

Signed in Gravelbourg this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Public Works

\_\_\_\_\_  
Renter